

2021-2026 Preliminary Capital Improvement Plan

for

**Klickitat County,
Washington**

**Issued for Public Review and Comment
November 24, 2020**

Note: The Public is welcome to attend and give comment on the Capital Improvement Plan during a public hearing scheduled for Tuesday, December 8 at 1:30 p.m. Written comments are also welcome and should be submitted by close of business on December 8, 2020 to the Commissioners' Office.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
Klickitat County, Washington

IN THE MATTER OF)
ADOPTING THE 2021-2026 CAPITAL)
IMPROVEMENT PLAN)

RESOLUTION # ---DRAFT---

WHEREAS, the Board of County Commissioners, meeting in regular session, and having before it the need to consider adopting the 2021-2026 Capital Improvement Plan; and

WHEREAS, the Board of County Commissioners desires to annually update the Capital Improvement Plan in conjunction with the annual County Budget; and

WHEREAS, the Board of County Commissioners has held a public hearing on December 8, 2020 to receive public comment on the 2021-2026 Capital Improvement Plan; and

WHEREAS, the Capital Improvement Plan is a planning document to be used in setting policy and establishing priorities for capital projects; and

WHEREAS, the Six-Year Road Program is a major component of the overall County capital expenditures which is developed, adopted and amended according to the procedures as outlined in State statute and done so separately from the Capital Improvement Plan process.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners does hereby adopt the 2021-2026 Capital Improvement Plan and incorporates therein by reference the already adopted Six-Year Road Program and any amendments made thereto during 2021.

DATED this ___th day of December, 2020.

BOARD OF COUNTY COMMISSIONERS
Klickitat County, Washington

----DRAFT----

JIM SIZEMORE, Interim Chairman, COVID-19

ATTEST:

Clerk of the Board
Klickitat County, Washington

Table of Contents

Overview 1

Summary of All County Projects 2

List A – Capital Improvements Fund #303 3

List B – Commissioners Vehicle Fund 5

List C – General Assets 6

List D – Technology Items..... 8

List E – Other Capital Facilities/Equipment..... 9

List F – Six-Year Road Program 10

Capital Improvement Plan Overview

A Capital Improvement Plan (CIP) is a multiyear plan that provides a planned and programmed approach to utilizing the County's financial resources in the most efficient manner to meet its service and facility needs.

The County has prepared this comprehensive listing of capital expenditures and capital funding sources in conjunction with the annual budget development process. The CIP provides a six-year view of intended projects and serves as an excellent resource to the Board of County Commissioners, County staff and the citizens in understanding the scope, timing and funding of capital projects. Some projects have been included that are unfunded or underfunded at this time to keep them in the forefront as targets for grants and exploration of other potential funding sources.

Advantages of a Capital Improvement Plan

A CIP allows the Community through the County Commissioners to take a critical look at itself, identifying what is good, what could be improved, and what might be needed in the future. Without this comprehensive approach, consideration and approval of capital improvements results in a short-range approach to capital planning.

Capital planning provides a process that considers all possible projects at the same time and produces a planning record that balances projects, funding sources and timing schedules. In addition, a CIP:

- Promotes efficiency by reducing scheduling problems;
- Helps to distribute costs more equitably over a long period of time;
- Enhances opportunities for outside financial assistance;
- Provides a framework for decisions about county growth and development; and
- Serves as an effective community education tool.

**Capital Improvement Plan
Summary of All County Projects
2021-2026**

Preliminary November 24, 2020

Category	List	Total Estimated Project						
		Costs	2021	2022	2023	2024	2025	2026
Capital Improvement Fund	A	3,460,000	700,000	700,000	665,000	375,000	620,000	400,000
Commissioners Vehicle Fund	B	556,600	556,600	-	-	-	-	-
General Assets - General Fund	C	21,000	3,500	3,500	3,500	3,500	3,500	3,500
General Assets - Other Funds	C	-	-	-	-	-	-	-
Technology Items	D	5,259,476	736,500	779,557	711,145	1,325,797	885,441	821,036
Other Capital Facilities/Equip.	E	18,798,500	18,798,500	-	-	-	-	-
Six Year Road Plan	F	-	tbd	tbd	tbd	tbd	tbd	tbd
Total		28,095,576	20,795,100	1,483,057	1,379,645	1,704,297	1,508,941	1,224,536

Participating Funds	Total Estimated Project						
	Revenue	2021	2022	2023	2024	2025	2026
001 General	95,015	13,580	14,450	15,395	16,435	17,578	17,578
101 Road-Six Year	-	tbd	tbd	tbd	tbd	tbd	tbd
104 Senior Services	-	-	-	-	-	-	-
134 Trial Court Improv.	120,000	30,000	-	-	90,000	-	-
135 Communications	81,000	-	-	-	-	81,000	-
303 Cap. Improvements	3,460,000	700,000	700,000	665,000	375,000	620,000	400,000
306 Cap. Impr. - Radio System	3,500,000	3,500,000	-	-	-	-	-
307 Cap. Impr. - Major Projects	14,000,000	14,000,000	-	-	-	-	-
502 Comm. Vehicles	556,600	556,600	-	-	-	-	-
505 Seniors Vehicles	98,500	98,500	-	-	-	-	-
Subtotal	21,911,115	18,898,680	714,450	680,395	481,435	718,578	417,578

Other Sources	Total Estimated Project						
	Revenue	2021	2022	2023	2024	2025	2026
Potential Grants	-	-	-	-	-	-	-
Landfill Quarterly Deposits	-	-	-	-	-	-	-
Unknown Fund Source	6,184,461	1,896,420	768,607	699,250	1,222,863	790,363	806,958
Subtotal	6,184,461	1,896,420	768,607	699,250	1,222,863	790,363	806,958

Total	28,095,576	20,795,100	1,483,057	1,379,645	1,704,297	1,508,941	1,224,536
--------------	-------------------	-------------------	------------------	------------------	------------------	------------------	------------------

* Note: Six-Year Road Plan follows its own public hearing process. The CIP will be updated based on those hearings.

2021-2026 Capital Improvement Plan - List A

Preliminary November 24, 2020

Project	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2025 Proposed	2026 Proposed	Footnote	Carry Over from 2020	Proposed Funding	Grant
Courthouse										
Rebuild Court Elevator					200,000				100,000	Archaeology
Upgrade CH Fire Alarm System		150,000							150,000	Archaeology
Upgrade CH Electrical & Generator			175,000							
Replace HVAC Unit (Commissioners)	60,000						1	55,000		
Replace HVAC Unit (East District Court)	60,000						1	55,000		
Replace HVAC Unit (Clerks)	60,000									
Replace HVAC Unit (Auditors)	60,000									
Replace HVAC Unit (Assessors)		55,000								
Replace HVAC Unit (Superior Court)			65,000							
Replace HVAC Unit (Jury Room)			55,000							
Replace HVAC Unit (Human Resources)				55,000						
Replace HVAC Unit (Treasurers)		55,000								
Paint Courthouse Exterior		225,000								
Upgrade Lower Bathrooms	-					100,000			50,000	Archaeology
Courthouse Totals	\$ 240,000	\$ 485,000	\$ 295,000	\$ 55,000	\$ 200,000	\$ 100,000				
Jail/Sheriff										
Exterior Service Upgrade			150,000							
Upgrade Exhaust Hood and Fire Suppression System		20,000								
Replace Control Board	300,000						1	20,000		
Gun Range					100,000					
Jail Totals	\$ 300,000	\$ 20,000	\$ 150,000	\$ -	\$ 100,000	\$ -				
Dispatch/Emergency Management										
Finish Basement			50,000							
Dispatch Totals	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -				
Annex 1 (Planning/Health)										
Annex 1 Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Annex 3 (Juvenile)										
Annex 3 Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Annex 5 (Economic Dev)										
Annex 5 Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				

2021-2026 Capital Improvement Plan - List A

Preliminary November 24, 2020

Project	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2025 Proposed	2026 Proposed	Footnote	Carry Over from 2020	Proposed Funding	Grant
West End Building										
Replace HVAC Units # 9 & 10	60,000						1	50,000		
Replace HVAC Units # 7& 8	60,000									
Replace HVAC Units # 1 & 2		120,000								
Replace HVAC Units # 3 & 4			120,000							
Replace HVAC Units # 5 & 6				120,000						
Replace HVAC Units # 11 & 12					120,000					
New Card Lock System (YQ System)		50,000								
West End Building Totals	\$ 120,000	\$ 170,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ -				
Fairgrounds										
Exhibit Building Truss			50,000							
Replace Rough Stock Pens	-				50,000					
Remodel Grandstand Restroom	-					50,000			25,000	Agriculture
Exhibit Building Drainage	-					100,000				
Replace Beer Garden Bleachers				50,000					25,000	Agriculture
Land Purchase for Drainage Improvements	10,000									
Fairgrounds Totals	\$ 10,000	-	\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000				
Parks										
Wishram Park Safety Improvements		25,000								
Trout Lake Park Playground Equipment										
Construct Klickitat Boat Ramp				150,000						
Lyle Boat Ramp Reconstruction						150,000			75,000	RCO
TL- Create a 2nd Exit from the Lower Park Area					150,000					
Parks Totals	\$ -	\$ 25,000	\$ -	\$ 150,000	\$ 150,000	\$ 150,000				
Other										
Fencing for Land Purchase	30,000						1	30,000		
Other Totals	\$ 30,000									
Project Totals	\$ 700,000	\$ 700,000	\$ 665,000	\$ 375,000	\$ 620,000	\$ 400,000		210,000	425,000	

Footnote

1 Project carried forward from 2020

2021-2026 Capital Improvement Plan - List B

Preliminary November 24, 2020

**Commissioners Vehicle Fund
Requests for 2021**

Department	Vehicle ID#	Model	Cost	Replace /New
Building Inspection	502-034 2	Escape XLT 4x4	36,100	Replace
Emergency Managemen	502-032 4	Escape XLT 4x4	27,500	Replace
Sheriff: Patrol	502-Grp 3	Group C-4 Vehicles	340,000	Replace
Sheriff: Marine Patrol	502-155 1	Waverunner 3-person	18,000	Replace
Sheriff: Marine Patrol	502-156 1	Waverunner 3-person	18,000	Replace
Sheriff: Marine Patrol	502-157 1	EZWV Trailer	5,000	Replace
Sheriff: Marine Patrol	502-165 1	Tahoe	55,000	Replace
Sheriff: Search & Rescu	502-174 1	F350	5,000	Replace
Solid Waste	502-023 2	Econoline	32,000	Replace
Solid Waste	502-150 1	Trailer	20,000	Replace
Total Requests			556,600	

2021-2026 Capital Improvement Plan - List C - General Assets

Preliminary November 24, 2020

Department	Asset Type	Description	Model	Purchase Date	Amount Paid	Purchase has e Fund #	Purchase Fund Name	2021	2022	2023	2024	2025	2026
								R Amount \$	R Amount \$	R Amount \$	R Amount \$	R Amount \$	R Amount \$
Auditor	Equipment	Camera fiche	CF100	01/01/93	5,302	118	Auditor O&M						
Auditor	Technology	Election equipment	various--see attached list	10/11/07	171,224	111	Election Reserve						
Auditor	Technology	Election system	TSX Units (15)	10/20/06	83,253	111	Election Reserve						
Auditor	Technology	Election Software		08/26/05	29,876	111	Election Reserve						
Auditor	Technology	Election equipment		06/27/05	10,472	111	Election Reserve						
Auditor	Technology	Imaging system	Cris+	07/25/03	39,055	118	Auditor O&M						
Auditor	Equipment	Reader/printer fiche		12/01/96	5,563	118	Auditor O&M						
Auditor	Equipment	Reader/printer fiche	FS 6000 MK II	11/12/04	7,511	118	Auditor O&M						
Auditor	Equipment	Plan cabinet / Enduror binders		12/29/09	9,439	118	Auditor O&M						
Auditor	Furniture	Partitions/desks		07/01/99	18,000	001	General Fund						
Auditor	Furniture	Partitions/desks		07/01/99	12,382	111	Election Reserve						
Auditor	Furniture	Partitions/desks		07/01/99	-	118	Auditor O&M						
Auditor	Furniture	Cabinet-surveys		tbd	-	118	Auditor O&M						
Budget & Technical Services	Technology	Phone PBX	Meridian	07/01/98	133,293	303	Capital Improvements						
Building Inspection Clerk	Technology	Permitting software		10/27/09	69,125	506	Information Services						
Clerk	Technology	Scanner	MS-300II Scanner	03/26/08	6,814	001	General Fund						
Clerk	Technology	Liberty Software	LibertyNET	05/08/01	31,845	506	Information Services						
Clerk	Technology	Jury Management System	Courthouse JMS	02/28/09	13,000	001	General Fund						
Commissioners	Technology	Recorder				001	General Fund						
East District Court	Technology	Audio recording system-FTR Gold		01/01/05	5,785	001	General Fund						
EDC/WDC	tbd	tbd				134	Trial Court Improvements						
Juvenile Planning	Technology	CCTV Camera Scan	Camera system	12/07/07	3,900	001	General Fund	1,000	1,000	1,000	1,000	1,000	1,000
Prosecuting Attorney	Equipment	Duplicator	Sony CCP	01/01/01	5,020	001	General Fund						
Prosecuting Attorney	Equipment	Law library			70,000	001	General Fund						
Public Health	Technology	A/R Statistics System		12/01/00	11,770	001	General Fund						
Public Health	Technology	Software		06/29/04	244,500	001	General Fund						
Public Works	Annex 4	Upgrade furnace/ductwork				101	Road						
Senior Services	Technology	Transportation dispatch software		06/06/07	5,533	104	Senior Services						
Sheriff	Equipment	Dish washer				001	General Fund	R	R	R	R	R	R
Sheriff	Equipment	Dryer				001	General Fund						
Sheriff	Equipment	Freezer				001	General Fund						
Sheriff	Equipment	Freezer				001	General Fund						
Sheriff	Equipment	Range				001	General Fund						
Sheriff	Equipment	Refridgerator				001	General Fund						

2021-2026 Capital Improvement Plan - List C - General Assets

Department	Asset Type	Description	Model	Purchase Date	Amount Paid	Purchase Fund #	Purchase Fund Name	Preliminary November 24, 2020							
								2021 R Amount \$	2022 R Amount \$	2023 R Amount \$	2024 R Amount \$	2025 R Amount \$	2026 R Amount \$		
Sheriff	Equipment	Refridgerator				001	General Fund								
Sheriff	Equipment	Restraint chair				001	General Fund								
Sheriff	Equipment	Vehicle equipment		08/01/99	5,774	001	General Fund								
Sheriff	Equipment	Washer													
Sheriff/Jail	Technology	Livescan fingerprint machine	500P Model RJ0482	07/29/09	15,588	001	General Fund								
Superior Court	Equipment	Law books			7,000	114	Law Library								
Law Library Bd	Equipment	Law library			70,000	114	Law Library								
Superior Court	Technology	video system		01/01/95	57,465	134	Trial Court Improvements								
Superior Court	Technology	video system upgrade		01/01/99	5,735	001	General Fund	R 2,500	R 2,500	R 2,500	R 2,500	R 2,500	R 2,500	R 2,500	R 2,500
Superior Court	Technology	video system upgrade		01/01/04	29,000	001	General Fund								
Treasurer	Technology	Ascend tax/accounting software		01/01/99	307,515	506	Information Services								
Weed Control	Vehicle					117	Weed Control								
West District Court	Technology	Audio recording system-FTR Gold		05/17/06	7,175	001	General Fund	R -	R -	R -	R -	R -	R -	R -	R -
					8,497,390			3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500

2021-2026 Capital Improvement Plan - List D

Technology Items

Preliminary November 24, 2020

	Requesting Fund/Department	Item	Replace /New	Qty	2021	2022	2023	2024	2025	2026	Comments
1	001 IT & Budget	Computers	Replace	50	75,000	75,000	75,000	75,000	75,000	75,000	5-year rotation; large # of laptops
2	001 IT & Budget	Servers	Replace	2	35,000	35,000	35,000	154,500	35,000	35,000	2020-2024 builds for replacements
3	001 IT & Budget	Cabling/Switches	Replace	1	55,000	12,000	12,000	100,000	12,000	12,000	
4	001 IT & Budget	Supplies	Ongoing		9,000	9,000	9,000	9,000	9,000	9,000	
5	001 IT & Budget	Small Tools - IT Staff	Ongoing		4,500	4,500	4,500	4,500	4,500	4,500	
6	001 IT & Budget	Communications	Ongoing		61,800	63,654	65,564	67,531	67,531	69,556	3% annual adjustment
7	001 IT & Budget	Rents/Leases	Ongoing		175	175	175	175	175	175	PUD poles
8	001 IT & Budget	Yakima Ascend Support	Ongoing		1,500	1,500	1,500	1,500	1,500	1,500	
9	001 IT & Budget	Annual R&M: General	Ongoing		286,340	294,930	303,778	312,891	312,891	322,278	3% annual adjustment
10	001 IT & Budget	Annual R&M: Subscriptions	Ongoing		118,965	122,534	126,210	129,996	129,996	133,896	Migrating to subscription licensing
11	001 IT & Budget	Annual R&M: Security	Ongoing		39,140	40,314	41,524	42,769	42,769	44,052	Annual cost of security systems
12	001 IT & Budget	IT Staff Training	Ongoing		10,000	10,000	10,000	10,000	10,000	10,000	
13	001 IT & Budget	User Training	New								Included in annual maintenance
14	001 IT & Budget	Firewall Replacement	Replace					15,000			
15	001 IT & Budget	Copiers	Replace	30		x					Contracts end 2022
16	001 IT & Budget	WiFi-access points	Replace	25			15,000				Units go end of life 2023
18	001 IT & Budget	Sheriff MDTs	Replace						90,000	90,000	
19	001 IT & Budget	Dual Authentication	New								Dual authentication for cloud svcs
20	001 IT & Budget	Solarwinds Netflow	New								Included in annual maintenance
21	001 IT & Budget	Solarwinds NPM 250 Elements	New								Included in annual maintenance
22	001 IT & Budget	CivicPlus									Refresh by CivicPlus
23	001 IT & Budget	Phone System	Replace					150,000			Server replacement only in 2020
24	001 IT & Budget	Backup Appliance	Replace			100,000					
25	001 IT & Budget	Webfilter	Replace					150,000			Included in annual maintenance
26	001 IT & Budget	Mobile Device Management	New								Included in annual maintenance
27	001 IT & Budget	Miscellaneous	Ongoing								Annual unexpected repairs/EQ
Fund 001 IT and Budget Subtotal					696,420	768,607	699,250	1,222,863	790,363	806,958	

Other Funds

	Requesting Fund/Department	Item	Replace /New	Qty	2021	2022	2023	2024	2025	2026	Comments
38	? All	Document Mgt System	New	1							HR as Lead
39	001 Human Resources	NeoGov: Annual Maint.	Ongoing	1	10,080	10,950	11,895	12,935	14,078	14,078	In HR budget
41	104 Senior Services	Electronic Visit Verification	New	1							
42	104 Senior Services	Mobile phones for home care	New								
43	135 Enhanced 911	CAD Server	Replace	1					81,000		
50	134 Trial Court Improve	JAVS - All Courts	Both	1	30,000			90,000			2021 SupCt EQ end of life; All 2024
52	142 REET Technology	Ascend/ProVal									
Other Funds Subtotal					40,080	10,950	11,895	102,935	95,078	14,078	
Total Requests					736,500	779,557	711,145	1,325,797	885,441	821,036	

2021-2026 Capital Improvement Plan - List E

Preliminary November 24, 2020

Other Capital Facilities/Equipment

Fund	Project	Foot note	Total	2021	2022	2023	2024	2025	2026
305 Capital Improvement: Communities	Airport improvements	1	3,500,000	3,500,000					
306 Capital Improvement: Radio System	County wide public safety radio system	1	1,200,000	1,200,000					
307 Capital Improvement: Major Projects	New Courthouse Annex	1	14,000,000	14,000,000					
505 Seniors Vehicles	Cutaway Bus - FR (1)	2	98,500	98,500					
Totals			18,798,500	18,798,500	-	-	-	-	-

Footnotes

1. Projects to be overseen by Public Works
2. Project to be overseen by Senior Services

2021-2026 Capital Improvement Plan - List F

Six-Year Road Program

The Six-Year Road Program is developed, reviewed, approved and amended in a separate process defined under State statute. Only summary totals are provided within the CIP. The Six-Year Road Program and Annual Construction Plan shall take precedence over any figures presented herein.

Please refer to the Six-Year Road Program and Annual Construction Plan for details of capital projects related to the County's road system.