



2022 – 2027 CAPITAL IMPROVEMENT PLAN

PRELIMINARY

Issued for Public Review: November 09, 2021

Jennifer Bartley

The public is welcome to attend and give comment on the Capital Improvement Plan during a public hearing scheduled for Tuesday, November 30, 2021 at 1:30pm. Written comments are also welcome and should be submitted by close of business on November 30, 2021 to the Commissioner's Office.

Klickitat County, Washington

IN THE MATTER OF)
ADOPTING THE 2022-2027 CAPITAL)
IMPROVEMENT PLAN)

RESOLUTION # ---DRAFT---

WHEREAS, the Board of County Commissioners, meeting in regular session, and having before it the need to consider adopting the 2022-2027 Capital Improvement Plan; and

WHEREAS, the Board of County Commissioners desires to annually update the Capital Improvement Plan in conjunction with the annual County Budget; and

WHEREAS, the Board of County Commissioners has held a public hearing on November 30, 2021 to receive public comment on the 2022-2027 Capital Improvement Plan; and

WHEREAS, the Capital Improvement Plan is a planning document to be used in setting policy and establishing priorities for capital projects; and

WHEREAS, the Six-Year Road Program is a major component of the overall County capital expenditures which is developed, adopted and amended according to the procedures as outlined in State statute and done so separately from the Capital Improvement Plan process.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners does hereby adopt the 2022-2027 Capital Improvement Plan and incorporates therein by reference the already adopted Six-Year Road Program and any amendments made thereto during 2022.

DATED this 30th day of November, 2021.

BOARD OF COUNTY COMMISSIONERS
Klickitat County, Washington

----DRAFT----

DAVID SAUTER, Chairman

JACOB ANDERSON, Commissioner

DAN CHRISTOPHER, Commissioner

ATTEST:

Clerk of the Board
Klickitat County, Washington

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Capital Improvement Plan Overview

A Capital Improvement Plan (CIP) is a multiyear plan that provides a planned and programmed approach to utilizing the County's financial resources in the most efficient manner to meet its service and facility needs.

The County has prepared this comprehensive listing of capital expenditures and capital funding sources in conjunction with the annual budget development process. The CIP provides a six-year view of intended projects and serves as an excellent resource to the Board of County Commissioners, County staff and the citizens in understanding the scope, timing and funding of capital projects. Some projects have been included that are unfunded or underfunded at this time to keep them in the forefront as targets for grants and exploration of other potential funding sources.

Advantages of a Capital Improvement Plan

A CIP allows the Community through the County Commissioners to take a critical look at itself, identifying what is good, what could be improved, and what might be needed in the future. Without this comprehensive approach, consideration and approval of capital improvements results in a short-range approach to capital planning.

Capital planning provides a process that considers all possible projects at the same time and produces a planning record that balances projects, funding sources and timing schedules. In addition, a CIP:

- Promotes efficiency by reducing scheduling problems;
- Helps to distribute costs more equitably over a long period of time;
- Enhances opportunities for outside financial assistance;
- Provides a framework for decisions about county growth and development; and
- Serves as an effective community education tool.

**Capital Improvement Plan
Summary of All County Projects
2022-2027**

Preliminary November 09, 2021

Category	List	Total Estimated Project Costs	2022	2023	2024	2025	2026	2027
Capital Improvement Fund	A	3,700,000	875,000	480,000	600,000	470,000	475,000	800,000
Commissioners Vehicle Fund	B	309,363	309,363					
General Assets - General Fund	C	21,000	3,500	3,500	3,500	3,500	3,500	3,500
Technology Items	D	2,478,403	910,625	207,205	578,019	360,080	200,271	222,203
Other Capital Facilities/Equip.	E	3,329,294	3,329,294	-	-	-	-	-
Six Year Road Plan *	F	-	tbd	tbd	tbd	tbd	tbd	tbd
Total		9,838,060	5,427,782	690,705	1,181,519	833,580	678,771	1,025,703

Participating Funds	Total Estimated Revenue	2022	2023	2024	2025	2026	2027
001 General	914,125	914,125					
101 Road-Six Year *	-	tbd	tbd	tbd	tbd	tbd	tbd
303 Cap. Improvements	2,437,500	437,500	400,000	400,000	400,000	400,000	400,000
306 Cap. Impr. - Radio System	3,600,000	1,600,000	400,000	400,000	400,000	400,000	400,000
307 Cap. Impr. - Major Projects	1,720,660	1,720,660	-	-	-	-	-
502 Comm. Vehicles	2,163,360	360,560	360,560	360,560	360,560	360,560	360,560
505 Seniors Vehicles	2,000	2,000	-	-	-	-	-
Subtotal	10,837,645	5,034,845	1,160,560	1,160,560	1,160,560	1,160,560	1,160,560

Other Sources	Total Estimated Revenue	2022	2023	2024	2025	2026	2027
Potential Grants	150,000	150,000					
Landfill Quarterly Deposits	-						
Unknown Fund Source	250,000	250,000					
Subtotal	400,000	400,000	-	-	-	-	-
Revenue Total	11,237,645	5,434,845	1,160,560	1,160,560	1,160,560	1,160,560	1,160,560

* Note: Six-Year Road Plan follows its own public hearing process. The CIP will be updated based on those hearings.

2022-2027 Capital Improvement Plan - List A

Capital Improvements Fund #303

Preliminary November 09, 2021

Project	2022 Proposed	2023 Proposed	2024 Proposed	2025 Proposed	2026 Proposed	2027 Proposed	Footnote	Carry Over from 2021	Proposed Funding	Grant
Courthouse										
Rebuild Court Elevator			150,000	200,000					100,000	Archaeology
Upgrade CH Fire Alarm System					175,000				75,000	Archaeology
Upgrade CH Electrical & Generator										
Replace HVAC Unit (Commissioners)	40,000						1	60,000		
Replace HVAC Unit (East District Court)	40,000						1	60,000		
Replace HVAC Unit (Clerks)	40,000									
Replace HVAC Unit (Auditors)	40,000						1	60,000		
Replace HVAC Unit (Assessors)	40,000									
Replace HVAC Unit (Superior Court)		75,000								
Replace HVAC Unit (Jury Room)	40,000									
Replace HVAC Unit (Human Resources)	40,000									
Replace HVAC Unit (Treasurers)	40,000						1	60,000		
Replace HVAC Unit (PA)		30,000								
Paint Courthouse Exterior		250,000								
Upgrade Lower Bathrooms						100,000			50,000	Archaeology
Courthouse Totals										
	\$ 320,000	\$ 355,000	\$ 150,000	\$ 200,000	\$ 175,000	\$ 100,000			\$ 100,000	\$ 50,000
Jail/Sheriff										
Replace Jail Roof						400,000				
Upgrade Exhaust Hood and Fire Suppression System				20,000						
Gun Range					100,000					
Jail Totals										
	\$ -	\$ -	\$ -	\$ 20,000	\$ 100,000	\$ 400,000			\$ 400,000	
Dispatch/Emergency Management										
Finish Basement			\$ 50,000							
Dispatch Totals										
	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -			\$ -	\$ -
Annex 5 (Economic Dev)										
Annex 5 Totals										
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
West End Building										
Replace HVAC Units # 9,10,11 & 12	100,000									
Replace HVAC Units # 4,5,6 & 7		100,000								
Replace HVAC Units # 1,2,3,8 & 13			150,000							
Replace HVAC Units # 14, 15, 16, 17 & 18	125,000									
New Card Lock System (YQ System)				50,000						
West End Building Totals										
	\$ 225,000	\$ 100,000	\$ 150,000	\$ 50,000	\$ -	\$ -			\$ -	\$ -

Fairgrounds

Exhibit Building Truss		50,000								\$150,000	Agriculture
Repair Water Main	300,000									\$125,000	Agriculture
Replace Livestock Barn Roof			250,000								
Replace Rough Stock Pens	-		50,000								
Remodel Grandstand Restroom	-				50,000					25,000	Agriculture
Exhibit Building Drainage	-				100,000						
Replace Beer Garden Bleachers					50,000					25,000	Agriculture
Fairgrounds Totals	\$ 300,000	\$ 50,000	\$ 250,000	\$ 50,000	\$ 50,000	\$ 150,000					

Parks

Wishram Park Safety Improvements		25,000									
Trout Lake Park Playground Equipment			150,000								
Construct Klickitat Boat Ramp						150,000				75,000	
Lyle Boat Ramp Reconstruction							150,000				
TL- Create a 2nd Exit from the Lower Park Area							\$ 150,000				
Parks Totals	\$ -	\$ 25,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000					

Other

Fencing for Land Purchase	30,000								1	30,000	
Other Totals	\$ 30,000										
Project Totals	\$ 875,000	\$ 480,000	\$ 600,000	\$ 470,000	\$ 475,000	\$ 800,000				390,000	625,000

Footnote

1 Project carried forward from 2021

2022-2027 Capital Improvement Plan - List B

Preliminary November 09, 2021

**Commissioners Vehicle Fund
Requests for 2022**

Department	Vehicle ID#	Model	Cost	Replace /New
Sheriff: Patrol	502 - Grp D	3 Vehicles	309,363	Replace
Total Requests			309,363	

Buildings and Grounds	Structure	Building	Restrooms/showers-Trout Lake Park	1/1/2002	63,451	303 Capital Improvements					
Buildings and Grounds	Structure	Building	Pioneer Center	10/4/2005	5,376,400	304 Cap. Impr.: Pioneer Center					
Buildings and Grounds	Structure	Train cover	Wishram Railroad Park	1/1/2003	186,152	303 Capital Improvements					
Buildings and Grounds	Structure	Building	Storage building - Fairgrounds	1/1/2003	31,876	303 Capital Improvements					
Buildings and Grounds	Improvement	Remodel Old Jail Area-Courthouse	CH-Adult Probation	12/31/2009	261,108	303 Capital Improvements					
Buildings and Grounds	Improvement	Add washracks to livestock barn	Fairground washrack	12/31/2009	118,015	303 Capital Improvements					
Buildings and Grounds	Improvement	Replace roof on FG extension bldg	Extension building roof	12/31/2009	22,022	303 Capital Improvements					
Clerk	Technology	Scanner	MIS-3000 Scanner	3/26/2008	6,814	1 General Fund					
Clerk	Technology	Liberty Software	LibertyNET	5/8/2001	31,845	506 Information Services					
Clerk	Technology	Jury Management System	Courthouse JMS	2/28/2009	13,000	1 General Fund					
Commissioners	Technology	Recorder				1 General Fund					
East District Court	Technology	Audio recording system-FTR Gold		1/1/2005	5,785	1 General Fund					
EDC/WDC	tbd	tbd				134 Trial Court					
Emergency Management	Technology	Radio equipment	Motorola Quanter			Improvements					
Emergency Management	Technology	Server-Spillman CAD	Motorola Quanter			Management					
Emergency Management	Technology	Server-Spillman CAD	Motorola Quanter			Management					
Juvenile Planning	Technology	CCTV Camera Scan	Camera system	12/1/2007	3,900	1 General Fund					1,000
Prosecuting Attorney	Equipment	Duplicator	Sony CCP	1/1/2001	5,020	1 General Fund					1,000
Public Health	Equipment	Law library			70,000	1 General Fund					
Public Health	Technology	A/R Statistics System		12/1/2000	11,770	1 General Fund					
Public Health	Technology	Software		6/29/2004	244,500	1 General Fund					
Public Works	Annex 4	Upgrade furnace/ductwork				101 Road					
Senior Services	Technology	Transportation dispatch software		6/6/2007	5,533	104 Senior Services					
Sheriff	Equipment	Dish washer				1 General Fund					R
Sheriff	Equipment	Dryer				1 General Fund					R
Sheriff	Equipment	Freezer				1 General Fund					R
Sheriff	Equipment	Freezer				1 General Fund					R
Sheriff	Equipment	Range				1 General Fund					R
Sheriff	Equipment	Refrigerator				1 General Fund					R
Sheriff	Equipment	Refrigerator				1 General Fund					R
Sheriff	Equipment	Refrigerator				1 General Fund					R
Sheriff	Equipment	Repeater project				1 General Fund					R
Sheriff	Equipment	Restraint belt				1 General Fund					R
Sheriff	Equipment	Restraint chair				1 General Fund					R
Sheriff	Equipment	Vehicle equipment				1 General Fund					R
Sheriff	Equipment	Washer				1 General Fund					R
Sheriff/Jail	Technology	Livescan fingerprint machine	500P Model R10482	7/29/2009	15,588	1 General Fund					
Superior Court	Equipment	Law books (chambers)			7,000	114 Law Library					
Law Library Bd	Equipment	Law library			70,000	114 Law Library					
Superior Court	Technology	video system		1/1/1995	57,465	134 Trial Court					
Superior Court	Technology	video system upgrade		1/1/1999	5,735	Improvements					
Superior Court	Technology	video system upgrade		1/1/2004	29,000	1 General Fund					
Treasurer	Technology	Ascend tax/accounting software		1/1/1999	307,515	506 Information Services					
Weed Control	Vehicle					117 Weed Control					
West District Court	Technology	Audio recording system-FTR Gold		5/17/2006	7,175	1 General Fund					

2022 - 2027 Capital Improvement Plan - List D

Technology Items

Preliminary November 09, 2021

Requesting Fund/Department	Item	Replace /New Qty	2022	2023	2024	2025	2026	2027	Comments
1	IT & Budget Computers	Replace 50	82,000	84,460	86,994	89,604	92,292	95,060	5-year rotation; large # of laptops
2	IT & Budget Servers	Replace 2			150,000				2020-2024 builds for replacements
3	IT & Budget Cabling/Switches	Replace 1	11,000	11,330	11,670	12,020	12,381	12,752	
4	IT & Budget Supplies	Ongoing	1,500	1,545	1,591	1,639	1,688	1,739	
5	IT & Budget Small Tools - IT Staff	Ongoing	4,500	4,500	4,500	4,500	4,500	4,500	
6	IT & Budget Communications	Ongoing	60,000	61,800	63,654	65,564	67,531	69,556	3% annual adjustment
7	IT & Budget Rents/Leases	Ongoing	175	175	175	175	175	175	PUD poles
8	IT & Budget Yakima Ascend Support	Ongoing	1,500	1,500	1,500	1,500	1,500	1,500	3% annual adjustment
9	IT & Budget Annual R&M: General	Ongoing	397,000						Migrating to subscription licensing
10	IT & Budget Annual R&M: Subscriptions	Ongoing	170,000						Annual cost of security systems
11	IT & Budget Annual R&M: Security	Ongoing	47,000						
12	IT & Budget IT Staff Training	Ongoing	5,000	5,000	5,000	5,000	5,000	5,000	
14	IT & Budget Firewall Replacement	Replace							
15	IT & Budget Copiers	Replace							Contracts end 2022
16	IT & Budget WiFi-access points	Replace	X	25,000					Units go end of life 2023
17	IT & Budget Cayenta Review	Replace							
18	IT & Budget Sheriff MDTs	Replace				85,000			
19	IT & Budget RSA Cloud Integration	New							Dual authentication for cloud svcs
20	IT & Budget Solarwinds LEM 500 nodes	New							Expanding to include all nodes
21	IT & Budget Solarwinds NPM 250 Element	New							Expanding to include all nodes
22	IT & Budget CivicPlus		X						Refresh by CivicPlus
23	IT & Budget Phone System	Replace							Replace or upgrade 2025
24	IT & Budget Backup Appliance	Replace	120,000						
25	IT & Budget Webfilter	Replace			150,000				
26	IT & Budget Mobile Device Management	New							Annual unexpected repairs/EQ
27	IT & Budget Miscellaneous	Ongoing							
28	Sheriff Fingerprint computers	New							
29	Sheriff Timber patrol laptops	New							
30	Clerk OnBase	Replace							
31	Clerk Jury Management System	Replace							
32	Clerk Digital transfer to Archives	New							
33	Juvenile Laptops - CASA; Office Mgr	New							
34	Human Resources NeoGov Annual Maintenance	Ongoing							
35	East District Court AOC Equipment	Replace							
36	West District Court Cameras & Monitor	Replace							Computer (AOC reimb)
37	West District Court Sound System - Clerk office	New							
Fund 001 IT and Budget Subtotal			899,675	195,310	475,084	265,002	185,067	205,782	

Other Funds

Requesting Fund/Department	Item	Replace /New Qty	2022	2023	2024	2025	2026	2027	Comments
38	All Document Mgt System	New							
39	Human Resources NeoGov: Annual Maint	Ongoing							HR as Lead
40	Senior Services Electronic Visit Verification	New	10,950						In HR budget
41	Senior Services Mobile phones for home care	New		11,895		14,078	15,204.24	16,420.58	
42	Enhanced 911 CAD Server	Replace							81,000
43	Enhanced 911 Audio Recorder	Replace							
44	Enhanced 911 Emer Med Dispatch	Replace							
45	Auditor's O&M Document Recording System	Replace							
46	Emergency Mgt Computers	New							
47	Emergency Mgt Smart Televisions	New							
48	Trial Court Improve FTR - EDC	Replace							
49	Trial Court Improve JAVS - All Courts	Both							
50	Solid Waste Laptop	New			90,000				2021 Supct EQ end of life; All 2024
51	REET Technology Ascend/ProVal	New							
Other Funds Subtotal			10,950	11,895	102,935	95,078	15,204	16,421	
Total Requests			910,625	207,205	578,019	360,080	200,271	222,203	

2022-2027 Capital Improvement Plan - List E

Preliminary November 09, 2021

Other Capital Facilities/Equipment

Fund	Project	Foot note	Total	2022	2023	2024	2025	2026	2027
306 Capital Improvement: Radio System	County wide public safety radio system	1	1,600,000	1,600,000					
307 Capital Improvement: Major Projects	New Courthouse Annex	1	1,720,660	1,720,660					
505 Seniors Vehicles		2	8,634	8,634					
Totals			3,329,294	3,329,294	-	-	-	-	-

Footnotes

1. Projects to be overseen by Public Works
2. Project to be overseen by Senior Services

2022-2027 Capital Improvement Plan - List F

Six-Year Road Program

The Six-Year Road Program is developed, reviewed, approved and amended in a separate process defined under State statute. Only summary totals are provided within the CIP. The Six-Year Road Program and Annual Construction Plan shall take precedence over any figures presented herein.

Please refer to the Six-Year Road Program and Annual Construction Plan for details of capital projects related to the County's road system.