

**Klickitat County  
Board of Commissioners  
Minutes – Meeting of Tuesday, June 27, 2023**

**Morning Workshop Session**

Chairman Dan Christopher called the meeting to order at 10:00 AM. Commissioners present: Dan Christopher, Jacob Anderson and Lori Zoller.

**Workshop Session Agenda**

**10:00 AM – Public Works/Road Department Update**

Attendance: Public Works Director Jeff Hunter, Interim County Engineer Seth Scarola, Code Compliance Officer Jorge Sendejas, Human Resources and Administrative Services Director, Robb Van Cleave, and various County elected officials, employees, and members of the public present in person and via Zoom.

Director Hunter provided an update on the Consent Agenda items.

Interim Engineer Scarola provided an update on the Construction Program and Road Design.

Director Hunter provided an update on the East and West end Maintenance Projects, upcoming facilities work, follow up work and upcoming events.

Discussion followed regarding the Klickitat County Parks.

Director Hunter commented on summer road temporary work, jail entry, freezer and water, DNR Fire Waiver, the speed limit in Lyle, and Goldendale Community Days.

**10:35 AM – Department Update/Code Compliance Department Update**

Attendance: Code Compliance Officer Jorge Sendejas, Building Department Director Lynn Ward, Economic Development Specialist Richard Foster, Natural Resources/Economic Development Office Manager Lyn Zielinski and various County elected officials, employees, and members of the public present in person and via Zoom.

Officer Sendejas updated the Board with the current, new, pending and closed Code Compliance Cases.

Officer Sendejas commented about revising the Complaint Form.

The Board discussed the future placement of the Director of Code Compliance.

**11:05 AM: Department Update/Economic Development/Natural Resources Update**

Attendance: Economic Development Specialist Richard Foster, Natural Resources/Economic Development Office Manager Lyn Zielinski and various County elected officials, employees, and members of the public present in person and via Zoom

Natural Resources Lyn Zielinski updated the board on Lead Entity Projects and the ranking of each project that is presented to the Board and Citizens Review Committee.

A Board discussion followed in regards to the project ranking between the Board and the Citizens Review Committee.

Specialist Foster requested and received approval from the Board to apply for the Integrated Planning Grant from the Department of Ecology for the Klickitat Mill Site.

Specialist Foster provided an Economic Development Department update.

**Miscellaneous Reports/Comments:**

Commissioner Zoller updated the Board regarding the Skagit County meeting she attended.

**Motion (M/Anderson, S/Zoller. Passed unanimously).** To recess for lunch at 11:41 AM.

**Commissioner's Business Meeting**

Chairman Dan Christopher reconvened the meeting at 1:00 PM, opening with the Pledge of Allegiance. All three (3) Commissioners were present.

**Agenda:**

**Approved (M/Anderson, S/Zoller. Passed unanimously):** Business Agenda with 1 add-on discussion of outside legal counsel to Unfinished Business and removal of item numbers 6, 14, and 16 of Consent Agenda for further discussion.

**Approval of Commissioner Meeting Minutes**

No minutes requiring approval at this time.

**Citizen Comment:**

Attendance: Residents of Goldendale, Kathy Moco, Dave West, Greg and Deborah Wagner, resident of Fisher Hill, Paul Lederer, Human Resources and Administrative Services Robb Van Cleave, Informational Technology Director Randy Christiansen, and various County elected officials, employees, and members of the public present in person and via Zoom.

Delmer Eldred, resident of Goldendale, commented on the Industrial Solar Carriger Project.

Kathy Moco, resident of Goldendale commented on the Demolition Derby.

Paul Lederer, resident of Fisher Hill, commented on water usage in his area.

Sheri Bousquet, resident of Husum, commented on the Industrial Solar Carriger Project.

Gabrielle Gilbert, resident of Fruit Valley, commented on increasing the White Salmon Youth Center budget.

Commissioner Zoller replied to Mr. Lederer, Ms. Moco, and Ms. Gilbert.

Commissioner Anderson replied to Mr. Eldred, Ms. Moco, Ms. Bousquet, and Ms. Gilbert,

Chairman Christopher replied to Mr. Eldred, Ms. Moco, Ms. Bousquet, Ms. Gilbert and Mr. Lederer.

**New Business:**

1:33 PM Informational Technology Manager Randy Christianson requested and received approval from the Board to apply for a State and Local Cybersecurity Grant Program. A discussion followed.

**Unfinished Business:**

**Public Hearing/Continued/Open to further public comment:**

The Board discussed the Prosecuting Attorney's Opinion Request, requesting outside counsel, Chairman Christopher agreed to re-submit an updated request.

A Discussion followed.

**Consent Agenda:**

**Approved (M/Anderson, S/Zoller. Passed unanimously):** Consent Agenda with 13 items. Numbers 6, 14, and 16 have been pulled for further discussion.

- 1) Master Service Agreement (**C13423**) between Language Line Services, Inc. and Klickitat County (Prosecuting Attorney's Office) for the purpose of providing qualified and trained interpreters for phone interpreting to facilitate effective communication in court cases.
- 2) Interagency Reimbursement Agreement IAA24021(**C13523**) between Washington State Administrative Office of the Courts (AOC) and Klickitat County (Clerk's Office) for the purpose of reimbursing Jurisdiction.
- 3) Request from Public Works Director Jeff Hunter to carry over 90 hours of vacation from the previous year to be used by December 31, 2023.
- 4) Amendment to the 2022-2024 Consolidated Contract #12 (**C13623**) between Klickitat County Health Department and Department of Health for an Update to Statement of Work (SOW) for Foundational Public Health Services (FPHS) and Zoonotic Disease Program- WNV Mosquito Surveillance.
- 5) Client Agreement and Addendum (**C13723**) between Klickitat County Behavioral Health and Locum Tenens for the ability to utilize vetted psychiatric services.
- 6) Memorandum of Understanding (**C13823**) between Klickitat County Economic Development and City of Bingen to provide funding to the City for work associated with the preliminary engineering phase of the City's Water Main extension project.
- 7) Reimbursement Grant Contract (**C13923**) between Klickitat County Emergency Management and the State 911 Coordination Office, SECO Basic Service Operating (BSO).
- 8) **Resolution No. O6923** from the Klickitat County Assessor's Office in the matter of setting a Public Hearing to be held in the Board of County Commissioners meeting room Tuesday, July 18, 2023 at 1:30 PM.
- 9) Approval of Interagency Agreement (**C14023**) between Klickitat County and Washington State Department of Enterprise Services Employee Assistance Program to offer Employee Assistance Program (EAP) providing professional team members and resources to be effective July 1, 2023.
- 10) **Resolution No. O7023** in the matter of establishing Pay Grade placement for the new position of Klickitat County Public Works County Engineer at Grade 75.
- 11) Personnel Authorization to begin the advertising process to fill a vacant Accounting Administrative Assistant III position in Goldendale or White Salmon within the Public Health Department.
- 12) Contract and Contract Bond (**C14123**) between Klickitat County Public Works and Olympic Roofing for the purpose of Klickitat County Jail Re-Roofing Project.
- 13) Contract Retainage Bond (**C14223**) between Klickitat County Public Works and Day Wireless Systems per RCW 60.28.001(6) for completion of the Satus Pass Radio Site Tower Project.
- 14) ~~Contract Agreement between Klickitat County Information Technology and Right! Systems, Inc. for a network redesign and managed network after redesign.~~
- 15) Professional Services Agreement (**C14323**) between Klickitat County Behavioral Health Department and Designated Crisis Responders; Lacey Villamar, Charles Burns Jr, Jeffrey Albin, Leslie Moorehead, and

Chris Barker.

16) Request for Waiver of Fees from ABATE (Goldendale Chapter) for Rental of the Klickitat County Fairgrounds for the 4<sup>th</sup> of July Demolition Derby and Fireworks Event.

**(M/Anderson, S/Zoller. Chairman Opposed): Motion Passed.** The Board discussed Consent Agenda item 6, Memorandum of Understanding between Klickitat County Economic Development and City of Bingen to provide funding to the City for work associated with the preliminary engineering phase of the City's Water Main Extension Project.

The Board discussed Consent Agenda item 14, Contract Agreement between Klickitat County Information Technology and Right! Systems, Inc. for a network redesign and managed network after redesign. Commissioner Anderson and Commissioner Zoller asked Director Christiansen for more clarity and to report back in 2 weeks. No motion was made.

**(M/Zoller, S/Anderson. Passed unanimously)** The Board discussed Consent Agenda item 16, Request for Waiver of Fees from ABATE (Goldendale Chapter) for Rental of the Klickitat County Fairgrounds for the 4<sup>th</sup> of July Demolition Derby and Fireworks Event

The Board discussed the policy on fee waivers and asked Public Works Employees to track the time and money spent on the Demolition Derby.

**2:20 PM Voucher Certification and Payment Approvals:**

**Approved Warrants (M/Zoller, S/Anderson. Passed unanimously):**

Accounts Payable: #322678 – 322756 for a net of \$233,956.54.

Combined Payroll: #23873 –239000, County Benefit Warrants #322669-322677, Electronic Transfer #1003 of \$1,133,351.68 For a combined total of \$1,367,308.22 for the date ending June 26, 2023.

**2:20 PM Board Pending:**

**(M/Anderson, S/Zoller. Passed unanimously)** Chairman Christopher asked the Board for a Motion to approve a 10-minute recess to update the Prosecuting Attorney's Opinion Request.

**2:30 PM** The meeting was reconvened.

Chairman Christopher presented to the Board his written request to the Prosecuting Attorney. The Board verbally agreed that all written communication sent from any one Commissioner to the Prosecuting Attorney is coming from the Board as a whole.

The Board agreed to send the written Policies and Procedures for Cistern Potable Water to the Prosecuting Attorney.

**Approved (M/Anderson, S/. Passed unanimously):** There being no further business before the Board, the meeting was adjourned at 3:25 PM. Noting that the Board will be meeting July 5, 2023.

\*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file **06-27-2023 BoCC Zoom meeting**. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.

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**Approved: Dan Christopher**  
**Chairman of the Board**



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**Date**