

**Klickitat County**  
**Board of Commissioners**  
**Minutes – Meeting of Tuesday, May 9, 2023**

**Morning Workshop Session**

Chairman Dan Christopher called the meeting to order at 10:00 AM. Commissioners present: Dan Christopher, Jacob Anderson and Lori Zoller.

**Workshop Session Agenda**

**10:00 AM – Public Works/Road Department Update**

Attendance: Interim Public Works Director Jeff Hunter, Interim County Engineer Seth Scarola, and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter provided an update on the Public Hearings, Bid openings and consent agenda items.

Interim Engineer Scarola provided an update on the Constructions Program and Road Designs.

Director Hunter provided an update on the East and West End Maintenance projects, upcoming facilities work and events and inquired about the Goldendale Cleanup.

Chairman Christopher commented on the Road Haul Agreement on Middle Road and the BlueBird Solar Road Haul agreement. Director Hunter provided clarification on Road Haul agreements.

**10:15 AM – Department Update/Report: Chief Adult Probation Officer Courtney Cooke**

Attendance: Chief Adult Probation Officer Courtney Cooke, HR Manager KC Sheridan and various County elected officials, employees, and members of the public present in person and via Zoom.

Probation Officer Courtney Cooke requested and received verbal authorization to advertise for a Case Manager position that will be coming open. Ms. Cooke also requested that the position start August 1, 2023 to allow time for training.

**10:19 AM – Department Update/Report: Public Health Director Erinn Quinn**

Attendance: Public Health Director Erinn Quinn, Chief Adult Probation Officer Courtney Cooke, HR Manager KC Sheridan and various County elected officials, employees, and members of the public present in person and via Zoom.

Director Quinn commented on Comprehensive Health leaving the county and the service providers that are currently available. Ms. Quinn commented on office space and Psychological providers that can prescribe medications. Director Quinn requested and received approval to hold a Town Hall meeting to answer questions from the community on Behavioral Health services.

Ms. Cooke commented on the Telehealth services.

**10:31 AM – ADD-ON – IT Manager Randy Christiansen** – To award the RFP and enter into negotiations for Network Redesign and Support.

Attendance: HR and Administrative Director Robb Van Cleave, IT Manager Randy Christiansen, HR Manager KC Sheridan and various County elected officials, employees, and members of the public present in person and via Zoom.

Director Van Cleave discussed the RFP for Network Redesign and Support.

A discussion followed in regards to the network firewall, internet in White Salmon, year two costs, switch replacements, network assessment, documentation, and firewall replacement costs.

Director Van Cleave requested direction from the board. Manager Christiansen commented on contract negotiations, proposal assessment, fixing what needs to be fixed and negotiating with Right Systems.

**Approved (M/Anderson, S/Zoller. Passed unanimously)** to move forward with negotiations with Right Systems.

HR Manager KC Sheridan requested and received approval to offer a Step 8 salary to a qualified applicant for the Investigator position in the Prosecuting Attorney’s office. Ms. Sheridan stated that it is currently step 1-3.

Director Van Cleave commented on the job description and classification for the new County Engineer position. Manager Sheridan read aloud the list of Classification Committee members.

The Board discussed the draft letter to Skagit County in regards to Republic Services.

**Motion (M/Anderson, S/Zoller. Passed unanimously).** To recess for lunch at 11:45 AM.

**Commissioner’s Business Meeting**

Chairman Dan Christopher reconvened the meeting at 1:00 PM, opening with the Pledge of Allegiance. All three (3) Commissioners were present.

**Agenda:**

**Approved (M/Anderson, S/Zoller. Passed unanimously):** Business Agenda with one add-on.

**Approval of Commissioner Meeting Minutes**

**Approved (M/Zoller, S/Anderson. Passed unanimously):** the Klickitat County Board of Commissioners Meeting Minutes for April 25 , 2023 as presented.

**Citizen Comment:**

Attendance: Kathy Moco, resident of Goldendale and various County elected officials, employees, and members of the public present in person and via Zoom.

Kathy Moco, resident of Goldendale, complimented the Commissioners for the condition of the Fairgrounds and the Home and Garden Show.

Sheri Bousquet, resident of Husum, commented on the EFSEC meeting.

Gabriel Gilbert, resident of Fruit Valley, commented on child care.

Commissioner Zoller responded to Ms. Gilbert's comments.

Commissioner Anderson responded to Ms. Bousquet's, Ms. Gilbert and Ms. Moco's comments.

Chairman Christopher responded to Ms. Moco's and Ms. Bousquet's comments.

**Public Meetings/Public Hearings/Bid Openings:**

Attendance: Interim Public Works Director Jeff Hunter, Interim County Engineer Seth Scarola, Emergency Management Director Jeff King, Fiscal Manager Jenn Neil and various County elected officials, employees, and members of the public present in person and via Zoom

**1:30 PM Bid Opening:** For the Rock Creek Old Hwy 8 Bridge, CRP 363, for the improvement of the Rock Creek, Old 8 Bridge by cleaning and painting the metal surfaces through: sandblasting for the removal of existing failing lead-based paint and removal of rust, full containment of sandblasting and components and other work, all in accordance with the Contract Plans, Contract Provisions, and the Standards Specifications.

Commissioner Anderson opened sealed bids from:

Panther Industrial Painting, LLC in the amount of \$268,969, Bid Bond is included.

Steel City Contractors, LLC in the amount of \$270,60, Bid Bond is included.

Long Painting Company in the amount of \$296,459, Bid Bond is included.

**Motion (M/Anderson, S/Zoller. Passed unanimously):** to return bids to Public Works for review and recommendation.

**1:35 PM Public Hearing:** To consider a supplemental budget (2023-1) and amendments of various funds and departments to the 2023 budget expenditures in the sum of \$ 597,534.

Fiscal Manager Jenn Neil provided a staff update on the supplemental budget and amendments of various funds and departments.

Sheri Bousquet commented on Commissioner travel, Goldendale Wastewater and the Goldendale Airport.

Chairman Christopher responded to Ms. Bousquet's comments.

Manager Neil commented that .09 dollars is restricted and has to be spent on Economic Development

**Motion (M/Anderson, S/. Passed unanimously):** to approve **Resolution No. 05223** supplement 2023-1 budget amendment.

**1:46 PM Public Hearing:** To consider an ordinance amending burning restriction procedures within the unincorporated areas of Klickitat County and to hear public testimony for or against said ordinance.

Manager King provided a staff update on the code restrictions to clarify what the existing restrictions are.

One written comment was received in regards to the burn ban restrictions.

Commissioner Anderson commented on decks not being made of combustible material.

Chairman Christopher requested clarification on the changes.

Director King provided clarification on the burning restrictions. A discussion followed in regards to requests and waivers that were submitted in the past.

**Motion (M/Anderson, S/Zoller. Passed unanimously):** to adopt the **Ordinance No. 0050923** to amend the burn ban restrictions.

**2:00 PM Public Hearing/Continued/Open to further public comment:** To consider an increase of the Dallesport Sewer monthly rate and at which time any person may appear and be heard for or against the proposed sewer rate increase for the period of June 1, 2023 – May 31, 2024.

Chairman Christopher re-opened the Public Hearing to consider an increase of the Dallesport Sewer monthly rate.

Director Hunter read the staff report, reporting on expenses and revenue.

Sheri Bousquet commented on the increase.

Chairman Christopher responded to the comment made by Ms. Bousquet.

Chairman Christopher closed the meeting to further oral and written public comment and moved on to discussion by the Board.

Commissioner Anderson inquired on what is needed to implement the increase and policy change.

**Motion (M/Anderson, S/Zoller. Passed unanimously):** to approve a 25% increase of the Dallesport Sewer monthly rate and to make a policy change to no longer provide Sewage Grinders at no charge.

**New Business:**

Attendance: Emergency Management Director Jeff King, HR and Administrative Services Director Robb Van Cleave and various County elected officials, employees, and members of the public present in person and via Zoom

Consider a Resolution in the matter of establishing outdoor burning restrictions within the unincorporated areas of Klickitat County, Burn Ban Zone one (1), effective May 15, 2023.

Emergency Management Director Jeff King provided a brief overview of the resolution.

**Motion (M/Anderson, S/Zoller. Passed unanimously):** to approve **Resolution No. 05323** establishing outdoor burning restriction within the unincorporated areas of Klickitat County.

**Consent Agenda: with fifteen (15) items**

**Motion (M/Anderson, S/Zoller. Passed unanimously)**

- 1) **Resolution No. 04923** in the matter of Awarding 2023 Historical Preservation Grant Program Funds for 2023.
- 2) Final Acceptance and Release of Retainage to Stripe Rite, Inc, for the 2022 Annual Striping Program RN 642-2.

- 3) Grant Agreement Amendment No. 2 (C09723) between State of Washington County Road Administration Board and Klickitat County Public Works for the Sundale Road & Old Hwy 8 Project to amend the grant funding increase.
- 4) Local Agency Agreement (C09823) between Washington State Department of Transportation and Klickitat County Public Works for the funding for the Bickleton Area Paving Project, CRP 372.
- 5) Grant Agreement (C09923) between State of Washington County Road Administration Board and Klickitat County Public Works for the authorized RATA funds for the Sunnyside Road project.
- 6) Agreement (C10023) between State of Washington County Road Administration Board and Klickitat County Public Works for the authorized RATA funds for Schrantz Road Bridge Project.
- 7) Local Agency Federal Aid Project Prospectus between WAsDOT and Klickitat County Public Works for Bickleton Area Paving Project, CRP 372.
- 8) Local Agency Standard Consultant agreement (C10123) between Klickitat County Public Works and Skillings, Inc. for on-call Environmental Services.
- 9) Personnel Authorization to begin the advertising process to fill a vacant Investigator position with the Prosecuting Attorney's Office in Goldendale, at Grade 71, Step 1-5 DOQ, Hourly Rate \$33.16 - \$37.30.
- 10) Personnel Authorization to begin the advertising process to fill 3 Flagger positions with Public Works with job locations in Bickleton, White Salmon, Goldendale or Glenwood, Grade 32 Step 1-3, Hourly Rate \$15.85 - \$16.81 per hour and is a Temporary/Casual position.
- 11) Authorization to begin the advertising process to fill a vacant Maintenance Technician position within the Public Works Department with job location being in Glenwood or White Salmon, At an hourly rate of \$24.54.
- 12) **Resolution No. 05023** in the matter of closing the Petty Cash Fund for the Auditors Office.
- 13) Contract (C10223) between Klickitat County Auditor's office and MSI for Digital Imaging of Microfiche.
- 14) **Resolution No. 05123** in the matter of moving one (1) 2015 4 X 4 Chevrolet Traverse, License # B0069C from the Commissioner's Fleet Pool to be transferred to the Senior Services Department Inventory
- 15) Personnel Authorization to begin the advertising process to fill a Clerical Admin Asst I/II/III/Deputy Clerk of the Board position in the Board of County Commissioners Department. Grade 34-36 Step 1-3 DOQ ( Hourly Rate of \$17.82 - \$21.22) 40 hours a week.

**Voucher Certification and Payment Approvals:**

**Approved Warrants (M/Zoller, S/Anderson. Passed unanimously):**

Accounts Payable: (#321557 – 321627); for a net of \$135,305.18.

Direct Deposit #998 for the net amount of \$4,218.07 For a combined total of \$139,523.25 for the date ending May 8, 2023.

There were no Payroll warrants requiring approval.

The Board discussed the Skagit County draft correspondence.

**Miscellaneous Reports/Comments:**

Attendance: Sheriff Bob Songer, Undersheriff Carmen Knopes, Chief Jail Deputy LorenCulp, , HR and Administrative Services Director Robb Van Cleave and various County elected officials, employees, and members of the public present in person and via Zoom

Commissioner Zoller read aloud the Proclamation to designate May 14<sup>th</sup> – 20<sup>th</sup>, 2023 as National Police Week in Klickitat County.

Undersheriff Carmen Knopes announced that there will be cake in the Mt. Adams room at 5:00 PM and a candlelight vigil at 7:30 PM

Loren Culp provided an update on the peace officers memorial.

**2:45 PM Unfinished Business:**

Attendance: Associate Planner Denice Lee, HR and Administrative Services Director Robb Van Cleave and various County elected officials, employees, and members of the public present in person and via Zoom.

**Public Hearing/Continued/Closed to further public comment:** Reconsider approval of Shoreline Substantial Development Permit and Shoreline Conditional Use Permit No. SH2022-03; Pitt Site Trailhead project. Construction of trailhead improvements will include car and horse trailer parking, a CXT vault toilet, a kiosk and ADA access. Trailhead work elements include clearing and grubbing, rough grading, finish grading, crushed surfacing and/or asphalt, revegetation and landscaping, and installation of signage and gates. No water, sewer or electricity is being proposed for the trailhead, however solar is proposed to power the vault toilet vent/fan; Applicant: Washington State Parks (Brian Patnode/Chelsea Harris).

Associate Planner Denice Lee provided an update on SH2022-03, Pitt Site Trailhead tied vote and stated that the Department of Ecology needed a final vote from the Commissioner that recused herself from the vote. Commissioner Zoller stated that she cannot undo her recusal due to legal ramifications.

A discussion followed in regards to the PA opinion and the Appearance of Fairness Doctrine.

Prosecuting Attorney David Quesnel advised as to the Rule of Necessity and stated that the Board needs to make a decision.

Commissioner Zoller explained the reasons for concerns, and conditions and mitigations that would be necessary.

A discussion continued.

**Motion (M/Anderson, S/Zoller. Passed unanimously):** to continue the hearing until Tuesday, May 16, 2023 for further deliberations.

**Miscellaneous Reports/Comments:**

Commissioner Anderson stated that more than one (1) Commissioner may be attending the Skagit County Solid Waste Advisory Committee (SWAC) meeting to be held Thursday 5-11-23 2-3 PM

The Board had a discussion on submitting a survey to the voters.

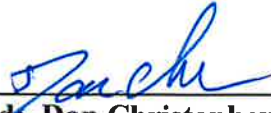
The Board had a discussion about communication, working order, teamwork and PA requests.

**\*Board Correspondence for the Record:**

Correspondence received from Paul Demchuk from White Salmon in regards to the burn ban.

**Approved (M/Anderson, S/Zoller. Passed unanimously):** There being no further business before the Board, the meeting was adjourned at 4:01 PM there is no scheduled workshop on Thursday, May 11, 2023

\*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 05-09-2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.



Approved: **Dan Christopher**  
Chairman of the Board



5.23.23

Date