

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, April 27, 2021**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, April 27, 2021	Chairman David M. Sauter called the meeting to order at 10:00 AM. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.
	Workshop Session Agenda
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Deputy Director Jeff Hunter, Emergency Management Director Jeff King in Chambers, various county employees, and residents via telephone.</p> <p>Public Works Deputy Director Jeff Hunter reviewed items on this afternoon’s agenda, followed by a construction update. Deputy Director Hunter reported on the grant-funded federal grant-funded projects, noting that the strip painters are still waiting for paint.</p> <p>Deputy Director Hunter reported on the east and west end crew projects, stating they are working on constructing parking on Old Highway 8 near the Catherine Creek Trailhead.</p> <p>Deputy Director Hunter stated the crews are working on installing the remaining fixed windows that were left out to load sheetrock; they are fabricating the operable windows, noting the completion of the building is at the end of September.</p> <p>A report was given on the Courthouse Entry Project, stating the project is starting with the east end entrance and in July the American Disabilities Act entrance will move to the basement, followed by an update on the Jail Control Board project.</p> <p>Deputy Director Hunter provided a brief update on the radio sites, noting he is moving quickly to retain the necessary property.</p> <p>Deputy Director Hunter requested direction regarding the fees for the Dallesport Water Rates, the Board expressed they would like to follow the price outlined in the existing contract.</p> <p>Deputy Director Hunter requested the Commissioners input to name the new County Services Building as well as the names of the conference rooms.</p> <p>A report was given on a complaint of signs on Hill Road, Deputy Director Hunter stated the signs are on private property and the site distance is more than double the required distance. Deputy Director Hunter stated he will be responding to the citizen who filled the safety complaint, noting they take safety concerns very seriously and this sign is not a safety concern.</p> <p>A brief discussion was held about the Klickitat Mill Site Demolition.</p>

<p>Emergency Management Department Update</p>	<p>10:30 AM - Department Update/Comment:</p> <p>Attendance: Emergency Management Director Jeff King in Chambers, various county employees, and residents via telephone.</p> <p>Emergency Management Director (DEM) Jeff King reported on the functionality of the radio system; radio maintenance schedules; Radio Site Lease Agreements, followed by a brief update on the Skamania County Radio Interference, noting Director King's investigation did not conclude that it was coming from a Klickitat County user.</p> <p>DEM Director King reported on the Klickitat Site Upgrades; the 9-1-1 Call taking & Public Safety Radio Dispatching for March 2021, followed by an update on the 9-1-1 service outage that was restored in 20 to 30 minutes.</p> <p>DEM Director King provided a staff update and upcoming training for Mass Casualty Incidents, followed by a report on the activities held for the National Public Safety Telecommunicators Week.</p> <p>DEM Director King reported on the Emergency Operations Center activities, followed by an update on the reimbursement for the counterfeit 3M N95 masks, noting he continues to research long-term Personal Protective Equipment.</p> <p>An update was provided on the Williams Grant, stating Bingen and White Salmon mayors agreed that purchase of community preparedness supplies purchased from the grant will be stored at each fire department.</p> <p>A discussion followed regarding the Burn Ban on outdoor burning, noting this is an extraordinarily dry year already.</p> <p>DEM Director King advised of an application that can be added to the Klickitat County Notification System process called Integrated Public Alert & Warning System (IPAWS).</p> <p>An update was given on the status of the Emergency Management Grants.</p>
<p>Lunch Recess</p>	<p>The Board recessed for lunch at 11:24 AM.</p>
	<p>Call to Order/Roll Call:</p>
<p>Regular Meeting for Tuesday, April 27, 2021</p>	<p>Chairman Sauter reconvened the meeting at 1:00 PM; Opening with the Pledge of Allegiance. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.</p>
	<p>Agenda:</p>
<p>Business Agenda</p>	<p>Approved (M/Christopher, S/Anderson. Passed unanimously): the business agenda as presented.</p>
	<p>Approval of Commissioner Meeting Minutes</p>
<p>Approval of Meeting Minutes</p>	<p>* Approved (M/Christopher, S/Anderson. Passed unanimously): the Board of County Commissioners Meeting Minutes for April 13, 2021, as presented.</p>

Citizen Comment:													
<p>Comments will be limited to seven (7) minutes per individual</p>	<p>Klickitat County citizen Ron Kinsella inquired about the landfill revenue; tax refunds are given to citizens in the county through the Republic Services Landfill, Mr. Kinsella requested how much revenue has been generated by the landfill and since the opening.</p> <p>Deken Letinich responded to an earlier question from Commissioner Christopher regarding the number of employment opportunities provided from green energy projects in the area; Mr. Letinich stated Labors Union 335 represents 500 members in Southwest Washington, 16 Klickitat residents, and approximately 200 in the surrounding areas. Mr. Letinich stated he supports the green energy projects in Klickitat County.</p> <p>Greg Wagner, a member of C.E.A.S.E stated he has inquired from the Natural Resource/Economic Development Department about how many jobs will be provided by the solar projects. Mr. Wagner would like to know how many permanent jobs were provided in the Lund Hill solar farm and how much tax revenue will be generated.</p> <p>Goldendale resident Elaine Harvey reported on the Department of Natural Resources and Washington Department of Fish and Wildlife Land leases and the 1855 Treaty signed by the Rock Creek Band Tribe to be able to continue to allow the tribe to gather food.</p> <p>A brief discussion was held regarding the written public comments from the May 4th Public Hearing on the Solar Moratorium.</p>												
Public Meetings/Public Hearings/Bid Openings:													
<p>Bid Opening: for the improvement of various County Roads by the installation of new warning signposts.</p>	<p>* Bids forwarded (M/Christopher, S/Anderson. Passed unanimously): to the Public Works Department for review and recommendation of four (4) bids received for the improvement of various County Roads by the installation of new warning signposts, removal of existing signs and posts, removal of existing flexible guideposts, installation of new flexible guideposts, and other work, all in accordance with the Contract Plans, Contract Provisions, and the Standard Specifications. Engineer's Estimate: \$482,100.00</p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 50%;">● Pavement Surface Control</td> <td style="width: 25%;">Kennewick, WA</td> <td style="width: 25%; text-align: right;">\$474,232.00</td> </tr> <tr> <td>● Massana Construction</td> <td>Gig Harbor, WA</td> <td style="text-align: right;">\$524,625.00</td> </tr> <tr> <td>● Thompson Bro.'s Excavating</td> <td>Vancouver, WA</td> <td style="text-align: right;">\$470,937.20</td> </tr> <tr> <td>● KT Contracting</td> <td>Brooks, OR</td> <td style="text-align: right;">\$520,020.28</td> </tr> </tbody> </table>	● Pavement Surface Control	Kennewick, WA	\$474,232.00	● Massana Construction	Gig Harbor, WA	\$524,625.00	● Thompson Bro.'s Excavating	Vancouver, WA	\$470,937.20	● KT Contracting	Brooks, OR	\$520,020.28
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<p>Bid Opening: for the improvement of various County roads by the installation of extruded thermoplastic line.</p>	<p>Bids forwarded (M/Anderson, S/Christopher. Passed unanimously): to the Public Works Department for review and recommendation of four (4) bids received for the Countywide Edging Lines CRP 357, Bid Opening: for the improvement of various County roads by the installation of extruded thermoplastic line and other work, all in accordance with the Contract Plans, Contract Provisions, and the Standard Specifications. Engineer's Estimate: \$133,520.00</p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 50%;">● Hicks Striping & Curbing, Inc.</td> <td style="width: 25%;">Brooks, OR</td> <td style="width: 25%; text-align: right;">\$88,010.40</td> </tr> <tr> <td>● Specialized Pavement Marking Inc.</td> <td>Tualatin, OR</td> <td style="text-align: right;">\$100,868.00</td> </tr> <tr> <td>● Pavement Surface Control</td> <td>Kennewick, WA</td> <td style="text-align: right;">\$91,490.40</td> </tr> <tr> <td>● Apply-A-Line</td> <td>Pacific, WA</td> <td style="text-align: right;">\$128,978.40</td> </tr> </tbody> </table>	● Hicks Striping & Curbing, Inc.	Brooks, OR	\$88,010.40	● Specialized Pavement Marking Inc.	Tualatin, OR	\$100,868.00	● Pavement Surface Control	Kennewick, WA	\$91,490.40	● Apply-A-Line	Pacific, WA	\$128,978.40
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<p>Request for Proposals Opening: Audio Visual system to design, install and support an Audio Visual system for the Board of County Commissioners Chambers in the Klickitat County Services Building.</p>	<p>Bids forwarded (M/Cristopher, S/Anderson. Passed unanimously): to the Human Resources & Administrative Services Department for recommendations of the three (3) qualifying proposals to supply the Audio Visual system and a qualified vendor to design, install and support an Audio Visual system for the Board of County Commissioners public meeting room located in the new Klickitat County Services Building. Note one the bid was rejected due to a lack of following the conditions of submission.</p> <ul style="list-style-type: none"> ● Avidex Industries, LLC Spokane, WA \$55,665.00 ● Delta AV Gresham, OR \$72,838.31 ● Justice AV Solution Louisville, KY \$50,255.07
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Consent Agenda:	
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	<p>* Approved (M/Christopher, S/Anderson. Passed unanimously): with four (11) items. With clarification regarding the dollar amount of the Hangar Lease, item No. 2 of the Consent Agenda.</p> <p>* 1) Interlocal Agreement (C07521) between Yakima County, Kittitas County, Skamania County, and Klickitat County to establish the South Central Workforce Development Council (SCWDC) as a Washington Non-profit Corporation and to designate the SCWDC as the fiscal and administrative agent of the South Central Consortium.</p> <p>* 2) Lease Agreement (C07621) for the Columbia Gorge Community College Aviation Maintenance Training Hangar at the Columbia Gorge Regional Airport between the Columbia Gorge Community College and the City of The Dalles, Oregon, and Klickitat County. The lease shall commence on July 1, 2022, and continue through June 30, 2052.</p> <p>* 3) Resolution No. 05221 in the matter of establishing the County ban on outdoor burning within the unincorporated areas of Klickitat County as requested by Klickitat County Fire District #4, #5, #6, #7, #11, #12, #14, and #15. The requested County Burn Ban would be from May 15, 2021, through September 20, 2021, for Klickitat County Burn Ban Zone Two.</p> <p>* 4) Resolution No. 05321 in the matter of adopting 2020, Comprehensive Solid Waste Management Plan for Klickitat County; it has been more than five (5) years since the Klickitat County plan has been reviewed and the Klickitat County Solid Waste Advisory Committee unanimously adopted the recommended changes to the Klickitat County Comprehensive Solid Waste Management Plan.</p> <p>* 5) Intergovernmental Agreement (C07721) between Washington State Parks and Recreation Commission and Klickitat County (Sheriff's Department) to establish a cooperative framework between State Parks to enhance the performance of boating safety.</p> <p>* 6) Personnel Authorization to begin the advertising process to hire a Legal Administrative Assistant I, or, II, at Grade 35 or 36, Step 1-3, within the Clerk's Office.</p> <p>* 7) Camp Host Agreement (C07821) for Guler Mt. Adams County Park between Klickitat County (Public Works Department) and Allan & Carolyn Mortensen for the purpose of retaining the Mortensen as camp hosts from the time the Guler Mt. Adams County Park opens until October 31, 2021.</p> <p>* 8) Letter to the Washington State Department of Transportation assigning Seth Scorola as Klickitat County's Bridge Program Manager to oversee the inspection and records of County Bridges to assure that the County adheres to the Washington State Bridge Manual M36-64 and all policies and procedures promulgated by WSDOT.</p>
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	<p>* 9) Small Works Contract Bonds for James Dean Construction for the Roosevelt Grade Drainage Upgrades in the amount of \$72,485.00; and authorize the Public Works Director to execute any change orders for this projects due to unforeseen conditions (not for changes in scope) up to 10% of the contract (\$7,248.50) for an aggregate of \$79, 733.50.</p> <p>* 10) Local Agency Standard Consultant Agreement (C07921) between Klickitat County (Public Works Department) and Archaeological Services, LLC for on-call survey services including, performing on-site reconnaissance surveys, submission of draft reconnaissance survey reports, performing monitoring of sites during construction activities, and consultations with affected tribes. The maximum payable amount is \$30,000 and is effective upon signature through December 31, 2021.</p> <p>* 11) Award and execute the Hazardous Waste Removal Small Works Contract (C08021) for the removal and disposal of all hazardous materials attached to the building and on the ground around the structure or located in other structures on the property surrounding the Hicks House with Tri-Valley Construction, Inc. for \$5,697.50, including sales tax.</p>
<p>Republic Services Quarterly Update</p>	<p>Miscellaneous Reports:</p> <p>Attendance: Solid Waste Director Ruby Irving in Chambers, Republic Services Municipal Relationship Manager Steve Gilmore, Republic Services General Manager Joseph Allen Thompson, various county employees and residents via telephone.</p> <p>Republic Services Municipal Relationship Manager Steven Gilmore reported on the first quarter report; volume reports by County; the amount of special waste volume the County has been receiving, noting due to the mild winter construction projects were able to continue at a higher rate than normal.</p> <p>Manager Gilmore stated the Request For Proposals response from Thurston County could be in this summer, stating a full update will be provided after Thurston County and partners complete their evaluation.</p> <p>An update was given on legislative changes in Washington to change exemptions in the future.</p> <p>Republic Services General Manager Joseph Allen Thompson provided a brief report of the upcoming agency contract renewals for the landfill.</p>
<p>Voucher Certification and Approval</p>	<p>Payment Approvals:</p> <p>* Approved Warrants (M/Christopher, S/Anderson. Passed unanimously): Accounts Payable Warrants: (#305253 – #305341), (#305342) and Electronic Transfer (#925) for a net of \$161,181.70.</p> <p>Combined Payroll Warrants (#219126 – #219392, Co. Benefit Warrants (#305245 – #305252), and Co. Benefit Electronic Transfer (#924) \$1,063,810.71. For a combined total of \$1,224,992.41 for the date ending April 26, 2021.</p>
<p>Treasurer Finance and Revenue Update</p>	<p>Elected Official Report/Update:</p> <p>Attendance: Treasurer Greg Gallagher, county employees, and residents were present via telephone.</p>

	<p>Treasurer Greg Gallagher reported on the Treasurer's Office hours, noting they are working through lunch and their hours are 8 AM to 4:30 PM.</p> <p>Treasurer Gallagher reported on the Finance Committee meeting last Friday, noting the topic of discussion was the landfill revenue. Treasurer Gallagher reported the first and second quarter predictions are showing about a million short, but as in the past, the 4th quarter payment has been significantly larger than expected.</p> <p>Treasurer Gallagher reported on the Sheriff's Office surplus sale and the citizen's tax payments received so far.</p>
	<p>Board Pending:</p>
<p>Issues as determined by the Board of Commissioners</p>	<p>Planning Director Mo-chi Lindblad reported on the Gorge 2020, National Scenic Area Gorge Amendment, and Adoption of the new Ordinances Director Lindblad stated the County has 60 days to respond.</p> <p>The Board expressed they do not want to adopt the new Ordinance and will remain status quo; Chairman Sauter stated he is very proud of the way that the Planning Department assists Klickitat County's Scenic Area residents.</p> <p>Planning Director Mo-chi Lindblad requested guidance on the public hearing location of the Dean Enterprises Re-zone; the Board stated they support the public hearing here in Goldendale in the Chamber's, June 1, 2021, noting it will be held in the evening so citizens have an opportunity to participate.</p> <p>At 2:40 PM Chairman Sauter announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1) (g) to conduct an annual performance evaluation of a public employee. Chairman Sauter noted that the session would last twenty (20) minutes. At 3:00 PM it was announced the Executive Session would be extended fifteen (15) minutes, At 3:15 PM it was announced the Executive Session would be extended five (5) minutes, At 3:20 PM it was announced the Executive Session would be extended five (5) minutes.</p> <p>The Board convened back into Regular Session at 3:25 PM.</p>
<p>Adjournment (3:05 PM)</p>	<p>Approved (M/Christopher, S/Anderson. Passed unanimously): There being no further business before the Board, the meeting was adjourned until 8:30 AM, Thursday, April 29, 2021.</p>
	<p>Call to Order/Roll Call</p>
<p>Regular Meeting Extension: for Thursday, April 29, 2021</p>	<p>Chairman David Sauter convened the meeting at 8:30 AM. All Commissioners were present. Also in attendance were Treasurer Greg Gallagher, HR and Administrative Services Director Robb Van Cleave, Fiscal Manager Jenn Bartley, and Chief Deputy Auditor Heather Jobe.</p>
<p>8:30/10:00 AM</p>	<p>Assessor Crista Schroder: Review and discussion regarding the assessment levy process for energy facilities.</p> <p>Chairman Sauter advised that the Assessor was ill and her presentation will be rescheduled.</p>

Commissioner Anderson noted that he has had multiple meetings with Skamania County Commissioners and asked if the Board would be interested in holding a joint meeting. The Board discussed having joint meetings with the Skamania County Commissioners to discuss matters like timberlands, COVID relief funding, county operations, financial accounting systems, and other topics.

Chairman Sauter stated that he would be supportive; noting that the counties share many concerns such as health care, transportation, and Pacific Corp. lands. Commissioner Christopher also expressed his support.

Discussion followed regarding Pacific Corp. properties.

Further discussion followed regarding the sale of SDS private properties. Commissioner Anderson advised that the Commissioners have been accused of not being more involved. All three (3) Commissioners agreed that government has no right to tell private property owners how to use their lands. Commissioner Anderson stated that many things are going to happen with the change in ownership, for example, jobs and recreational opportunities such as hunting mountain biking, and hiking.

The Board discussed other areas of concern, which included the large number of people moving from cities to rural areas, wildfire danger, lack of parking at hiking areas, comprehensive planning, and the build-out of Hood River and Wasco Counties. Klickitat County is the only place left for growth. The Board also talked about possibly meeting with Wasco, Hood River, and Skamania as a group to discuss area concerns. Commissioner Anderson commented that his priority is the joint meeting with Skamania County.

Another topic of discussion was the Hood River bridge replacement and who should have governance of the bridge. Commissioner Anderson provided an update on committed State funding sources and potential Federal funding for the bridge replacement.

8.35/10:00 AM

Finance Committee and Financial Services Budget training session and discussion regarding funds, revenues, and expenditures.

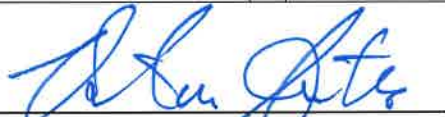
Attendance: Treasurer Greg Gallagher, Auditor Brenda Sorensen, Chief Deputy Heather Jobe, HR & Administrative Services Director Robb Van Cleave, Fiscal Manager Jenn Bartley, and Economic Development/Natural Resource Director Dave McClure (via zoom).

Treasurer Gallagher and Fiscal Manager Bartley continued the explanation of the various funds, providing descriptions/notes from the State Auditor's Office, minimum balances allowed, restrictions, how funds are/were established by either resolution, RCW, or WAC, and a brief history of the management of each fund.

Director McClure clarified an increase in the Affordable Housing Fund, which was due to SHB1406 and a partnership with the Cities to pool additional dollars from the State. The County and Cities will decide how to distribute the funds in the future.

Further discussion followed concerning the Windfarm Exemption Fund. Treasurer Gallagher noted that he would do more research on how the refunds work.

	<p>Auditor Sorensen and Chief Deputy Jobe provided an overview of how expenses are processed. Auditor Sorensen provided a breakdown of allowable expenses per BARS categories. Discussion and clarification followed.</p> <p>Treasurer Gallagher reviewed General Fund cash flow reports. Discussion followed about grant funding and challenges with tracking expenses and revenues and keeping available cash flow while waiting for grant reimbursements.</p> <p>The Board had a brief discussion regarding the VR&R Fund and vehicle replacement criteria.</p>
12:00 Noon	<p>Review and make final selections of furniture for offices and the Commissioner's meeting room in the new building.</p> <p>Attendance: Public Works Director Gordon Kelsey and Administrative Assistance Angie Knowles.</p> <p>The Board reviewed and decided on furniture selections for their future offices in the new County Services Building. A brief discussion followed regarding a possible issue with the cities repair of a wastewater line.</p>
	<p>(M/Christopher, S/Anderson) Passed. The workshop adjourned at 12:29 PM.</p>
	<p>* Reference Document on File</p>
	<p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 4-27-21.</p>


Approved: David M. Sauter
Chairman of the Board



5-18-21
Date