

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, April 6, 2021**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, April 6, 2021	Vice-Chairman Jacob L. Anderson called the meeting to order at 10:00 AM. Commissioners present: Jacob L. Anderson and Dan Christopher.
	Workshop Session Agenda
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter in the Chambers, various county employees, and residents via telephone.</p> <p>Public Works Director Gordon Kelsey reported on the Consent Agenda items on this afternoon’s agenda; the pay estimate for the Jail Control System Upgrade; the annual striping contract, noting they are planning to schedule a pre-construction meeting in April with the striping to start in May.</p> <p>Director Kelsey stated Public Works Designer Seth Scarola is finalizing plans, detail, specification, and estimates for the Courtney Road Safety Project, noting they have right-of-way agreements with 10 out of the 11 landowners.</p> <p>Director Kelsey reported the east end crew is working on grading, cleaning up fill at the fairgrounds; the west end crew is hauling rock on roads, ditching on Old Highway 8, and preparing for crack sealing next week.</p> <p>A discussion was held regarding parking around the Courthouse and the changes that will follow with the American Disabilities Act parking. Director Kelsey stated as soon as the grey house west of the Courthouse is removed it will open more parking in the area. Director Kelsey stated he will reach out to the Sheriff’s Department to have vehicles removed that no longer run, noting there is room at the Fairgrounds for the vehicles.</p> <p>Director Kelsey reported on the requests in the Husum area to have lighted speed limit signs on Highway 14. The Washington State Department of Transportation does not pay for the signs or the maintenance on the signs. The community will need to bring forward \$20 - \$30 thousand and \$600 per year for the power.</p> <p>Director Kelsey requested and received verbal approval to proceed with the advertisement process to fill one (1) Temporary position in the Buildings and Grounds Department.</p> <p>An update was provided on the Oregon Trail Rally racecourse, noting there is one resident on the route who is strongly opposed to this leg of the race, Director Kelsey advised he has encouraged the resident to reach out to the Rally Race organizers, a follow up will be provided at a later date.</p> <p>Director Kelsey requested and received an extra 15 minutes on the agenda for next week to discuss updated Development Standards.</p>

<p>Auditor's Office Update</p>	<p>10:30 AM - Elected Official Report/Update</p> <p>Attendance: Auditor Brenda Sorensen, Deputy Auditor Heather Jobe in the Chambers, various county employees, and residents via telephone.</p> <p>Auditor Brenda Sorensen reported on the special election that will be mailed tomorrow; (Uniformed & Overseas Citizen Absentee Voting Act) ballots were mailed on March 26, 2021, Auditor Sorensen noted this election will be processed entirely in-house as it only involves 358 voters.</p> <p>Auditor Sorensen reported on the Finance section of the Office noting the contractors will be onsite May 5-7, 2021, and will be working on finalizing the annual report for timely filing.</p> <p>Auditor Sorensen stated with the soft opening of the Courthouse the Licensing Department has mostly been steady with sporadic bursts of customers; they have been respectful of the occupancy limit and face mask requirements.</p> <p>A brief update was given on the Recording Office, stating the number of recordings seems to be increasing, followed by an update on the Veterans Service Officer.</p>
<p>Solid Waste Department Update</p>	<p>10:45 AM - Department Update/Report</p> <p>Attendance: Human Resources & Administrative Services Director Robb Van Cleave in the Chambers, Solid Waste Director Ruby Irving, various county employees, and residents via telephone.</p> <p>Solid Waste Director Ruby Irving reported she is currently organizing a Secure Your Load event for June 12th beginning at 10 AM; the event will be held on the east and west end of the County. Director Irving stated the Washington State Department of Ecology (DOE) will be supplying Cargo nets to give out to residents that sign up online for the event.</p> <p>Director Irving reported the online litter reporting feature on the Solid Waste Webpage is up and running, followed by a discussion about reports from people in the Goldendale City Limits requesting litter cleanup. Director Irving stated unfortunately the County Litter Crew is unable to do a litter pick up in the City limits at this time.</p> <p>Director Irving reported on the Litter Crew Supervisor, noting the DOE is going to provide training on management of the litter crews on the State Highways.</p> <p>Director Irving stated the Solid Waste Department's "ReCollect Program" is almost up and running and will give residents the ability to learn about the recycling program, stating there will be an App feature added before it will go live.</p> <p>Director Irving reported the "PaintCare" program is creating difficulty and confusion to several Solid Waste programs around the state as well as to the Goldendale program; due to legislation, the Solid Waste Department will no longer receive grant funding to pay for the disposal cost of the paint. Director Irving stated Solid Waste entities either enter into a contract with PaintCare or pay the cost of disposal.</p>

	<p>Director Irving reported there have been discussions with Republic Services regarding the potential restructuring of Chapter 12 in the Contract to change how the Host Fee is calculated.</p> <p>Vice-Chairman Anderson requested an update of the online form for the litter control crew cleanup and how many residents have filled out the form, followed by an update on the requests that have been received in the Goldendale City Limits.</p> <p>Human Resource & Administrative Department Director Robb Van Cleave requested and received verbal approval to proceed with the advertisement process to fill an Administrative Assistant I, or II positions in the Human Resources Department.</p>
Lunch Recess	The Board recessed for lunch at 10:43 AM.
	Call to Order/Roll Call:
Regular Meeting for Tuesday, April 6, 2021	Vice-Chairman Anderson reconvened the meeting at 1:00 PM. Commissioners present: Jacob L. Anderson and Dan Christopher.
	Agenda:
Business Agenda	Approved (M/Christopher, S/Anderson. Passed unanimously): the Business Agenda as presented.
	Approval of Commissioner Meeting Minutes
Approval of Meeting Minutes	* Approved (M/Christopher, S/Anderson. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for March 23, 2021, and March 30, 2021, as presented.
	Citizen Comment:
Comments will be limited to seven (7) minutes per individual	<p>Resident Greg Wagner, a member of C.E.A.S.E stated he would like to have all 22,000 residents in Klickitat County be notified of the upcoming solar moratorium public hearing and he would like to have the solar moratorium public hearing held in a larger venue than the Courthouse Chambers in Goldendale. Mr. Wagner requested that a bulk mailing be done to send information to all residents.</p> <p>Citizen Sheri Bousquet reported on the Community Council Meeting in Husum last night and would like to inquire what the May 4th public hearing is for, what the purpose of the moratorium hearing is, what will the outcome be, and what the Board wants to hear from the citizens. Ms. Bousquet was advised that the public hearing is to hear public testimony in regards to the solar moratorium; Vice-Chairman Anderson inquired if the Planning Director Mo-chi Lindblad could be present during Board Pending later in the afternoon to answer questions about the public hearing process.</p> <p>County Resident Loren Meagher stated he would like the County to look closely at the solar projects and feels there is a lot of value in working with the County towards these solar developments. Mr. Meagher stated that there will be family-wage jobs and tax revenue received from these projects would go back into the schools, hospitals, and fire department's budgets.</p> <p>Greg Wagner reported he received information stating there is no way to know how many jobs will be provided or the amount of tax revenue generated.</p>

	<p>Sheri Bousquet requested the Board look into the appeal fees for larger projects that are going through the Conditional Use Permit process; she requested to continue discussing how many fees and the cost of the fees applicants pay to start projects in the County versus what the taxpayers pay for the appeal fees. Ms. Bousquet requested the County change the fee schedule to not make such a financial burden on the taxpayer.</p> <p>Vice-Chairman Anderson stated the Board has asked Planning Director Mo-chi Lindblad to track the time spent on the various appeals that have been filed to date to get an accurate fee schedule, noting the amount of time that goes into appeals is very extensive.</p> <p>Rociel Demmick inquired about a statement written under the Energy Overlay Zone permitted uses; followed by an inquiry into why there are no permits necessary for companies to do their impact studies before selecting areas for their projects. Ms. Demmick stated there could be additional traffic on the private roads in the area and wanted to let citizens know.</p> <p>Elaine Harvey requested more information on the Land and Natural Resource Committee appointments and is the Board waiting for more applications before making their selection for committee members.</p> <p>Vice-Chairman Anderson advised they are waiting for more applications and would like personally to see this committee oversee more of the solar ordinances, followed by a brief discussion regarding the solar ordinance.</p>
<p>Bid Opening: Designation of the official County newspaper for advertising of all legal notices and delinquent tax lists</p>	<p>Public Meetings/Public Hearings/Bid Openings:</p> <p>* Bids Forwarded (M/Christopher, S/Anderson. Passed unanimously): to the Clerk of the Board for review and recommendation of the two (2) bids received for designation of the official county newspaper for advertising of all legal notices and delinquent tax lists as well as all notices to be published by a newspaper of general circulation in Klickitat County per the RCW.</p> <p>Goldendale Sentinel Goldendale, WA \$7.50 per column inch and \$7.50 per column inch for subsequent weeks.</p> <p>Columbia Gorge News Hood River, OR \$8.50 per column inch and \$8.50 per column inch for subsequent weeks.</p>
	<p>Consent Agenda:</p> <p>Approved (M/Christopher, S/Anderson. Passed unanimously): the Consent Agenda with eight (8) items.</p> <ol style="list-style-type: none"> 1) Personnel Authorization to begin the advertising process to hire a Legal Administrative Assistant I, II, or III/Support Enforcement Coordinator at Grade 35, 36, 37 & 38, Step 1-5, within the Prosecuting Attorney’s Office. 2) Personnel Authorization to begin the advertising process to hire a Van Driver in the Goldendale area at Grade 33, Step 1, within the Senior Services Department. 3) Personnel Authorization to begin the advertising process to hire a Van Driver in the White Salmon area at Grade 33, Step 1, within the Senior Services Department.

	<p>4) Resolution No. 04321 in the matter of providing funds to the Klickitat County Port District #1 for an Economic Development Facility. The Port of Klickitat applied for funding to help pay for DIP Lot 39 Development construction; an application was reviewed by KCPEDA’s Board of Directors and recommended to the Board of County Commissioners for funding with point-09 revenue. The County will provide point-09 revenue in the amount of \$300,000 to help fund the construction of the DIP Lot 39 Development.</p> <p>5) Interlocal Agreement (C06221) between Klickitat County (Natural Resource/Economic Development Department) and the Port of Klickitat for the purpose of funding the construction of a light industrial building for the Dallesport Industrial Park Lot 39 Project. The start date of the agreement is March 1, 2021, and the end date will be December 31, 2021, unless this agreement is terminated or amended.</p> <p>6) Contract (C06321) for 2021, Liquid Asphalt Purchase between Klickitat County (Public Works Department) and Albina Asphalt for the purpose of Albina Asphalt furnishing various liquid asphalt materials meeting or exceeding the specifications and requirements outlined in the bid. This is considered an open-ended contract as no specific quantities will be purchased against this bid during the life of the contract from May 15, 2021, through October 15, 2021. Albina Asphalt was the lowest competitive bidder with a total bid of \$543,041.00 including sales tax.</p> <p>7) Execution of the Small Works Contract (C06421) for the Roosevelt Grade Drainage Upgrades Project between Klickitat County (Public Works Department) and James Dean Construction, Inc. in the amount of \$72,485.00 and authorize the Public Works Director to execute any change orders for the project due to unforeseen conditions up to 10% of the contract (7,248.50) for an aggregate of \$79,733.50.</p> <p>8) Execute the Contract (C06521) and Contract Bonds between Klickitat County (Public Works Department) and Grade Worx, LLC. for the improvement of the Old Mountain Road by clearing right-of-way, improvements to horizontal and vertical alignments, installing drainage, surfacing, fencing, permanent signing, and other work all in accordance with the contract plans, contract provisions, and the standard specifications. The total contract amount is \$1,375,863.18 and authorize the Public Works Director to execute any change orders for this project due to unforeseen conditions (not for changes in scope) up to 10% of the contract (137,586.32) for an aggregate of \$1,513,449.50.</p>
	<p>Payment Approvals:</p>
<p>Voucher Certification and Approval</p>	<p>* Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):</p> <p>Accounts Payable: (#304812 - #304882), for a total of \$185,979.72. For the date ending April 05, 2021.</p> <p>There were no Payroll warrants requiring approval.</p>
<p>Pay estimate</p>	<p>Approved Warrants (M/Christopher, S/Anderson. Passed unanimously): Pay Estimate No. 5 to Justice Systems Corp. in the amount of \$37,122.20, which includes sales tax at 7.5% (\$2,784.17) and excludes retainage in the amount of \$1,856.11, for a total payment amount of \$38,050.26 for the Klickitat County Jail Control System Upgrade 2020, C28420.</p>

<p>Issues as determined by the Board of Commissioners</p>	<p>Board Pending</p> <p>Vice-Chairman Anderson asked Planning Director Mo-chi Lindblad an early question asked during citizen comment about what citizens should be speaking to during the solar moratorium public hearing; Director Lindblad advised of RCW 36.70.795 that references Moratoria, interim zoning controls – public hearing – limitation on length.</p> <p>Planning Director Lindblad advised that the public hearing information is posted on the Planning Director Lindblad advised that the public hearing information is posted on the County’s website and the ordinance adopting the moratorium is posted on the Planning Department’s website; Director Lindblad stated as long as a citizen are speaking about the adopted solar moratorium it will be taken into consideration; the public hearing is to take testimony on the moratorium for solar projects that are subject to a Conditional Use Permit Process.</p> <p>Clarification was provided that the Board’s duty is to decide on a policy direction; whether to continue the moratorium allowing time for the Board to proceed with creating ordinances, or processes for solar projects if they see necessary.</p>
	<p>* Correspondence noted for the record: to the Washington State Liquor and Cannabis Board License Division regarding the County’s opposition to the change of corporate officers/stockholders application DbA Syncline Northwest, License 412844.</p>
<p>Adjournment (1:48 PM)</p>	<p>Approved (M/Christopher, S/Anderson. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 1:48 PM. No workshops scheduled.</p>
	<p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners’ minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC - Meeting 4-06-21.</p>


 Approved: **Jacob L. Anderson**
 Vice - Chairman of the Board



4.13.2021
 Date