

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, January 31, 2023**

Morning Workshop Session

Chairman Dan Christopher called the meeting to order at 9:00 AM. Commissioners present: Dan Christopher, Jacob Anderson and Lori Zoller.

9:00 AM - Executive Session

Executive Session with David Quesnel and Steve DiJulio Session in accordance with RCW 42.30.110(1)(d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs. Chairman Christopher noted that the session would last fifteen (15) minutes. At 9:15 AM it was announced the executive session would be extended five (5) minutes. At 9:20 AM it was announced the executive session would be extended five (5) minutes. At 9:25 AM it was announced that the executive session would be extended ten (10) minutes. At 9:35 AM it was announced that the executive session would be extended ten (10) minutes. At 9:45 AM it was announced that the executive session would be extended five (5) minutes. No Action was taken.

9:55 AM- Boards Legislative Discussion

The Board discussed various bills that are under consideration this year.

10:00 AM -Finance Committee Update: Treasurer Greg Gallagher, Chair.

Treasurer Gallagher provided a Finance Steering Committee update.

Department Update/Report:

10:11 AM – Public Works/Road Department Update

Attendance: Interim Public Works Director Jeff Hunter, Interim County Engineer Seth Scarola, and various County elected officials, employees, and members of the public present in person and via Zoom.

Interim Director Hunter provided an update on the Consent Agenda items and Construction.

Interim County Engineer Scarola provided an update on the Road Design.

Interim Director Hunter provided an update on East and West End Maintenance projects, upcoming facilities work/events, Lori Zoller being appointed as an RTC Committee Member and future Road project options.

10:30 AM – Human Resource and Administrative Services Update

Attendance: HR & Administrative Service Director Robb Van Cleave, HR Manager KC Sheridan, IT Manager Randy Christiansen, Fiscal Manager Jenn Neil and various County elected officials, employees, and members of the public present in person and via Zoom.

HR Manager Sheridan requested and received verbal approval to advertise for a Noxious Weed Coordinator, Grade 70, Steps 1-3 and stated that our current Coordinator will be retiring at the end of May after 32 years with the county.

HR & Administrative Services Director Van Cleave and HR Manager Sheridan provided a department update on the Human Resources/Risk Management Department short-term, mid-range and long-term goals.

Fiscal Manager Jenn Neil provided information in regards to the Quarter 1 Workshop, Short-term, Mid-range and long-term goals and priorities.

A discussion followed regarding the National GFOA conference and GFOA certification.

IT Manager Christiansen discussed Fleet Management, Short-term and Mid-range goals for the IT Department

HR & Administrative Services Director Van Cleave acknowledged Lyn Zylinski for her work within the Solid Waste Department, provided a hiring update followed by upcoming events and talked about Short-term goals for the Solid Waste Department.

Motion (M/Anderson, S/Zoller. Passed unanimously). To recess for lunch at 11:30 AM.

Commissioner's Business Meeting

Chairman Dan Christopher reconvened the meeting at 1:00 PM. Commissioners present: Dan Christopher, Jacob Anderson and Lori Zoller.

Business Agenda:

Approved (M/Anderson, S/Zoller. Passed unanimously): The Business Agenda with three (3) Add-ons under New Business: West Klickitat Community Housing Inc., Chairman Jonathan Blake. Request for funding assistance to help cover operation shortfalls, due to vacancies, cost of turnovers, age and condition of the property, and inadequate funds to cover management costs at the Rhine Village Apartments; Acceptance of a request for a credit card limit increase from \$2,000 to \$5,000 from the Prosecuting Attorney's Office; Update Bi-state Bridge Authority appointment.

Approval of Commissioner Meeting Minutes

Approved (M/Anderson, S/Zoller. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for January 3, 2023 as presented.

Citizen Comment:

Gabriel Gilbert commented on Child Care and Mental Health representation.

Greg Wagner commented on the solar moratorium.

Sheri Bousquet comments on having Renewable Energy Companies fund daycare.

Delmar Eldred commented on putting Greg Wagner on a Renewable Energy Committee.

Mark Brown of White Salmon commented on being a Constitutional County and the Sheriffs' Posse.

Lyn Mason commented on the Animal Shelter.

Commissioner Zoller responded to Ms. Gilbert, Mr. Wagner, Ms. Bousquet and Ms. Masons comments.

Commissioner Anderson responded to Ms. Gilbert, Mr. Wagner and Ms. Mason's comments

Chairman Christopher responded to Ms. Mason, Mr. Brown and Ms. Bousquets' comments.

Public Meetings/Public Hearings/Bid Openings:

1:30 PM Public Hearing:

Bid Opening: For the 2023 Annual Striping Program RN 642-23. Total estimated project cost range \$420,000 and \$700,000

Commissioner Anderson opened sealed bids from Specialized Pavement Markings LLC, Hicks Striping & Curbing LLC, Strip Rite, Inc. and Construction Ahead, Inc.

Motion (M/Anderson, S/Zoller. Passed unanimously): to return to Public Works Department for review and recommendations.

Miscellaneous Reports/Comments:

Republic Service Municipal Relationship Manager Steve Gilmore provided an update on the street side recycle pick-up in the county, request for proposals and contracts.

Mr. Gilmore introduced the new Roosevelt Landfill General Manager Jeff Barcenas and Landfill Operations Manager Zachary Foster.

Mr. Barcenas gave a brief overview of his background.

Commissioner Anderson commented on the traffic issues that could be caused by the Transfer Stations being closed at lunch. Mr. Foster assured the board that he is looking into a solution.

New Business:

West Klickitat Community Housing Inc., Chairman Jonathan Blake made a request for funding assistance to help cover operation shortfalls, due to vacancies, cost of turnovers, age and condition of the property and inadequate funds to cover management costs at the Rhine Village Apartments in White Salmon.

Mr. Blake requested \$80,000 to pay previous property management Viridian Management for previous operation shortfalls and \$40,000 for renovations and improvements.

Economic Development/Natural Resources Director Dave McClure stated that his department has the funds that would likely be the source of the revenue that Mr. Blake is asking for. It is a restricted use fund governed by an advisory committee.

Richard Morrow with Columbia Cascade Housing Corp. stated that Columbia Cascade Housing would be taking over but there will still be a continued partnership with Viridian Management.

A discussion followed in regards to appropriating funds.

The Board agreed that this request go before the advisory board

Request from the Klickitat County Prosecuting Attorney's Office for a credit limit increase from \$2000.00 to \$5000.00 on both credit cards to cover reoccurring monthly expenses and the travel requirements for witnesses, experts and staff.

Motion (M/Anderson, S/Zoller. Passed unanimously): to increase credit card limits from \$2000.00 to

\$5000.00.

Commissioner Anderson and White Salmon Mayor Marla Keethler discussed the formation of the Bi-State Bridge Authority Board agreement to Form and Charter the Hood River-White Salmon Bridge Authority. Commissioner Anderson and Mayor Keethler discussed the Organization of Agreement language and nomination process. Staff was directed to incorporate into current policies for the consent agenda next week.

Consent Agenda:

Approved (M/Anderson, S/Zoller. Passed unanimously): Consent Agenda with 8 items.

- 1) Resolution in the matter of appointing Zack Landgren, of Husum, Washington to serve on the Klickitat County Planning Commission Filling Position No. 1, representing Commissioner District No. 1. The appointment is to an un-expired four (4) year term, expiring January 1, 2025.
- 2) Resolution in the matter of appointing Jack Sutton, representing the American Legion Louis Leidl Post 116 and reappointing Bill Caldwell, representing the American Legion White Salmon Post 87, to the Klickitat County Veterans' Advisory Board. Appointments are to two (2) year unexpired terms, expiring December 19, 2024.
- 3) Resolution in the matter of setting a Public Hearing on a moratorium for large scale solar projects over one acre in size located within Townships-Ranges 3-14, 3-15, 3-16, 4-14, 4-15, 4-16, 4-17, 5-15, 5-16, and 5-17, in Klickitat County, Washington, to be held on the 28th day of February 2023 beginning at the hour of 1:30 PM and 6:00 PM at the Klickitat County Services Building, 115 West Court Street, Goldendale, Washington.
- 4) Contract between Klickitat County Assessor and Dean J Cameron to provide training and consulting service to improve the quality of annual assessments. Effective January 1, 2023 through December 31, 2023. Charge for services shall not exceed \$6,000.00.
- 5) Road Levy Certification and Estimated Revenue of \$5,394,360.00 for 2023.
- 6) Final Acceptance and Release of Contract Bond with Thompson Brothers Excavating, Inc. for the Countywide Guide Posts and Signing Project, Fed Aid No. HSIP-000S (570), Contract No. TA-7042, CRP 358
- 7) Concurrence to award Contract and Contract Bond with Day Wireless for the Satus Pass Radio Site Tow Project and authorize the Public Works Director to execute any change orders for this project due unforeseen conditions up to 10 % of the contract (\$49,627.53) for an aggregate of \$545,902.80.
- 8) Personnel Authorization to begin advertising process to fill a vacant Clerical Administrative Assistant III position in Goldendale at Grade 36, Step 1-3, (\$20.01 - \$22.21 per hour) within the Public Health Department

Voucher Certification and Payment Approvals:

Approved 2022 Warrants (M/Zoller, S/Anderson. Passed unanimously):

Accounts Payable: (#319421-319469) for \$104,372.44. Payroll Warrants (235302-235560) for \$458,655.47. Co. Benefit Warrants (319412-319420) for \$350,104.25. Co. Benefit Electronic Trans. #988 for \$260,604.04 for a total amount of \$1,173,736.20 for the date ending January 30, 2023.

Approved 2022 Warrants (M/Zoller, S/Anderson. Passed unanimously):

Account Payable (319470-319469) for \$354,990.52. Direct Deposit #989 for \$6,014.87 for a total of \$361,005.39 for the date ending January 31, 2023.

Board Pending:

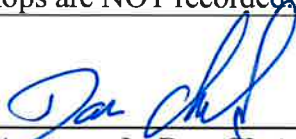
The Board discussed various issues which included:

- District Court and Adult Probation costs and cost reimbursement.
- Working with Public Health and Prosecuting Attorney to legalize trucked in Potable Water.
- Reimbursement agreement with White Salmon Metropolitan Park District for Pool funding.
- Working Order and Commissioners projects workshop.
- Parks District contacting State Representatives for support with Capital Funding requests.

HR & Administrative Service Director Rob Van Cleave requested and received verbal approval to advertise for a Clerical Administrative Assistant, Grade 35, Steps 1-3 in the Auditors office, Department of Licensing.

Approved (M/Anderson , S/Zoller . Passed unanimously): There being no further business before the Board, the meeting was adjourned at 2:50 PM.

Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 01.31.2023 Board of County Commissioners Meeting. Please Note: All commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.



Approved: **Dan Christopher**
Chairman of the Board



2.21.2023

Date