

**Klickitat County  
Board of Commissioners  
Minutes – Meeting of Tuesday, January 15, 2019**

<b>Topic</b>	<b>Agenda Item - Comment/Disposition</b>
	<b>Call to Order/Roll Call</b>
Morning Workshop Session – Tuesday, January 15, 2019	Chairman David M. Sauter called the meeting to order at 9:45 AM. Commissioners present: David M. Sauter and Rex F. Johnston. Jim Sizemore was absent.
	<b>Workshop Session Agenda</b>
Legislative update	The Board convened into a legislative update with Jim Potts and Zak Kennedy (via teleconference), and Information Technology and Budget Director Glen Chipman.  Mr. Potts and Mr. Kennedy provided an update on gun legislation and changes that will need to be made to the McCleary Decision to provide schools with adequate funding.
Public Works/Road Department Update	<b>10:00 AM – Public Works Department Update</b>  Attendance: Public Works Director Gordon Kelsey, Assistant County Engineer Jeff Hunter, Public Works Deputy Finance Director Susan Gregson, Information Technology and Budget Director Glen Chipman, Treasurer Greg Gallagher, Emergency Management Director Jeff King and Deputy Prosecuting Attorney Rebecca Sells.  Discussion was held regarding square footage of the new County Services Building, and whether a basement is needed. Director Kelsey provided cost estimates to incorporate all the departments currently in annexes also an estimate with Public Works remaining in their current building.  Financing options were discussed with Treasurer Greg Gallagher and a brief discussion was held about, demolition or sale of the annex buildings.  Assistant County Engineer Jeff Hunter provided an update on the baffles installation at the gun range.  Information Technology and Budget Director Glen Chipman advised the Board of a sales tax overpayment from the Department of Revenue (DOR). Director Chipman stated the County can pay the \$135,000 in monthly payments or the DOR can withhold future monthly payments, until paid in full. The Board directed Director Chipman to set up the repayment from future DOR payments.
Emergency Management Department Update	<b>10:30 AM – Department Update/Report:</b>  Attendance: Emergency Management Director Jeff King and Deputy Prosecutor Rebecca Sells.

	<p>Emergency Management Director King provided updates on the Radio System, noting he is working on a right of entry and a land lease for the Red Tail Radio site.</p> <p>Director King reported on staffing levels and call volumes for the month as well as the year, noting they are currently advertising to fill a Communications Officer position.</p> <p>E911 Chief of Operations Julie Buck is working on with the schools on up-coming training of 9-1-1 education to grades 1-3.</p> <p>Director King provided updates on the new phone system cutover and transition to new ESINet II the first of the year. The Century Link outage and Statewide alert system was discussed briefly.</p> <p>Community Wildfire Protection Plan was discussed and according to a recent USDA report, four (4) Klickitat County communities are in the top 50 for exposure to wildfire.</p> <p>Director King requested a Security Meeting to be held in February to review employee training opportunities for 2019 and Federal Emergency Management Agency's (FEMA) newly required Incident Command System training.</p>
Lunch Recess	The Board recessed for lunch at 11:39 AM.
	<b>Call to Order/Roll Call:</b>
Regular Meeting for Tuesday, January 15, 2019	Chairman David M. Sauter reconvened the meeting at 1:00 PM. Commissioners present: Rex F. Johnston and David Sauter. Jim Sizemore was absent.
	<b>Agenda:</b>
Business Agenda	<b>Approved (M/Johnston, S/Sauter. Passed unanimously):</b> the Business Agenda as presented.
	<b>Approval of Commissioner Meeting Minutes</b>
Approval of Meeting Minutes	* <b>Approved (M/Johnston, S/Sauter. Passed unanimously):</b> the Klickitat County Board of Commissioners Meeting Minutes for January 8, 2019 as presented.
	<b>Citizen Comment:</b>
Comments will be limited to Seven (7) minutes per individual	<p>Vancouver area resident Steve Drury expressed concerns regarding I-1639 and requested time on the Agenda to discuss his proposed sanctuary ordinance further. The Board addressed Mr. Drury's concerns and stated I-1639 was passed by Washington State voters.</p> <p>Del Gilmore, Goldendale area resident, stated his observations of differences between the east and west side of Washington and how I-1639 was funded. Chairman Sauter stated both sides of the state are State Citizens as well as Federal Citizens.</p>

	<p>Goldendale resident Terry Swigart stated he feels like his 2<sup>nd</sup> Amendment rights are being challenged and asked what can be done to nullify a State Law. Chairman Sauter stated state law supersedes county law.</p> <p>Solid Waste Director Ruby Irving stated she was recently approached by a group of White Salmon residents asking if the Solid Waste Department would support a plastic bag ban. She is seeking direction from the Board, noting plastic bags no longer an acceptable recycled item. The Board stated most municipalities are in the Cities not the County and advised having further discussions with the Cities.</p> <p>Senior Services Director Sharon Carter reported the fixed route bus service is running in line with use predictions, and averages 400 riders per month and has only been operating for four months. Director Carter expects to see an increases in ridership as more people become aware of the service.</p> <p>Director Carter requested permission to allow an Insitu engineer to mount a motion sensor to the right front fender of a bus to alert the driver when the guardrail is close. She explained the engineer would build and donate the sensor and would like feedback from the drivers. The Board expressed their support and thanks to the engineer.</p>
	<p><b>Miscellaneous Reports:</b></p>
<p>White Salmon Valley Pool Metropolitan Park District Commissioners</p>	<p>White Salmon Valley Pool Metropolitan Park District (MPD) President Lloyd DeKay stated White Salmon's recently passed pool proposition will not be funded in 2019. State Law requires that special districts be formed by August in order to have their levy assessed the following year, MPD will not see tax revenue until 2020.</p> <p>The Board asked the District to ask the City of White Salmon if they would consider forgiving the Districts debt for operation of the pool in 2019. Commissioner Johnston would support a grant if the city forgives the pool debt. The Board is considering providing a grant.</p>
	<p><b>Unfinished Business:</b></p>
<p>Discussion regarding appointments to the Open Space Advisory Committee</p>	<p>The Board discussed and considered Open Space Committee appointments. The Board stated it is a priority to have a well-rounded committee.</p> <p>Names were provided to Clerk of the Board Lee Snell. After confirmation of acceptance for appointment a resolution will be prepared and placed on the consent agenda.</p>
<p>Central/Eastern Klickitat County Conservation District Manager</p>	<p>Attendance: Central/Eastern Klickitat Conservation District (C/EKCD) Manager Loren Meagher, CD Supervisors Steve Cunningham and Tom Tasto, Economic Development/Natural Resource Director Dave McClure, Natural Resource Specialist Jacob Anderson and Deputy Prosecutor Rebecca Sells.</p>

	<p>C/EKCD Manager Meagher provided an update on the Rock Creek Conservation Easement project, noting the property owner past away before the project was completed. Manager Meagher advised that EKCD would like to ask the legislature to reallocate the funding to support the acquisition of working lands in the Rock Creek watershed and he requested a letter of support from the Board. The Board agreed.</p> <p>Mr. Meagher provided project proposals, budgets and funding requests for the following work to be completed, as requested by the Board:</p> <ul style="list-style-type: none"> <li>• Hire a consultant to develop a system of rates and charges to provide a financial support base for conservation programs and projects in Klickitat County. Funding request \$15,000.</li> <li>• Complete the Simcoe Unit Coordinated Resource Management plan with Washington Department of Fish and Wildlife. Funding request \$5,000.</li> <li>• Continue water quality monitoring in EKCD watersheds during the 2019 season. Funding request \$15,000.</li> </ul> <p>Following discussion Director McClure advised Natural Resource has budget available in professional services to fund stream monitoring and completion of the Resource Management plan. The Board expressed their support but no final decisions were made.</p>
<p>Building Inspection and Code Compliance Department</p>	<p>Follow up discussion was held regarding the abatement of a nuisance located at 203 Cypress Street Dallesport, WA.</p> <p>Code Compliance Officer Frank Hewey stated items included in the abatement have been removed and the trailer is no longer a residence.</p> <p>Mr. Hewey advised that he has been in contact with the bank and the property will be abated and foreclosed.</p> <p>Deputy Prosecuting Attorney Rebecca Sells stated she has discussed abatements with other County's and found that most are losing money due to the cost of the abatement and the lack of value in the property.</p> <p>The Board instructed Mr. Hewey to let the bank abate and foreclose on this property.</p>
	<p><b>New Business:</b></p>
<p>Washington Gorge Action Programs Executive Director Leslie Naramore</p>	<p>Attendance: Washington Gorge Action Programs (WGAP) Executive Director Leslie Naramore and WGAP's Director of Drug Free Communities Jewel McKee and Coalition for Preventing Abuse Coordinator Anasha Gates, Human Resource Specialist KC Sheridan, Public Health Director Carla Bacon, Deputy Prosecuting Attorney Rebecca Sells and two members of the public.</p> <p>WGAP Executive Director Leslie Naramore introduced two new employees, Jewel McKee, stationed in Bingen and Anasha Gates stationed in Goldendale.</p>

	<p>Director Naramore the Board as well as any employees of the County to attend a Poverty Simulation being held at the Grace Baptist Church in White Salmon on March 6<sup>th</sup>.</p> <p>Director Naramore stated the Poverty Simulation encourages people to think about the harsh realities of poverty and talk about the problem.</p> <p>The Board expressed appreciation for the teams visit and thanked them for their hard work.</p>
	<p><b>Department Update/Report:</b></p>
<p>Public Health          Department Update</p>	<p>Attendance: Public Health Director Carla Bacon, HR Specialist KC Sheridan, Natural Resource/Economic Development Office Manager Kirsten Schilling, Solid Waste Director Ruby Irving, Information Technology and Budget Director Glen Chipman and Goldendale resident Kevin Barry and one other member of the public.</p> <p>Discussion was held regarding the current Health Officer's resignation. Director Bacon stated a State interim Health Officer would be assigned to Klickitat County so there will be no lapse in services from the Health Department.</p> <p>Director Bacon reported on the White Salmon school's request for the Health Department to be involved in recently reported cases of the Chicken Pox, there are a number of unvaccinated children and Director Bacon has reached out to the State for direction.</p> <p>Director Bacon requested and received verbal approval for a Personnel Authorization to begin the advertising process to fill a vacant Community Health Worker and continue working with HR to reorganize the Public Health nursing staff.</p>
	<p><b>Consent Agenda:</b></p>
	<ul style="list-style-type: none"> <li>* <b>Approved (M/Johnston, S/Sauter. Passed unanimously):</b> the Consent Agenda with eleven (11) items.</li> <li>* 1) Joint <b>Resolution No. 00419</b> of Clark, Klickitat and Skamania Board's of County Commissioners in the matter of appointing Kelly Smith to serve as a trustee of the Fort Vancouver Regional Library as the Clark County designee, filling position No. 2. Appointment is to a seven (7) year term, expiring December 31, 2025.</li> <li>* 2) Correction of a Scribner's error on Resolution No. 14818 in the matter of establishing the 2019 tax levy for the General Fund, Election Reserve Fund and the Veterans' Relief Fund approved December 18, 2018. The estimated dollar amount of 2019 General property tax levy increase was listed as \$55,864.14 which was incorrect. The amount will be corrected to read \$84,715.27.</li> <li>* 3) Personnel Authorization to begin the advertising process to fill a full time, vacant Public Health Nurse position at Grade 70, Steps 1-5, depending on qualifications, within the Public Health Department.</li> <li>* 4) Personnel Authorization to begin the advertising process to fill a full time, vacant Communication Officer position at Grade Union 0591, Steps 1-4, depending on qualifications, within the Emergency Management Department.</li> </ul>

<p>Meeting Recess</p>	<ul style="list-style-type: none"> <li>* 5) Agreement (<b>C00419</b>) between Aurora Solar, LLC and Klickitat County (Planning Department) for the purpose of receiving deposits from Aurora Solar, LLC. Klickitat County Code (KCC 20.04.020) states that for projects estimated to exceed one million dollars in value the applicant will be billed for actual costs of consultants hired by the County.</li> <li>* 6) <b>Resolution No. 00519</b> in the matter of resetting a budget checking level for fund No. 140 in the Solid Waste Department. The Solid Waste Department’s 2018 budget had some unaccounted expenses due to the Litter Crew wages and year end advertising.</li> <li>* 7) <b>Resolution No. 00619</b> in the matter of revising the Public Works Department Organizational Chart, to reflect removing the Supervisor position, moving an Engineer Technician to a new Senior Engineer Technician position, moving a Design Engineer I to a new Design Engineer I or II position, adding an Assistant Design Engineer or Design Engineer I position and adding a casual revised Ground Technician Fairgrounds position.</li> <li>* 8) Agreement (<b>C00519</b>) for Incarceration of City Prisoners between The City of Bingen and Klickitat County (Sheriff’s Office) for the purpose of allowing usage of the Klickitat County Jail facilities as defined in the agreement.</li> <li>* 9) Resolutions to improve the following : <b>Resolution No. 00719</b> Oak Street by widening and the installation of a Hot Mix Asphalt Overlay, County Road project No. 351, <b>Resolution No. 00819</b> Sundale Road Intersection by improvement of site distance for traffic leaving Sundale Road and entering State Route 14, County Road project No. 352, <b>Resolution No. 00919</b> Klickitat Multi-Use Trail, by installation improving the existing trail in the town of Klickitat and construct sidewalk connections, County Road Project No. 353, <b>Resolution No. 01019</b> Long Road Reestablishment by reestablishing Long Road as a County Road by procurement of required right of way, County Road project No. 354.</li> <li>* 10) Request to publish Notice of Planned County Force Work. Per RCW 36.77.070 notice must be published in the newspaper of record that the County intends to use County force labor on the following road projects; Schilling Road, CRP RC350 and Oak Street, CRP RC351. The projects and an estimated cost of \$700,000 is included on the adopted 2019 Annual Road Plan.</li> <li>* 11) Representation Agreement (<b>C00619</b>) between Attorney Andrew Myers and Klickitat County (Prosecuting Attorney’s Office) for the purpose of representing Klickitat County in a recently filed lawsuit in Wasco County, Oregon. No attorney in the Prosecuting Attorney’s Office is licensed in Oregon.</li> </ul> <p>At 3:00 PM Chairman Sauter recessed the meeting to 3:15 PM.</p>
	<p><b>Payment Approvals:</b></p>
<p>Voucher Certification and Approval</p>	<ul style="list-style-type: none"> <li>* <b>Approved Warrants (M/Johnston, S/Sauter. Passed unanimously):</b>            Accounts Payable: (#286481 - 286673; for a net of \$120,206.75.            Combined Payroll: (#195131 –195398, County Benefit Warrants #286470 - 286480, Electronic Transfer #842, and Canceled Warrant #286479 ) \$708,846.34.</li> </ul> <p>For a combined total of \$829,053.09 for the date ending January 14, 2019.</p>

	<b>Board Pending:</b>
Issues as determined by the Board of Commissioners	Chairman Sauter provided an update on the City of The Dalles Council meeting and Airport Board Executive Committee meeting regarding proposed development at the Airport Business Park.
Adjournment	<b>Approved (M/Johnston, S/Sauter. Passed unanimously):</b> There being no further business before the Board, the meeting was adjourned at 3:19 PM.
	* Reference Document on File.  Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 1-15-19.

  
Approved: **David M. Sauter**

**Chairman of the Board**



1-29-19

**Date**