

**Klickitat County  
Board of Commissioners  
Minutes – Meeting of Tuesday, January 8, 2019**

<b>Topic</b>	<b>Agenda Item - Comment/Disposition</b>
	<b>Call to Order/Roll Call</b>
Morning Workshop Session – Tuesday, January 8, 2019	Chairman Rex F. Johnston called the meeting to order at 10:00 AM. Commissioners present: David M. Sauter and Rex F. Johnston. Jim Sizemore was absent.
	<b>Workshop Session Agenda</b>
First Order of Business: Election of Chairman and Vice Chairman for the 2019 Calendar Year	<p><b>10:00 AM – Election of Chairman and Vice Chairman for the 2019 Calendar Year</b></p> <p><b>Approved (M/Sauter, S/Johnston. Passed unanimously): Resolution No. 00119</b> in the matter of reorganization of the Klickitat County Board of Commissioners and election of David M. Sauter to serve as Chairman and Rex F. Johnston to serve as Vice-Chairman for the 2019 calendar year.</p>
	<b>Workshop Session Agenda</b>
Public Works/Road Department Update	<p><b>10:00 AM – Public Works Department Update</b></p> <p>Attendance: Public Works Director Gordon Kelsey, Assistant County Engineer Jeff Hunter, Department of Emergency Management Director Jeff King, Natural Resource/Economic Development Director Dave McClure and Deputy Prosecuting Attorney Rebecca Sells.</p> <p>Director Kelsey discussed the Federal Highway Administration updated vehicle load restrictions on certain County bridges which is on the afternoons consent agenda.</p> <p>A Safety Project and Radio Tower update followed. Director Kelsey noted the guardrail surrounding Rowland Lake is scheduled to be replaced this spring.</p> <p>Discussion was held about the Jail’s new surveillance camera system and Sheriff Songer’s request to install three additional cameras. Director Kelsey noted jail personal training continues and he is looking into ways for additional departments to view live Court House video surveillance footage from an offsite location such as Emergency Management.</p> <p>Director Kelsey stated Public Works has an extra truck they have loaned to the Sheriff’s Office to enforce commercial vehicle weight restrictions on County roads. The officer will carry jump scales for weighing trucks, to protect the integrity of the County roads.</p>

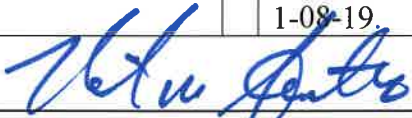
	<p>Director Kelsey stated he has had discussions with the local food bank about storing nonperishable food in an empty building at the fairgrounds, Natural Resource/Economic Development Director Dave McClure stated he will follow up with local food bank organizer Martha Quigley on storage options.</p>
<p>Economic Development/Natural Department Update</p>	<p><b>10:30 AM - Department Update/Report:</b></p> <p>Attendance: Economic Development/Natural Resource Director Dave McClure, Assessor Crista Schroder and Deputy Prosecutor Attorney Rebecca Sells.</p> <p>Director McClure started his update with a discussion about water rights and water permits in the Columbia River.</p> <p>An Economic Development update followed, including discussion of Economic Development Specialist Richard Foster's work on grant applications for funding the new County Services Building and a brownfield integrated planning grant for the Klickitat Mill.</p> <p>A brief discussion was held regarding business development in the area and the buildable lands inventory proposal.</p> <p>Director McClure stated he and others will be meeting with Representative Mosbrucker next week in Olympia to discuss the Goldendale-Pump Storage project.</p> <p>Director McClure stated Natural Resource Coordinator Jake Anderson has followed up on a Klickitat resident's inquiries regarding broadband expansion in Klickitat County</p>
	<p>Assessor Crista Schroder advised that there was a typo on Resolution No. 14818 in the matter of establishing the 2019 tax levy for the General Fund, Election Reserve Fund and the Veterans' Relief Fund approved December 18, 2018. Assessor Schroder stated the estimated dollar amount of the 2019 General property tax levy increase was listed as \$55,864.14 which was incorrect, noting that the total levy amount was correct.</p> <p>Following discussion the Board agreed to correct the resolution to reflect the corrected levy increase amount of \$84,715.27 which will be documented on next week's Consent Agenda.</p>
<p>Lunch Recess</p>	<p>The Board recessed for lunch at 11:15 AM.</p>
	<p><b>Call to Order/Roll Call:</b></p>
<p>Regular Meeting for Tuesday, January 8, 2019</p>	<p>Chairman Sauter reconvened the meeting at 1:00 PM. Commissioners present: Rex F. Johnston and David Sauter. Jim Sizemore was absent.</p>
	<p><b>Agenda:</b></p>
<p>Business Agenda</p>	<p><b>Approved (M/Johnston, S/Sauter. Passed unanimously):</b> the Business Agenda with one change: the consent agenda will be moved from 3:00 PM to 1:30 PM to assist the Auditor's Payroll Deputy in processing payroll in a timely manner, after Board approval of the vacation hour carry over requests.</p>

<p>Approval of Meeting Minutes</p>	<p><b>Approval of Commissioner Meeting Minutes</b></p> <p>* <b>Approved (M/Johnston, S/Sauter. Passed unanimously):</b> the Klickitat County Board of Commissioners Meeting Minutes for December 11, 2018, December 18, 2018 and December 26, 2018 as presented.</p>
	<p><b>Citizen Comment:</b></p> <p>Mr. and Mrs. Russell Richmond of Forest Glen Drive, Goldendale, expressed their health and safety concerns regarding an individual living in an RV without running water or septic in the North Lake Acres Subdivision.</p> <p>Mr. Richmond stated the five acre parcels are very marketable and would like to see future development comply with County regulations.</p> <p>Chairman Sauter advised this is a countywide issue and they are committed to following the law and taking the proper steps to ensure citizens safety. Chairman Sauter stated he would like to follow up on this with the Building and Planning Departments.</p>
<p>Human Resource Department update</p> <p>Executive Session:        To discuss the performance of a public employee</p>	<p><b>Department Update/Report:</b></p> <p>Attendance: Human Resource (HR) Director Randi Post, Solid Waste Director Ruby Irving, Public Health Director Carla Bacon, Deputy Auditor Heather Jobe, Prosecuting Attorney David Quesnel and Deputy Prosecutor Rebecca Sells.</p> <p>HR Director Randi Post requested and received verbal approval to proceed with the advertising process to fill a vacant Communications Officer position within the Department of Emergency Management.</p> <p>Discussion was held regarding Klickitat County's After School Student Internship Program allowing two interns to work in the Solid Waste Department. The Board expressed their support and stated this program is about giving back and providing youth opportunities to learn.</p> <p>At 1:30 PM Chairman Sauter announced that the Board would be convening into Executive Session with HR Director Randi Post, Public Health Director Carla Bacon, Prosecuting Attorney David Quesnel and Deputy Prosecutor Rebecca Sells in accordance with RCW 42.30.110(1)(g) to discuss the performance of a public employee. It was noted that the Executive Session would last for ten (10) minutes. At 1:40 PM it was announced the executive session would be extended five (5) minutes.</p> <p>The Board convened back to Regular Session at 1:45 PM. No action was taken.</p> <p>Discussion followed regarding the contracted Public Health Officer position duties and responsibilities according to statute.</p>

<p>Executive Session:          To discuss the performance of a public employee</p>	<p>HR Director Post reported the Washington State Labor and Industries exempt salary threshold will be changing in 2020. HR Director Post noted she has emailed Labor and Industries suggesting the use of current state per diem formulas that measure the difference in housing and overall living cost in Washington counties.</p> <p>The employee survey will start on Tuesday, January 15 and the Archiving Committee will meet again next week to further discuss how departments will downsize the amount of archival material by eliminating multiple copies before involving Washington State Archives.</p> <p>Director Post provided an update on the Litter Crew position moving from Juvenile Probation to the Solid Waste Department, noting that Director Barker has not explained how he plans to back-fill the loss of grant funding to fund the new position being created in Juvenile.</p> <p>Discussion was held about Public Works' reorganization request and the job description for a Grounds Technician for the Fairgrounds.</p> <p>At 2:16 PM Chairman Sauter announced that the Board would be convening into Executive Session with HR Director Randi Post, Prosecuting Attorney David Quesnel and Deputy Prosecutor Rebecca Sells in accordance with RCW 42.30.110(1)(g) to discuss the performance of a public employee. It was noted that the Executive Session would last for two (2) minutes.</p> <p>The Board convened back to Regular Session at 2:18 PM. No action was taken.</p>
	<p><b>Consent Agenda:</b></p>
	<ul style="list-style-type: none"> <li>* <b>Approved (M/Johnston, S/Sauter. Passed unanimously):</b> the Consent Agenda with nine (9) items.</li> <li>* 1) <b>Resolution No. 00219</b> in the matter of appointing David M. Sauter to serve on the Board of Directors of the Klickitat County Public Corporation, effective January 1, 2019 through December 31, 2022.</li> <li>* 2) Letter of concurring with the nomination of Norma Furlong for reappointment by the Klickitat County Emergency Medical Services District to Board Director Position No. 4. Appointment is to a three (3) term, expiring December 31, 2021. The Klickitat County Auditor's office has verified that Ms. Furlong is a registered voter as required pursuant to the EMSD bylaws.</li> <li>* 3) Request from Senior Services Director Sharon Carter for Operations Manager Jacqueline Farnsworth to be allowed to carry over 110 hours of vacation time into 2019 to be used by June 30, 2019.</li> <li>* 4) Independent Contract <b>C00319</b> for Search and Rescue Coordinator Services between Klickitat County (Sheriff's Office) and Jeff King. For the services performed, Mr. King will be paid the sum of \$1,250.00 per month as Search and Rescue Coordinator. This contract is effective January 1, 2019 and shall remain in effect through December 31, 2019.</li> </ul>

	<ul style="list-style-type: none"> <li>* 5) Settlement Agreement <b>C00119</b> between Brock &amp; Diana Gibson and Klickitat County (Prosecuting Attorney's Office) for the purpose of verifying an easement which settles the location of Cox Road, this settlement expressly states Cox Road, a primitive road cannot be modified or impacted and provides that the court case be dismissed.</li> <li>* 6) Request from Sheriff Bob Songer for Deputy Dustin Vorce to be allowed to carry over 160 hours of vacation time due to his one year probation period when he became a Patrol Deputy. Carry over hours are to be used in 2019.</li> <li>* 7) Request from the Auditor's Office for authorization to purchase one (1) 2019 Chevrolet AWD Traverse from state bid/contract through Bud Clary Chevrolet, Longview, WA at a cost of \$31,906.00 plus applicable sales tax of 8.4% (\$2,353.47) for a total purchase price of \$34,586.10.</li> <li>* 8) <b>Resolution No. 00319</b> in the matter of establishment of restrictions reflecting restricting the size, weight, or speed which may be operated upon or over the following bridges: Powerhouse Road, Bridge No. 119, Little Mountain Road, Bridge No. 120, Woodland Road, Bridge No. 302, No. 12 Road, Bridge No.325, Middle Road, and Bridge No. 361 and that Resolution No. 14612 and section 12.08.030 of the Klickitat County Code be rescinded.</li> <li>* 9) Agreement <b>C00219</b> between Klickitat County (Treasurers Office) and PFM Financial Advisors LLC for the purpose of being a financial advisor, to develop and assist in implementing the County's strategies to meet the long term financial obligations for building the new County Services Building.</li> </ul>
	<b>Payment Approvals:</b>
<p>Voucher Certification and Approval</p>	<ul style="list-style-type: none"> <li>* <b>Approved Warrants (M/Johnston, S/Sauter. Passed unanimously):</b>            Accounts Payable: (#286340 - 286365; Accounts Payable #286366 - 286469) for a net of \$284,483.49.</li> </ul> <p>For a combined total of \$284,483.49 for the date ending December 31, 2018.</p> <p>There were no Payroll warrants requiring approval.</p>
	<b>Unfinished Business:</b>
<p>Building Inspection and Code Compliance Department:        Recommendation and request for acceptance to award bid to Dirt Works Unlimited, LLC, for the abatement of a nuisance on Parcel No. 02-13-2855-0213/00, located at</p>	<p>Attendance: Building and Code Compliance Director Lynn Ward, Code Compliance Officer Frank Hewey, Treasurer Greg Gallagher, Assessor Crista Schroder, Deputy Prosecuting Attorney Rebecca Sells and Prosecutor David Quesnel.</p> <p>Code Compliance Officer Frank Hewey reported Parcel No. 02-13-2855-0213/00, is in foreclosure and requested direction whether to continue proceeding with the property abatement.</p> <p>Deputy Prosecuting Attorney Rebecca Sells stated the property is worth less than the cost of the abatement and she has been in contact with US Bank.</p> <p>Treasurer Greg Gallagher stated it is a disservice to the County when the abatements cost more than the value of the property.</p>

203 Cypress Street Dallesport, WA	The Board requested to continue the conversation after more information is received from the bank.
	Treasurer Greg Gallagher and Assessor Crista Schroder advised the Board that the White Salmon Valley Pool Metropolitan Park District will not receive levy funding until April 2020 and the Auditor, Treasurer and Assessor have been working with the District to come up with solution to help them until levy funding is available.
<b>Elected Official Report/Update:</b>	
Prosecuting Attorney's Update	Prosecuting Attorney David Quesnel provided a brief general update regarding pending litigation specific to the Airport.
<b>Board Pending:</b>	
Issues as determined by the Board of Commissioners	The Board discussed various issues which included: <ul style="list-style-type: none"> <li>• The Board of Health returning to a three (3) member board.</li> <li>• Possibility of a private buyer interest in purchasing the West Simcoe Mountain property.</li> </ul>
Adjournment	<b>Approved (M/Johnston, S/Sauter. Passed unanimously):</b> There being no further business before the Board, the meeting was adjourned at 2:59 PM.
	* Reference Document on File
	Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 1-08-19.

  
 Approved: **Dave M. Sauter**  
 Chairman of the Board



1-15-19  
 Date