



**BOARD OF COUNTY  
COMMISSIONERS  
AGENDA  
TUESDAY, APRIL 4, 2023**

Klickitat County Services Building  
115 West Court, Room #201  
Goldendale, Washington  
509-773-4612  
bocc@klickitatcounty.org

Commissioner meetings are open to the public and accessible by Zoom.

To join the meeting using Zoom: type in <a href="https://us02web.zoom.us/j/586587651">https://us02web.zoom.us/j/586587651</a> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651	669-900-6833 346-248-7799	929-205-6099 253-215-8782	301-715-8592 312-626-6799
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**MORNING WORK SESSION AGENDA**

- 9:30 AM Annual Performance Evaluation:** Executive Session in accordance with RCW 42.30.110(g) for the performance evaluation of a public employee.
- 10:00 AM Department Update/Report:** Acting Interim Public Works Director Jeff Hunter and Acting Interim County Engineer Seth Scarola.
- 10:30 AM Department Update/Report:** Public Health Director Erinn Quinn.
- 11:00 AM Dallesport Community Deliberative Assembly update.**
- 11:30 AM Noon Luncheon:**

**REGULAR BUSINESS MEETING AGENDA**

- I. (1:00): Opening-Pledge of Allegiance:**
- II. (1:05): Call to Order/Roll Call:**
- III. Approval of Business Agenda:** as presented.
- IV. Approval of Commissioner Meeting Minutes:** Approval of Commissioner Meeting minutes as may be presented.
- V. Citizen Comments:** *Comments will be limited to three (3) minutes per individual.*
- VI. (1:25): Board follow up comments:**
- VII. (1:30): Public Hearings/Public Meetings/Bid Openings:**  
Bid Opening: Designation of the official County newspaper for advertising all legal Notices and delinquent tax lists as well as all notices to be published by newspapers of general circulation in Klickitat County per the RCW.
- VIII. (1:35): Miscellaneous Reports/Comments:**  
Discussion with the Emergency Medical Services District: Chief of Operations William Harryman and Board Chair Chuck Virts.

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**IX. (2:00): Unfinished Business:** Board discussion with Prosecuting Attorney David Quesnel and Special Outside Legal Counsel Steve DiJulio regarding Landfill contract negotiations some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs. Issues of a general” nature will be discussed in open session.

**(2:30):** Energy Facility Site Evaluation Council (EFSEC) appointment discussion.

**(2:40):** Commissioner Zoller: Update on discussion with the City of The Dalles regarding their request for a Klickitat County contribution to the cost of providing fiscal services for the Columbia Gorge Regional Airport.

**X. (2:50): New Business:** No Schedule

**XI. (2:50): Payment Approvals/Pay Estimates/Change Orders:**

**XII. (2:53): Consent Agenda: with seventeen (17) items**

- 1) Associate Development Organization Certification/Designation Form between Klickitat County (Economic Development Department) and the Washington State Department of Commerce (WSDC) for the purpose of WSDC coordinating the State’s Associate Development Organization (ADO) for Klickitat County; the grants are issued every two years, coinciding with the State’s biennial budget cycle. To qualify for an ADO Grant, an economic development organization must be designated as a county’s ADO by the legislative authority of the county it serves.
- 2) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday April 18<sup>th</sup>, 2023 at 1:30 PM, to consider approval of a Short Plat, SPL2022-16; parcel number 03-13-1100-0016/00 in Sections 11, T3N, R13E, W.M. in the High Prairie vicinity. Applicants Marianne & Reazo Redinger.
- 3) Resolution and letters in the matter of appointing Margaret Neuman, representing Salmon Recovery Project Management expertise for a three (3) year term expiring on April 15, 2026, reappointing Brady Allen representing Fish Biology technical expertise for a three (3) year term expiring on May 12, 2026, and reappointing Jill Hardiman representing Fisheries Biology technical expertise and Joseph Zendt representing Fish & Habitat Biology technical expertise for three (3) year terms expiring July 31, 2026 to the Klickitat Lead Entity Technical Committee.
- 4) Amendment #2 to Professional Services Agreement C18722 between Lacey Dawn Villamar and Klickitat County (Behavioral Health) for professional services to the Designated Crisis Responder Program to change the name from Lacey Villamar as Contractor to Healthy Habits Counseling and Mental Health Services as Contractor. All future correspondence and payment shall be to Healthy Habits Counseling and Mental Health Services.
- 5) Purchase Authorization request from Erinn Quinn (Public Health) to purchase two (2) Dell Latitude 7330 Laptops to support the Behavioral Health work at a total cost of \$4,012.03, which includes tax. Funded through Beacon Funds.
- 6) An alternative work schedule request for Real Property Appraiser (Melany Froehlich) within the Assessor’s Office for a flexible work schedule of four-10-hour days per week, Monday through Thursday, 6:30 AM to 5:00 PM.

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- 7) Authorization to Purchase agreement and Contract between Klickitat County and CivicPlus for CivicEngage System Training for County personnel to maintain the web page for their department for a total cost of \$1500.00, which includes tax. Budget through Information Technology Department.
- 8) Resolution in the matter of providing a stipend to the Director of HR & Administrative Services Department for serving as the Interim Director of Solid Waste in addition to his duties. The appointment became effective July 1, 2022. Compensation will be at \$950 per pay period.
- 9) Resolution in the matter of providing a stipend to the Public Health Director for overseeing the Behavior Health Department in addition to her duties. The appointment became effective July 1, 2022. Compensation will be at \$950 per pay period.
- 10) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday April 11, 2023 at 1:30 PM, to consider approval of the Planning Commission's recommendation of approval of a proposal to rezone of approximately 40 acres from Extensive Agriculture to Rural Center. The rezone is located in NWSW of Section 23, T6N, R10E, W.M. on Parcel # 06102300001100. Location is approximately 1/3 of a mile from "downtown" Trout Lake.
- 11) Licensing Agreement and request to waive fees between Klickitat County and American Legion Post #116 for the use of the Fairgrounds April 9, 2023, for the Community Easter Egg Hunt. The group requests that fees be waived with the understanding that they will set-up and clean-up after their event.
- 12) Amended Local Agency Federal Aid Project Prospectus for Curve Warning Signs and Guideposts, CRP 371. Project included on the 2023 Annual Construction Program and Road Fund #101 Budget.
- 13) Local Agency Standard Consultant Agreement with Bell Design, Co. for on-call Surveying Services including but not limited to performing surveys, setting or re-setting property corners, section corners or monuments. Costs associated with this agreement are included in the Road Fund #101 Budget.
- 14) Personnel Authorization to advertise for a Communications Officer in the Emergency Management Department in Goldendale, Union step 1-3 at an hourly rate of \$22.07-25.77.
- 15) Contract between Klickitat County (Sheriff's Department) and Jeff King, as an independent contractor for Search and Rescue Coordinator Services. The Contract term is from January 1, 2023 to December 31, 2026. Contractor will be paid the sum of \$1,250.00 per month as Search and Rescue Coordinator.
- 16) Local Agency Standard Consultant Agreement with Aspect Consulting, LLC. For on-call Geotechnical Engineering Services including but not limited to performing on-site geotechnical field explorations, soils analysis, coring and slope stability reviews, provide peer review of development proposals, performing non-destructive roadway subgrade/pavement analysis on existing paved and gravel roads and providing general geotechnical engineering consultation. Agreement expires February 25, 2025. Costs associated with this agreement are included in the Road Fund #101 budget.
- 17) Concurrence to award Small Works Contract for the 2023 Fairgrounds Waterline Testing with Rotschy, Inc. and authorize the Public Works Director to execute any change orders for this project due to unforeseen conditions up to 10% of the contract (\$1,623.25) for an aggregate of \$17,855.75. Project costs are included in the 2023 Capital Improvement Fund 303.

**XIII. (2:55): Board Pending:** Issues as determined by the Board of Commissioners, some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i) to discussion threaten and pending litigation or (d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a

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likelihood of increased costs, or (g) to review the performance, discipline, and/or qualifications of a public employee or a “closed session” to discuss collective bargaining proposals/negotiations, grievance, mediation, and/or arbitration proceedings all associated with collective bargaining in accordance with RCW 42.30.140(4). Issues of a general” nature will be discussed in open session.

**XIV. Motion to adjourn the regular meeting. No workshop is scheduled for Thursday, April 6, 2023.**

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