



## BOARD OF COUNTY COMMISSIONERS

Klickitat County Courthouse  
205 S. Columbus Avenue, Room #101  
Goldendale, Washington  
Tuesday  
March 30, 2021

[Click Here to View the Entire Agenda](#)  
**MORNING WORK SESSION AGENDA**

### 9:30 AM Annual Performance Evaluation:

Executive Session in accordance with RCW 42.30.110(g) for the performance evaluation of a public employee.

### 10: 00 AM Department Update/Report:

Public Works Director/County Engineer Gordon Kelsey: Public Works/Road Department Update.

### 10:30 AM Elected Official Report/Update:

Sheriff Bob Songer: Department Update.

### 11:30 AM Noon Luncheon:

## REGULAR BUSINESS MEETING AGENDA

### I. (1:00): Opening-Pledge of Allegiance:

### II. (1:05): Call to Order/Roll Call:

### III. Approval of Business Agenda: as presented.

### IV. Approval of Commissioner Meeting Minutes:

Approval of Commissioner Meeting minutes as may be presented.

### V. Citizen Comments:

*Comments Will Be Limited To Seven (7) Minutes Per Individual.*

Zoom meeting is being provided for citizen comment: To join the Zoom meeting: type in <https://us02web.zoom.us/j/586587651> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651.

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

*(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last minute revisions which may include additions, deletions and/or changes.*

**VI. (1:30): Public Hearings/Public Meetings/Bid Openings:**

Public Meeting: To consider final approval of Boundary Line Adjustment BLA 2020-10, parcel No.s 02-15-1852-0018/00 and 02-15-1852-0019/00 located in the Wishram vicinity; Applicant: John Trosper.

**VII. (1:40): Miscellaneous Reports/Comments:**

Mid-Columbia Economic Development District Executive Director Jessica Metta: Overview presentation about MCEDD and their role in the Columbia Gorge region.

**VIII. (2:15): Unfinished Business:**

Assessor Crista Schroder and Human Resources Manager KC Sheridan: Review of proposed amendments to the Assessor's Office Organization Chart and job descriptions.

Human Resources & Administrative Services Director Robb Van Cleave: requesting verbal approval to proceed with conducting a compensation study for regular (non-represented) employees.

Ordinance for review and consideration regarding adopting a moratorium on commercial/industrial solar projects subject to a Conditional Use Permit process, providing for a public hearing, and providing that the moratorium, unless extended, shall sunset within six-months of the effective date of adoption.

**IX. (2:45): Department Update/Report:**

Public Health Director Erinn Quinn: Department Update.

**X. (3:15): Payment Approvals/Progress Payments/Change Orders:**

Accounts Payable/Payroll Benefit Warrants  
Road Project Payment Estimates/Change Orders

**XI. (3:20): Consent Agenda:**

- 1) Letter and Resolution in the matter of appointing Frank Hewey of Goldendale, Washington to serve on the Klickitat County Veterans' Advisory Board, filling Position No. 2, representing Commissioner District No. 2, to an unexpired two (2) year term, expiring December 19, 2021. Effective December 19, 2021, Frank Hewey is hereby reappointed to serve on the Klickitat County Veterans' Advisory Board filling Position No. 2, representing Commissioner District No. 2, to an additional two (2) year term, expiring December 19, 2023, and Letter and Certificate of Appreciation to Keith Johnson for his service as an initial member of Klickitat County Veterans' Advisory Board.
- 2) Resolution in the matter of revising the Natural Resources/Economic Development Department's Organizational Chart to reflect adding an Office

*(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last minute revisions which may include additions, deletions and/or changes.)*

- Manager II position and a Temporary Casual Clerical Administrative Assistant I, II or, III, to allow for promotions. Effective March 23, 2021.
- 3) Agreement between Klickitat County (Prosecuting Attorney's Office) and Heather C. Yakely, Special Deputy Prosecuting Attorney with Kutak Rock, LLP. For the purpose of providing legal services to the County, the Assessor, and the Prosecuting Attorney in connection with Regional Disposal Company Tax Appeal, BTA No.'s 19-148, 19-149, 19-150, 19-151, 19-152, 19-153, 19-154, and 19-155, and associated proceedings. The cost is \$335 for Heather Yakely, \$250 for associates, and #110 for paralegal work. This contract shall expire on December 31, 2022.
  - 4) Signature authorization forms for the new Commissioners for the E21-079-20 SHSP Grant Award.
  - 5) Recognition of years of service on the Klickitat Citizens Review Committee and Technical Committee. Ken Bales has served on the Klickitat County Citizens Review Committee for 16 years, Jason Moon has served 2 years, Diane Driscoll has served on the Klickitat County Technical Committee for 7 years, David has served for 10 years, and Jay McLaughlin has served 6 years.
  - 6) Letters and Resolution in the matter of appointing members to the Klickitat Technical Committee for the Klickitat Lead Entity to three (3) year unexpired term.
  - 7) Letters and Resolution in the matter of appointing members to the Klickitat Technical Committee for the Klickitat Lead Entity to three (3) year unexpired term.
  - 8) Personnel Authorization to begin the advertising process to hire a Victim Witness Coordinator at Grade 39, Step 1 to 5, within the Prosecuting Attorney's Office.
  - 9) Personnel Authorization to begin the advertising process to hire a Maintenance/Vegetation Management Technician at Union Grade, Step 1, within the Public Works Department.
  - 10) Personnel Authorization to begin the advertising process to hire two (2) White Salmon flaggers and two (2) Goldendale flaggers at Grade 32, Step 1 to 3, within the Public Works Department.
  - 11) Personnel Authorization to begin the advertising process to hire two (2) Engineering Department Summer Labor Engineers at Grade 33, Step 1, within the Public Works Department.
  - 12) Personnel Authorization to begin the advertising process to hire a Public Works Foreman at Union Grade, Step 1, within the Public Works Department.
  - 13) Personnel Authorization to begin the advertising process to hire an Office Manager I or II at Grade 37 & 38, Step 1 to 3, within the Natural Resource/Economic Development Department.
  - 14) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday, April 6, 2021, at 1:30 PM, to consider approval of a rezone 2020-01. A rezone of 80 acres from Forest Resource to General Rural. Within the Trout Lake vicinity. Applicants: Dean Enterprises, LLC.
  - 15) Addendum A to the Service Agreement between Klickitat County (Public Health Department) and Luminare for the purpose of adding additional cost related to the implementation of the software which was unforeseen work of integration with the Washington State Immunization Software that will assist in online scheduling and documentation of vaccines for mass vaccination clinics decreasing the overall burden of the administrative COVID-19 vaccine requirements, this software will

*(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last minute revisions which may include additions, deletions and/or changes.)*

- be utilized by Klickitat County Health Department, Klickitat Valley Health, and Skyline, effective March 22, 2021, the additional cost is \$10,000, to be paid by COVID-19 funding.
- 16) Notice to contractors and scheduling a bid opening to be held April 27, 2021, at 1:30 PM for Countywide Edge Lines, CRP 357, to provide for the improvement of 2.00 miles of Trout Lake Highway, 6.80 miles of Canyon Road, 3.95 miles of Woodland Road and 1.5 miles of Sunnyside Road by the installation of extruded thermoplastic line and other work, all in accordance with the Contract Provisions, and the Standard Specifications. The approximate project cost is estimated to be between \$100,000 and \$200,000.
  - 17) Notice to contractors and scheduling a bid opening to be held April 27, 2021, at 1:30 PM for Countywide Edge Lines, CRP 358, to provide for the improvement Trout Lake Highway, Canyon Road, Sandridge Road, Six Prong Road, Oak Ridge Road, Sunnyside Road, Olson Road and Garrison Road by the installation of new warning signs and posts, removal of existing signs and posts, removal of existing flexible guideposts and other work, all in accordance with the Contract Provisions, and the Standard Specifications. The approximate project cost is estimated to be between \$350,000 and \$650,000.
  - 18) Final Acceptance and Release of Retainage for the Klickitat County Radio Tower Electrical Repairs Contract C13020 for \$61,704.14, certifying all contract requirements have been met by Day Wireless System for the electrical improvements, in the amount of \$61,704.14.
  - 19) Resolution in the matter of updating the policy and procedures for priority programming techniques involving county roads, pursuant to WAC 136-14-020, WAC 136-14-030, and WAC 136-14-040. Klickitat County's existing Priority Programming Policy was signed on March 13, 1972, this is a complete update and rewrite of the Priority Programming Policy.
  - 20) Resolution in the matter of Designation of County Crisis Responders to perform mental health investigations, initial detentions, and other duties and responsibilities in accordance with RCW 71.05 and other applicable RCW's and WAC's as they now exist or are modified in the future. The Board of County Commissioners hereby appoints Leslie Knight and Amy Williams to the list; removing Jaime Olguin, Noel Kuntzmann and Jonathan Douglas. Effective March 30, 2021.

**XII. (3:25): New Business:**

No Schedule

**XIII. (3:25): Elected Official Report/Update:**

Treasurer Greg Gallagher: Office Update.

**(3:35):** Prosecuting Attorney David Quesnel: Pending issues update some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i). Issues of a general" nature will be discussed in open session.

*(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last minute revisions which may include additions, deletions and/or changes.*

**XIV. (3:45): Board Pending:**

Issues as determined by the Board of Commissioners

**XV. Motion to adjourn the regular meeting to 9:30 AM for scheduled workshops.**

*(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last minute revisions which may include additions, deletions and/or changes.)*

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
EXTENSION/CONTINUATION  
AND/OR  
WORKSHOP SESSIONS**

**April 1, 2021**

9:30/12:00 PM	Finance Committee and Commissioners Budget training session and discussion regarding funds, revenues, and expenditures.
12:00/1:00 PM	Lunch
1:00/3:00 PM	Finance Committee and Commissioners Budget training session and discussion regarding funds, revenues, and expenditures.

*(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last minute revisions which may include additions, deletions and/or changes.)*