



## **BOARD OF COUNTY COMMISSIONERS**

**Klickitat County Courthouse  
205 S. Columbus Avenue, Room #101  
Goldendale, Washington  
Tuesday  
February 09, 2021**

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### **MORNING WORKSHOP SESSION AGENDA**

**9:30 AM Legislative Update:**

Potts & Associates (via telephone conference):

**10:00 AM Department Update/Report:**

Public Works Director/County Engineer Gordon Kelsey: Public Works/Road Department Update.

**10:30 AM Department Update/Comment:**

Natural Resources/Economic Development Director Dave McClure: Department Update.

**11:30 AM Noon Luncheon:**

### **REGULAR BUSINESS MEETING AGENDA**

**I. (1:00): Opening-Pledge of Allegiance:**

**II. (1:05): Call to Order/Roll Call:**

**III. Approval of Commissioner Meeting Minutes:**

Approval of Commissioner Meeting minutes as may be presented.

**IV. Citizen Comments:**

*Comments Will Be Limited To Seven (7) Minutes Per Individual.*

Zoom meeting is being provided for citizen comment: To join the Zoom meeting: type in <https://us02web.zoom.us/j/586587651> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651.

669-900-6833  
346-248-7799

929-205-6099  
253-215-8782

301-715-8592  
312-626-6799

*(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last minute revisions which may include additions, deletions and/or changes.*

**V. (1:30): Public Hearings/Public Meetings/Bid Openings:**

No Schedule

**VI. (1:30): New Business:**

No Schedule

**VII. (1:30): Department Update/Report:**

Adult Probation/Juvenile Court Administrator Larry Barker: Department Update.

**VIII. (1:45): Miscellaneous Reports/Comments:**

Columbia Land Trust Conservation Lead Nathan Ulrich, Forest Conservation Director Cherie Kearney, and Natural Area Manager Lindsay Cornelius: Review and highlight of past work with the county, and update on current projects, and discuss potential future work and shared priorities.

**(2:15):** Klickitat County Fair Board representatives Ron Ihrig and Brandy Myers: Discussion regarding plans and backup plans for the 2021 Klickitat County Fair.

**IX. (2:30): Department Update/Report:**

Senior Services Director Sharon Carter: Department Update.

**X. (3:30): Unfinished Business:**

Human Resources Manager KC Sheridan: Request for verbal authorization to begin the advising process to fill a vacant Corrections Officer position within the Sheriff's Office Jail Division.

**XI. (3:35): Consent Agenda:**

- 1) Letters and Resolution in the matter of reappointing members to the Klickitat County Open Space Advisory Committee.
- 2) Amendment No. 18 to the 2018 – 2021 Consolidated Contract (CLH18250) between Klickitat County (Public Health Department) and the Washington State Department of Health for the purpose of adding "Statements of Work" for various programs, increasing the maximum consideration by \$173,691 for a revised maximum consideration of \$2,054,811.00, and amending the Schedule of Federal Awards.
- 3) Resolution in the matter of considering and approving petitions requesting annexation of certain properties into the boundaries of Klickitat County Fire Protection District No. 3. The properties proposed for annexation are presently outside the boundary line of the fire district but contiguous to the present district boundary as required. The petitions (5) represents 100% of the property acreage of the area to be annexed based on the Assessor's certification. The County Auditor has issued a "Determination of Sufficiency" that the petition meets the requirements of RCW 52.04.011.

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- 4) Purchase Authorization request from the Sheriff's Office to purchase three 2021 (3) Ram 1500 special service vehicle crew cap pickups from the State bid/contract for a total purchase price of \$120,097.08 from the Commissioner's Vehicle Rental and Replacement Fund. The Sheriff's Office is also authorized to purchase and install necessary equipment at a cost of \$129,669.16 for the three (3) vehicles, for a total cost of \$249,766.24.
- 5) Purchase Authorization request from the Sheriff's Office to purchase one (1) 2021 Chevrolet Tahoe Police Pursuit Vehicle from the State bid/contract for a total purchase price of \$47,492.21 from the Commissioner's Vehicle Rental and Replacement Fund. The Sheriff's Office is also authorized to purchase and install necessary equipment at a cost of \$38,986.11 for the vehicle, for a total cost of \$86,478.32.
- 6) Resolution in the matter appointing a member to service as a member of the Klickitat County Senior Services Advisory Board. And letter and Certificate of Appreciation thanking a retiring member for her past years of service as a member of the Klickitat County Senior Services Advisory Board.
- 7) Personnel Authorization to begin the advertising process to hire a temporary casual public health nurse at Grade 70, Step 1 to assist in Klickitat County's continuing COVID-19 response efforts within the Klickitat County Public Health Department.
- 8) Personnel Authorization to begin the advertising process to hire a Nutrition Coordinator at Grade 37, Step 1 within the Klickitat County Senior Services Department.
- 9) Notice to Vendors to advertise for purchase and scheduling of a bid opening to be held Tuesday, March 09, 2021 at 1:30 PM for the purchase of Liquid Asphalt for the 2021 paving season. Total Estimated Project Cost Range \$500,000 to \$700,000.
- 10) Notice to Contractors and Scheduling of a Bid Opening for 1:30 PM on Tuesday, March 9, 2021 for improvements to 1.14 miles of Old Mountain Road, CRP 350, by clearing right-of-way, improvements to horizontal and vertical alignments, installing drainage, surfacing, fencing, permanent signing and other work all in accordance with the Contract Plans, Contract Provisions, and the Standard Specifications.

## **XII. (3:40): Payment Approvals/Progress Payments/Change Orders:**

Accounts Payable/Payroll Benefit Warrants  
Road Project Payment Estimates/Change Orders

Pay Estimate No. 1/Final to ASET Inc. in the total amount of \$10,762.90, which does not contain retainage, for the Klickitat County Jail Intercom Repair Project C19720.

Pay Estimate No. 3 to Justice Systems Corp. in the amount of \$26,839.34, which includes sales tax at 7.5% (\$2,012.95) and retainage in the amount of \$1,341.97, for a total payment amount of \$27,510.32 for the Klickitat County Jail Control System Upgrade 2020, C28420.

Change Order #65 (Contract C03120) for the Klickitat County Services Building in the amount of \$61,558.97 which reflects the removal of access controls on Doors as noted on the narrative and drawings distributed by TVA in PR 05 and PR 10. See the scope of changes for specifics on the Contract change order memorandum.

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**XIII. (3:45): Elected Official Report/Update:**

Prosecuting Attorney David Quesnel: Pending issues update some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i). Issues of a general” nature will be discussed in open session.

**XIV. (3:55): Board Pending:**

Issues as determined by the Board of Commissioners

**XV. Motion to adjourn the regular meeting to 10:30 AM for scheduled workshops.**

Commissioners Dan Christopher and Jacob Anderson will be attending a Klickitat County Reserve Officers’ Local Board of Trustee meeting Thursday, February 11, 2021 beginning at 9:30 AM.

Chairman David Sauter will be attending a Klickitat County Finance Committee meeting on February 12, 2021 at 10:00 AM. One or more of the other County Commissioners may or may not be attending via Zoom as members of the public and will remain muted at all times.

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
EXTENSION/CONTINUATION  
AND/OR  
WORKSHOP SESSIONS**

**February 11, 2021**

- 10:30/12:00 Building & Code Compliance Director Lynn Ward:  
Continued discussion regarding short-term rentals.
- 12:00 Noon Lunch
- 1:15/2:15 Building & Code Compliance Director Lynn Ward:  
Continued discussion regarding options to address the use of  
recreational vehicle use as a year round place of residence.
- 2:15/3:00 Continued discussion regarding code compliance and  
nuisance abatement.