

2019-2024 Preliminary Capital Improvement Plan

for

**Klickitat County,
Washington**

Adopted December 18, 2018

BEFORE THE BOARD OF COUNTY COMMISSIONERS
Klickitat County, Washington

IN THE MATTER OF)
ADOPTING THE 2019-2024 CAPITAL)
IMPROVEMENT PLAN)

RESOLUTION # 14718

WHEREAS, the Board of County Commissioners, meeting in regular session, and having before it the need to consider adopting the 2019-2024 Capital Improvement Plan; and

WHEREAS, the Board of County Commissioners desires to annually update the Capital Improvement Plan in conjunction with the annual County Budget; and

WHEREAS, the Board of County Commissioners has held a public hearing on December 11, 2018 to receive public comment on the 2019-2024 Capital Improvement Plan; and

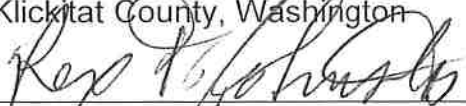
WHEREAS, the Capital Improvement Plan is a planning document to be used in setting policy and establishing priorities for capital projects; and

WHEREAS, the Six-Year Road Program is a major component of the overall County capital expenditures which is developed, adopted and amended according to the procedures as outlined in State statute and done so separately from the Capital Improvement Plan process.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners does hereby adopt the 2019-2024 Capital Improvement Plan and incorporates therein by reference the already adopted Six-Year Road Program and any amendments made thereto during 2019.

DATED this 18th day of December, 2018.

BOARD OF COUNTY COMMISSIONERS
Klickitat County, Washington



REX F. JOHNSTON, CHAIRMAN



JIM SIZEMORE, COMMISSIONER



DAVID M. SAUTER, COMMISSIONER

ATTEST:



Clerk of the Board
Klickitat County, Washington

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Capital Improvement Plan Overview

A Capital Improvement Plan (CIP) is a multiyear plan that provides a planned and programmed approach to utilizing the County's financial resources in the most efficient manner to meet its service and facility needs.

The County has prepared this comprehensive listing of capital expenditures and capital funding sources in conjunction with the annual budget development process. The CIP provides a six-year view of intended projects and serves as an excellent resource to the Board of County Commissioners, County staff and the citizens in understanding the scope, timing and funding of capital projects. Some projects have been included that are unfunded or underfunded at this time to keep them in the forefront as targets for grants and exploration of other potential funding sources.

Advantages of a Capital Improvement Plan

A CIP allows the Community through the County Commissioners to take a critical look at itself, identifying what is good, what could be improved, and what might be needed in the future. Without this comprehensive approach, consideration and approval of capital improvements results in a short-range approach to capital planning.

Capital planning provides a process that considers all possible projects at the same time and produces a planning record that balances projects, funding sources and timing schedules. In addition, a CIP:

- Promotes efficiency by reducing scheduling problems;
- Helps to distribute costs more equitably over a long period of time;
- Enhances opportunities for outside financial assistance;
- Provides a framework for decisions about county growth and development; and
- Serves as an effective community education tool.

**Capital Improvement Plan
Summary of All County Projects
2019-2024**

Adopted December 18, 2018

Category	List	Total Estimated Project						
		Costs	2019	2020	2021	2022	2023	2024
Capital Improvement Fund	A	2,867,000	420,000	605,000	492,000	425,000	435,000	490,000
Commissioners Vehicle Fund	B	2,038,179	460,000	466,000	419,095	382,084	246,000	65,000
General Assets - General Fund	C	21,000	3,500	3,500	3,500	3,500	3,500	3,500
General Assets - Other Funds	C	-	-	-	-	-	-	-
Technology Items	D	5,153,610	933,273	1,056,422	626,661	736,018	755,654	1,045,581
Other Capital Facilities/Equip.	E	2,870,947	2,470,947	-	-	-	400,000	-
Six Year Road Plan	F	29,199,000	3,970,000	3,205,000	9,096,000	4,430,000	5,000,000	3,498,000 *
Total		42,149,736	8,257,720	5,335,922	10,637,256	5,976,602	6,840,154	5,102,081

Participating Funds	Total Estimated Project						
	Revenue	2019	2020	2021	2022	2023	2024
001 General	21,000	3,500	3,500	3,500	3,500	3,500	3,500
101 Road-Six Year	29,199,000	3,970,000	3,205,000	9,096,000	4,430,000	5,000,000	3,498,000
101 Road-Other	10,000	10,000	-	-	-	-	-
107 E-911	138,700	100,000	38,700	-	-	-	-
118 Auditor's O&M	97,375	97,375	-	-	-	-	-
127 Emergency Mgt	4,623	4,623	-	-	-	-	-
134 Trial Court Improv.	110,000	20,000	-	-	-	-	90,000
303 Cap. Improvements	2,867,000	420,000	605,000	492,000	425,000	435,000	490,000
306 Cap. Impr. - Radio System	1,900,000	1,500,000	-	-	400,000	-	-
307 Cap. Impr. - Major Projects	900,000	900,000	-	-	-	-	-
502 Comm. Vehicles	460,000	460,000	-	-	-	-	-
505 Seniors Vehicles	70,947	70,947	-	-	-	-	-
506 Information Services	4,792,912	701,275	1,017,722	626,661	736,018	755,654	955,581
Subtotal	40,571,557	8,257,720	4,869,922	10,218,161	5,994,518	6,194,154	5,037,081

Other Sources	Total Estimated Project						
	Revenue	2019	2020	2021	2022	2023	2024
Potential Grants	-	-	-	-	-	-	-
Landfill Quarterly Deposits	-	-	-	-	-	-	-
Unknown Fund Source	1,578,179	-	466,000	419,095	(17,916)	646,000	65,000
Subtotal	1,578,179	-	466,000	419,095	(17,916)	646,000	65,000
Total	42,149,736	8,257,720	5,335,922	10,637,256	5,976,602	6,840,154	5,102,081

* Note: Six-Year Road Plan follows its own public hearing process. The CIP will be updated based on those hearings.

2019-2024 Capital Improvement Plan - List A

Adopted December 18, 2018

Capital Improvements Fund #303

Project	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	Footnote	Carry Over from 2018	Proposed Funding	Grant
Courthouse										
Server Rm. AC/Upgrade					200,000	40,000			100,000	Archaeology
Rebuild Court Elevator									150,000	Archaeology
Upgrade CH Fire Alarm System		175,000	150,000							
Upgrade CH Electrical		30,000								
Replace HVAC Unit (Commissioners)			40,000							
Replace HVAC Unit (East District Court)						100,000				
Upgrade Lower Bathrooms									50,000	Archaeology
Courthouse Totals	\$ -	\$ 205,000	\$ 190,000	\$ -	\$ 200,000	\$ 140,000				
Jail/Sheriff										
Ventilation Systems AHU #2 w/Chiller Replace	225,000						1	150,000		
Exterior Service Upgrade			150,000							
Replace & Expand Video Surveillance System	100,000						1	100,000		
Around Jail / Courtroom										
Upgrade Exhaust Hood and Fire		20,000					1	20,000		
SARS Building										
Gun Range		300,000							150,000	RCO
Jail Totals	\$ 325,000	\$ 320,000	\$ 150,000	\$ -	\$ -	\$ -				
Dispatch/Emergency Management										
Finish Basement				\$ 50,000						
Dispatch Totals	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -				
Annex 1 (Planning/Health)										
Annex 1 Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Annex 2 (Senior Services)										
Annex 2 Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				

2019-2024 Capital Improvement Plan - List A

Adopted December 18, 2018

Capital Improvements Fund #303

Project	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	Footnote	Carry Over from 2018	Proposed Funding	Grant
Annex 3 (Juvenile)										
Annex 3 Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	
Annex 5 (Economic Dev)										
Annex 5 Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	
West End Building										
Add Storm Drain to Vacated St					10,000					
Replace HVAC Units		25,000	25,000	25,000	25,000	50,000				
Repair/ Replace Southeast Roofing	20,000									
HVAC Roof Access	60,000									
New Card Lock System (YQ System)			50,000							
West End Building Totals	\$ 80,000	\$ 25,000	\$ 75,000	\$ 25,000	\$ 35,000	\$ 50,000			\$	
Fairgrounds										
Upgrade Exhibit Hall Phase II				100,000						
Exhibit Building Truss			50,000							
Install HVAC in Exhibit Building Small Room		30,000								
Exhibit Building HVAC				50,000						
Replace Rough Stock Pens					50,000					
Remodel Grandstand Restroom						50,000			25,000	Agriculture
Exhibit Building Drainage						100,000				
Replace Beer Garden Bleachers										
Replace Main & Contestant Gate w/ Side Rolling Gates			12,000							
Land Purchase for Drainage Improvements	15,000									
Fairgrounds Totals	\$ 15,000	\$ 30,000	\$ 62,000	\$ 200,000	\$ 50,000	\$ 150,000			\$	
Parks										
Wishram Park Safety Improvements										
Trout Lake Park Playground Equipment		25,000								

2019-2024 Capital Improvement Plan - List A

Adopted December 18, 2018

Capital Improvements Fund #303

Project	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	Footnote	Carry Over from 2018	Proposed Funding	Grant
Construct Klickitat Boat Ramp				150,000		150,000			75,000	RCO
Lyle Boat Ramp Reconstruction										
TL- Create a 2nd Exit from the Lower Park Area					\$ 150,000					
Add Electrical Service to ADA Site			15,000							
Parks Totals	\$ -	\$ 25,000	\$ 15,000	\$ 150,000	\$ 150,000	\$ 150,000				
Project Totals	\$ 420,000	\$ 605,000	\$ 492,000	\$ 425,000	\$ 435,000	\$ 490,000		\$ 270,000		

Footnotes

1 Carry from 2018

2019-2024 Capital Improvement Plan - List B

Adopted December 18, 2018

**Commissioners Vehicle Fund
Requests for 2019**

Department	Vehicle ID#	Make	Cost	Replace /New
Auditor	502-179 1	To be determined	32,000	New
Natural Resources	502-139 1	Escape	33,000	Replace
Public Health	502-119 1	Ford F150 Pickup	28,000	Replace
Public Health	502-127 1	Focus	18,000	Replace
Sheriff: Administration	502-058 3	Explorer	4,000	Replace
Sheriff: Administration	502-108 2	Explorer	4,000	Replace
Sheriff: Administration	502-131 1	Crown Victoria	4,000	Replace
Sheriff: Administration	502-134 1	Crown Victoria	4,000	Replace
Sheriff: Administration	502-142 1	Crown Victoria	4,000	Replace
Sheriff: Patrol	502-Grp 1	4 Vehicles	248,000	Replace
Sheriff: Jail	502-136 1	Durango	55,000	Replace
WSU Extension	502-002 2	Uplander LS Van	26,000	Replace
		Total Requests	460,000	

2019-2024 Capital Improvement Plan - List C - General Assets

Adopted December 18, 2018

Department	Asset Type	Description	Model	Purchase Date	Amount Paid	Purchase Name	Fund #	2019-2024							
								2019	2020	2021	2022	2023	2024		
								R	R	R	R	R	R	R	
Sheriff	Equipment	Dish washer					001 General Fund	R							
Sheriff	Equipment	Dryer					001 General Fund								
Sheriff	Equipment	Freezer					001 General Fund								
Sheriff	Equipment	Freezer					001 General Fund								
Sheriff	Equipment	Range					001 General Fund								
Sheriff	Equipment	Refrigerator					001 General Fund								
Sheriff	Equipment	Refrigerator					001 General Fund								
Sheriff	Equipment	Restraint chair					001 General Fund								
Sheriff	Equipment	Vehicle equipment		08/01/99	5,774		001 General Fund								
Sheriff	Equipment	Washer													
Sheriff/Jail	Technology	Livescan fingerprint machine		07/29/09	15,588		001 General Fund								
Superior Court	Equipment	Law books (chambers)			7,000		114 Law Library								
Law Library Bd	Equipment	Law library			70,000		114 Law Library								
Superior Court	Technology	video system		01/01/95	57,465		134 Trial Court Improvements								
Superior Court	Technology	video system upgrade		01/01/99	5,735		001 General Fund	R	2,500	R	2,500	R	2,500	R	
Superior Court	Technology	video system upgrade		01/01/04	29,000		001 General Fund								
Treasurer	Technology	Ascend tax/accounting software		01/01/99	307,515		506 Information Services								
Weed Control	Vehicle						117 Weed Control								
West District Court	Technology	Audio recording system-FTR Gold		05/17/06	7,175		001 General Fund	R	-	R	-	R	-	R	
								3,500	3,500	3,500	3,500	3,500	3,500	3,500	
					8,497,390										

2019-2024 Capital Improvement Plan - List D

Adopted December 18, 2018

Technology Items

Requesting Fund/Department	Item	Replace Qty /New	2019	2020	2021	2022	2023	2024	Comments
1 506 Information Services	Computers	Replace 50	75,000	75,000	75,000	75,000	75,000	75,000	5-year rotation
2 506 Information Services	Servers	Replace 2	150,000	35,000	35,000	35,000	35,000	35,000	2020-2024 builds for replacements
3 506 Information Services	Cabling/Switches	Replace 1	10,000	5,000	5,000	5,000	5,000	5,000	
4 506 Information Services	Supplies	Ongoing	5,000	5,000	5,000	5,000	5,000	5,000	
5 506 Information Services	Communications	Ongoing	48,000	40,000	40,000	40,000	40,000	40,000	
6 506 Information Services	Rents/Leases	Ongoing	12,000	12,000	12,000	12,000	12,000	12,000	
7 506 Information Services	Yakima Ascend Support	Ongoing	1,500	1,500	1,500	1,500	1,500	1,500	
8 506 Information Services	Annual software maintenance	Ongoing	260,000	267,800	275,834	284,109	292,632	301,411	3% annual adjustment
9 506 Information Services	TS Staff Training	Ongoing	10,000	10,000	10,000	10,000	10,000	10,000	
10 506 Information Services	Security Improvements	New	45,000						
11 506 Information Services	MS Office Upgrades	Ongoing 50	20,000	20,000	20,000	20,000	20,000	20,000	5-year rotation
12 506 Information Services	Adobe Licenses	Replace	10,000	10,000	10,000	10,000	10,000	10,000	Annual subscription
13 506 Information Services	Copiers	Replace 30							Contracts end 2019; Avg. \$7500/mo
14 506 Information Services	UPS - desktops	Ongoing 50	4,000	4,000	4,000	4,000	4,000	4,000	5-year rotation
15 506 Information Services	WiFi-access points	Replace 25					15,000		Units go end of life 2023
16 506 Information Services	Cayenta Review								Planning Only - 2019
16A 506 Information Services	Cayenta - Upgrade								
16B 506 Information Services	Cayenta - Replace								
17 506 Information Services	Laptop - SW Director	New 1	3,000						
18 506 Information Services	CivicPlus								Refresh by CivicPlus
19 506 Information Services	Phone System	Replace		15,000				150,000	Server replacement only in 2020
20 506 Information Services	Backup Appliance	Replace				100,000			Refresh by CivicPlus
21 506 Information Services	Webfilter	Replace		10,000				150,000	Server replacement only in 2020
22 001 Sheriff	Jail kiosks - connectivity	New 1							Revenue share; setup costs?
23 001 Sheriff	Video conference - Jail/WDC	Replace 1							
24 001 Sheriff	Cell boosters - patrol vehicles	New 1	6,000						In KCSO 2019 Initial budget
25 001 Sheriff	In car video	New 1	40,000						Carry over from 2018
26 001 Sheriff	Timber patrol laptops	New 2							
27 001 Clerk	OnBase Migration	Replace 1							In 2018
28 001 Clerk	Jury Management System	New 1	500						Or early 2020
29 001 Commissioners	Video Recording	New 1							Upgrade audio recording w/video
30 001 East District Court	Recording System	Replace 1							Computer and printer (AOC reimb)
31 001 East District Court	AOC Equipment	Replace 1	1,275						
32 001 West District Court	Recording System	Replace 1							
33 001 West District Court	AOC Equipment	Replace 1							Computer and printer (AOC reimb)
Fund 506 Subtotal			701,275	1,017,722	626,661	736,018	755,654	955,581	
			656,075						
			45,200						

Other Funds

Requesting Fund/Department	Item	Replace Qty /New	2019	2020	2021	2022	2023	2024	Comments
1 ? All	Document Mgt System	New 1							Planning only -2019; HR as Lead
2 101 Road	Platter	Replace 1	10,000						
3 135 Enhanced 911	Spillman Server	Replace 1	75,000						
4 107 Enhanced 911	Stancil Recorder	Replace 1		38,700					Integrate with State system 1/22/19
5 107 Enhanced 911	NG911 Upgrades	Replace 1	25,000						State project - costs unknown
6 111 Elections Reserve	Voter Reg Sys - Statewide	Replace 1							
7 118 Auditor's O&M	Document Recording System	Replace 1	92,000						
8 118 Auditor's O&M	Server - Sally	Replace 1	5,375						Grant?
9 127 Emergency Mgt	Computers	New 2	3,010						Grant?
10 127 Emergency Mgt	Smart Televisions	New 3	1,613						2019 EDC/WDC; All 2024
11 134 Trial Court Improve	JAVS - All Courts	Both 1	20,000					90,000	Planning only -2019
12 142 REET Technology	Ascend/ProVal							90,000	
Other Funds Subtotal			231,988	38,700					
Total Requests			933,273	1,056,422	626,661	736,018	755,654	1,045,581	

2019-2024 Capital Improvement Plan - List E

Adopted December 18, 2018

Other Capital Facilities/Equipment

Fund	Project	Foot note	Total	2019	2020	2021	2022	2023	2024
124 Investigations	Remodel building	1	-						
305 Capital Improvement: Communities	Various community projects	1	-						
306 Capital Improvement: Radio System	County wide public safety radio system	1	100,000	1,500,000				400,000	
307 Capital Improvement: Major Projects	New Courthouse Annex	1	100,000	900,000					
505 Seniors Vehicles	Cutaway Bus - FR (1)	3	70,947	70,947					
Totals			270,947	2,470,947	-	-	-	400,000	-

Footnotes

1. Projects to be overseen by Public Works
2. Project to be overseen by Emergency Management
3. Project to be overseen by Senior Services

2019-2024 Capital Improvement Plan - List F

Six-Year Road Program

The Six-Year Road Program is developed, reviewed, approved and amended in a separate process defined under State statute. Only summary totals are provided within the CIP. The Six-Year Road Program and Annual Construction Plan shall take precedence over any figures presented herein.

Please refer to the Six-Year Road Program and Annual Construction Plan for details of capital projects related to the County's road system.