

# **2017-2022 Capital Improvement Plan**

**for**

**Klickitat County,  
Washington**

*Adopted December 20, 2016*

**BEFORE THE BOARD OF COUNTY COMMISSIONERS**  
**Klickitat County, Washington**

IN THE MATTER OF )  
ADOPTING THE 2017-2022 CAPITAL )  
IMPROVEMENT PLAN )

12916  
RESOLUTION # \_\_\_\_\_

WHEREAS, the Board of County Commissioners, meeting in regular session, and having before it the need to consider adopting the 2017-2022 Capital Improvement Plan; and

WHEREAS, the Board of County Commissioners desires to annually update the Capital Improvement Plan in conjunction with the annual County Budget; and

WHEREAS, the Board of County Commissioners has held a public hearing on December 6, 2016 to receive public comment on the 2017-2022 Capital Improvement Plan; and

WHEREAS, the Capital Improvement Plan is a planning document to be used in setting policy and establishing priorities for capital projects; and


WHEREAS, the Six-Year Road Program is a major component of the overall County capital expenditures which is developed, adopted and amended according to the procedures as outlined in State statute and done so separately from the Capital Improvement Plan process.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners does hereby adopt the 2017-2022 Capital Improvement Plan and incorporates therein by reference the already adopted Six-Year Road Program and any amendments made thereto during 2017.

DATED this 20th day of December, 2016.

BOARD OF COUNTY COMMISSIONERS  
Klickitat County, Washington

  
\_\_\_\_\_  
DAVID M. SAUTER, CHAIRMAN

  
\_\_\_\_\_  
REX F. JOHNSTON, COMMISSIONER

  
\_\_\_\_\_  
JIM SIZEMORE, COMMISSIONER

ATTEST:

  
\_\_\_\_\_  
Clerk of the Board  
Klickitat County, Washington

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## ***Capital Improvement Plan Overview***

A Capital Improvement Plan (CIP) is a multiyear plan that provides a planned and programmed approach to utilizing the County's financial resources in the most efficient manner to meet its service and facility needs.

The County has prepared this comprehensive listing of capital expenditures and capital funding sources in conjunction with the annual budget development process. The CIP provides a six-year view of intended projects and serves as an excellent resource to the Board of County Commissioners, County staff and the citizens in understanding the scope, timing and funding of capital projects. Some projects have been included that are unfunded or underfunded at this time to keep them in the forefront as targets for grants and exploration of other potential funding sources.

### **Advantages of a Capital Improvement Plan**

A CIP allows the Community through the County Commissioners to take a critical look at itself, identifying what is good, what could be improved, and what might be needed in the future. Without this comprehensive approach, consideration and approval of capital improvements results in a short-range approach to capital planning.

Capital planning provides a process that considers all possible projects at the same time and produces a planning record that balances projects, funding sources and timing schedules. In addition, a CIP:

- Promotes efficiency by reducing scheduling problems;
- Helps to distribute costs more equitably over a long period of time;
- Enhances opportunities for outside financial assistance;
- Provides a framework for decisions about county growth and development; and
- Serves as an effective community education tool.

**Capital Improvement Plan  
Summary of All County Projects  
2017 - 2022**

**Adopted 12/20/16**

Category	List	Total Estimated Project						
		Costs	2017	2018	2019	2020	2021	2022
Capital Improvement Fund	A	2,614,000	1,205,000	227,000	221,000	566,000	210,000	185,000
Commissioners Vehicle Fund	B	223,843	223,843					
General Assets - General Fund	C	31,000	13,500	3,500	3,500	3,500	3,500	3,500
General Assets - Other Funds	C	113,000	38,000	-	-	-	-	75,000
Information Services Fund	D	706,125	516,625	155,000	-	-	34,500	-
Other Capital Facilities	E	357,050	357,050					
Six Year Road Plan	F	28,257,000	7,314,000	5,950,000	2,230,000	2,805,000	5,050,000	4,908,000
<b>Total</b>		<b>32,302,018</b>	<b>9,668,018</b>	<b>6,335,500</b>	<b>2,454,500</b>	<b>3,374,500</b>	<b>5,298,000</b>	<b>5,171,500</b>

Participating Funds	Total Estimated Project						
	Revenue	2017	2018	2019	2020	2021	2022
001 General	31,000	13,500	3,500	3,500	3,500	3,500	3,500
101 Road-Six Year	28,326,000	7,348,500	5,950,000	2,230,000	2,805,000	5,084,500	4,908,000
127 Emergency Mgt	113,000	38,000	-	-	-	-	75,000
303 Cap. Improvements	2,614,000	1,205,000	227,000	221,000	566,000	210,000	185,000
306 Cap. Impr. - Radio System	87,050	87,050					
502 Comm. Vehicles	223,843	223,843					
505 Seniors Vehicles	270,000	270,000					
506 Information Services	637,125	482,125	155,000	-	-	-	-
<b>Subtotal</b>	<b>32,302,018</b>	<b>9,668,018</b>	<b>6,335,500</b>	<b>2,454,500</b>	<b>3,374,500</b>	<b>5,298,000</b>	<b>5,171,500</b>

Other Sources	Total Estimated Project						
	Revenue	2017	2018	2019	2020	2021	2022
Potential Grants	-	-	-	-	-	-	-
Landfill Quarterly Deposits	-	-	-	-	-	-	-
Unknown Fund Source	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total</b>		<b>32,302,018</b>	<b>9,668,018</b>	<b>6,335,500</b>	<b>2,454,500</b>	<b>3,374,500</b>	<b>5,298,000</b>	<b>5,171,500</b>
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**2017-2022 Capital Improvement Plan - List A**  
**Capital Improvements Fund #303**

**Adopted 12/20/16**

Project	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	Footnote	Carry Over from 2016	Proposed Funding	Grant
<b>Courthouse</b>										
Server Rm. AC/Upgrade	40,000						1	40,000		
Rebuild Court Elevator					200,000				100,000	Archaeology
Upgrade CH Fire Alarm System	150,000						1	150,000	150,000	Archaeology
Upgrade CH Electrical	175,000						1	165,000		
Upgrade Lower Bathrooms						100,000			50,000	Archaeology
<b>Courthouse Totals</b>	<b>\$ 365,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>				
<b>Jail/Sheriff</b>										
Ventilation Systems AHU #2 w/Chiller	130,000							120,000		
Replace										
Replace & Expand Video Surveillance System Around Jail / Courtroom	150,000						1	140,000		
Upgrade Exhaust Hood and Fire Suppression System		50,000								
Gun Range	208,000							132,000	80,000	RCO
<b>Jail Totals</b>	<b>\$ 488,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>				
<b>Dispatch/Emergency Management</b>										
Finish Basement						45,000				
<b>Dispatch Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>				
<b>Annex 1 (Planning/Health)</b>										
Replace Roof				400,000						
Replace Rooftop HVAC				160,000						
Feasibility Study	40,000						1	30,000		
Exterior Improvements		50,000								
<b>Annex 1 Totals</b>	<b>\$ 40,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 560,000</b>	<b>\$ -</b>	<b>\$ -</b>				
<b>Annex 2 (Senior Services)</b>										
<b>Annex 2 Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>				
<b>Annex 3 (Juvenile)</b>										
<b>Annex 3 Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>				
<b>Annex 5 (Economic Dev)</b>										

**2017-2022 Capital Improvement Plan - List A**  
**Capital Improvements Fund #303**

Adopted 12/20/16

Project	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	Footnote from 2016	Proposed Funding	Grant
<b>Annex 5 Totals</b>									
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
<b>West End Building</b>									
Add Storm Drain to Vacated St					10,000				
Storage Building for Equipment & Flammable Locker		12,000							
New Card Lock System		15,000							
<b>West End Building Totals</b>									
	\$ -	\$ 27,000	\$ -	\$ -	\$ 10,000	\$ -		\$ -	
<b>Fairgrounds</b>									
Upgrade Exhibit Hall Phase II			100,000						
Exhibit Building Truss	50,000								
Exhibit Building HVAC		50,000							
Replace Rough Stock Pens			50,000			40,000		25,000	Agriculture
Remodel Grandstand Restroom				6,000				25,000	Agriculture
Add Ventilation System to New Restrooms									
Replace Sidewalks at Indoor Arena			7,000					32,000	Agriculture
Livestock Barn Foundation	80,000								
Improve ADA Parking Site			40,000						
Replace Main & Contestant Gate w/ Side Rolling Gates			12,000						
Land Purchase for Drainage Improvements	15,000						1	15,000	
<b>Fairgrounds Totals</b>									
	\$ 145,000	\$ 50,000	\$ 209,000	\$ 6,000	\$ -	\$ 40,000		\$ -	
<b>Parks</b>									
Storage Building for Equipment & Flammable Locker Trout Lake Park			12,000						
Hard Wire Dump Station		\$ 15,000							
Wishram Park Safety Improvements		\$ 25,000							
Lyle Boat Ramp Reconstruction	150,000							75,000	RCO
TL- Create a 2nd Exit from the Lower Park Area									
Add Electrical Service to ADA Site	15,000		10,000						
<b>Parks Totals</b>									
	\$ 165,000	\$ 50,000	\$ 12,000	\$ -	\$ -	\$ -		\$ -	
<b>Other</b>									
Land Lease	2,000								

**2017-2022 Capital Improvement Plan - List A**  
**Capital Improvements Fund #303**

Adopted 12/20/16

Project	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	Footnote Carry Over from 2016	Proposed Funding	Grant
<i>Other Total</i>	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -			
<b>Project Totals</b>	<b>\$ 1,205,000</b>	<b>\$ 227,000</b>	<b>\$ 221,000</b>	<b>\$ 566,000</b>	<b>\$ 210,000</b>	<b>\$ 185,000</b>	<b>\$ 824,000</b>		

Footnotes

- 1 Carry from 2016
- 2 \$2,000 payments through 2017



**2017-2022 Capital Improvement Plan - List B**

Adopted 12/20/16

**Commissioners Vehicle Fund  
Requests for 2017**

<b>Department</b>	<b>Vehicle ID#</b>	<b>Make</b>	<b>Cost</b>	<b>Replace /New</b>
Economic Development	502-137 1	Cherokee	29,000	Replace
Emergency Management	502-133 1	Crown Victoria	4,843	Replace
Public Health	502-119 1	Ford F150 Pickup	28,000	Replace
Sheriff-Patrol	502-Grp 4	Group D - 3 Vehicles	159,000	Replace
Sheriff-Jail	502-136 1	Durango	3,000	Replace
Total Requests			223,843	

2017-2022 Capital Improvement Plan - List C

Adopted 12/20/16

Department	Asset Type	Description	Model	Purchase Date	Amount Paid	Purchase Name	2017 R Amount \$	2018 R Amount \$	2019 R Amount \$	2020 R Amount \$	2021 R Amount \$	2022 R Amount \$
Auditor	Equipment	Camera fiche	CF100	01/01/93	5,302	118 Auditor O&M						
Auditor	Technology	Election equipment	various--see attached list	10/11/07	171,224	111 Election Reserve						
Auditor	Technology	Election system	TSX Units (15)	10/20/06	83,253	111 Election Reserve						
Auditor	Technology	Election Software		08/26/05	29,876	111 Election Reserve						
Auditor	Technology	Election equipment		06/27/05	10,472	111 Election Reserve						
Auditor	Technology	Imaging system	Cris+	07/25/03	39,055	118 Auditor O&M						
Auditor	Equipment	Reader/printer fiche		12/01/96	5,563	118 Auditor O&M						
Auditor	Equipment	Reader/printer fiche	FS 6000 MK II	11/12/04	7,511	118 Auditor O&M						
Auditor	Equipment	Plan cabinet / Enduror binders		12/29/09	9,439	118 Auditor O&M						
Auditor	Furniture	Partitions/desks		07/01/99	18,000	001 General Fund						
Auditor	Furniture	Partitions/desks		07/01/99	12,382	111 Election Reserve						
Auditor	Furniture	Partitions/desks		07/01/99	-	118 Auditor O&M						
Auditor	Furniture	Cabinet-surveys		tbd	-	118 Auditor O&M						
Budget & Technical Services	Technology	Phone PBX	Meridian	07/01/98	133,293	303 Capital Improvements						
Building Inspection	Technology	Permitting software		10/27/09	69,125	506 Information Services						
Clerk	Technology	Scanner	MS-300II Scanner	03/26/08	6,814	001 General Fund						
Clerk	Technology	Liberty Software	LibertyNET	05/08/01	31,845	506 Information Services						
Clerk	Technology	Jury Management System	Courthouse JMS	02/28/09	13,000	001 General Fund						
Commissioners	Technology	Recorder				001 General Fund						
East District Court	Technology	Audio recording system-FTR Gold		01/01/05	5,785	001 General Fund						
EDC/WDC	tbd	tbd				134 Trial Court Improvements						
Emergency Management	Technology	Radio equipment	Motorola Quantar		-	127 Emergency Management	38,000					
Emergency Management	Technology	Server-Spillman CAD	Motorola Quantar			127 Emergency Management						
Juvenile	Technology	CCTV Camera Scan	Camera system	12/07/07	3,900	001 General Fund	1,000	1,000	1,000	1,000	1,000	75,000
Planning	Equipment	Duplicator	Sony CCP	01/01/01	5,020	001 General Fund						
Prosecuting Attorney	Equipment	Law library			70,000	001 General Fund						
Public Health	Technology	A/R Statistics System		12/01/00	11,770	001 General Fund						
Public Health	Technology	Software		06/29/04	244,500	001 General Fund						
Public Works	Annex 4	Upgrade furnace/ductwork				101 Road	30,000					
Senior Services	Technology	Transportation dispatch software		06/06/07	5,533	104 Senior Services						
Sheriff	Equipment	Dish washer				001 General Fund						

2017-2022 Capital Improvement Plan - List C

Adopted 12/20/16

Department	Asset Type	Description	Model	Purchase Date	Amount Paid	Purchase Name	Fund #	2017		2018		2019		2020		2021		2022	
								R	U	R	U	R	U	R	U	R	U	R	U
Sheriff	Equipment	Dryer				001 General Fund													
Sheriff	Equipment	Freezer				001 General Fund													
Sheriff	Equipment	Freezer				001 General Fund													
Sheriff	Equipment	Range				001 General Fund													
Sheriff	Equipment	Refridgerator				001 General Fund													
Sheriff	Equipment	Refridgerator				001 General Fund													
Sheriff	Equipment	Restraint chair				001 General Fund													
Sheriff	Equipment	Vehicle equipment		08/01/99	5,774	001 General Fund													
Sheriff	Equipment	Washer																	
Sheriff/Jail	Technology	Livescan fingerprint machine	500P Model RJ0482	07/29/09	15,588	001 General Fund													
Superior Court	Equipment	Law books (chambers)			7,000	114 Law Library													
Law Library Bd	Equipment	Law library			70,000	114 Law Library													
Superior Court	Technology	video system		01/01/95	57,465	134 Trial Court Improvements													
Superior Court	Technology	video system upgrade		01/01/99	5,735	001 General Fund		R	2,500	R	2,500	R	2,500	R	2,500	R	2,500	R	2,500
Superior Court	Technology	video system upgrade		01/01/04	29,000	001 General Fund													
Treasurer	Technology	Ascend tax/accounting software		01/01/99	307,515	506 Information Services													
Weed Control	Vehicle					117 Weed Control													
West District Court	Technology	Audio recording system-FTR Gold		05/17/06	7,175	001 General Fund		R	10,000	R	-	R	-	R	-	R	-	R	-
								81,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	78,500	
								8,497,390											

**2017-2022 Capital Improvement Plan - List D**

**Information Services Fund #506**

**Adopted 12/20/16**

Requesting Fund/Department	Item	Replace /New	Qty	Dept Request	2017	2018	2019	2020	2021	2022	Comments
1	506 Information Services	Data backup system	1	80,000	80,000						
2	506 Information Services	Computers	50	75,000	75,000						5-year rotation schedule
3	506 Information Services	Servers	1	35,000	35,000						
4	506 Information Services	Cabling/Switches	1	5,000	5,000						
5	506 Information Services	Supplies	Ongoing	5,000	5,000						
6	506 Information Services	Communications	Ongoing	60,000	40,000						
7	506 Information Services	Rents/Leases	Ongoing	9,125	9,125						
8	506 Information Services	Yakima Ascend Support	Ongoing	1,500	1,500						
9	506 Information Services	Annual software maintenance	Ongoing	190,000	210,000						
10	506 Information Services	TS Staff Training	Ongoing	25,000	10,000						
11	506 Information Services	Security Improvements	New	10,000	10,000						
12	506 Information Services	Projector	Replace	1,500	1,500						
13	506 Information Services	End User Training	Ongoing	15,000		15,000					
14	506 Information Services	MS Office Upgrades	Replace	15,000		15,000					
15	001 Personnel	Cayenta HR Module	New	1	125,000	125,000					
16	001 Juvenile	Camera Security System	Replace	1							Fund via Juvenile
17	001 Sheriff	Jail - Video Conference	New								Need project cost/plan
18	001 Sheriff	Jail - Inmate computers	New	2							Use spares
19	001 Sheriff	Patrol - InCar video	New	4							Need project cost/plan
20	104 Seniors	Computer/Software	Replace								In replacement schedule
<b>Fund 506 Subtotal</b>					<b>665,025</b>	<b>482,125</b>	<b>155,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**Other Funds**

Requesting Fund/Department	Item	Replace /New	Qty	Dept Request	2017	2018	2019	2020	2021	2022	Comments
1	101 Road	Xerox 6605 (Large doc copier)	1	22,000					22,000		
2	101 Road	HP DesignJet T790	1	12,500					12,500		
3	101 Road	Server	New	10,000	10,000						BoCC ok before ordering
4	101 Road	Jeff Hunter PC to Laptop	1	3,000	3,000						BoCC ok before ordering
5	504 ER&R	WS Shop PC	1	2,000	2,000						BoCC ok before ordering
6	101 Road	Walk in cooler unit-PW Annex	1	18,000	18,000						BoCC ok before ordering
7	101 Road	Adobe Pro software	New	2	1,000						BoCC ok before ordering
8	101 Road	MS Project software	New	1	500						BoCC ok before ordering
<b>Other Funds Subtotal</b>					<b>69,000</b>	<b>34,500</b>	<b>-</b>	<b>-</b>	<b>34,500</b>	<b>-</b>	
<b>Total Requests</b>					<b>734,025</b>	<b>516,625</b>	<b>155,000</b>	<b>-</b>	<b>34,500</b>	<b>-</b>	

**2017-2022 Capital Improvement Plan - List E**

Adopted 12/20/16

**Other Capital Facilities**

Fund	Project	Foot note	Total	2017	2018	2019	2020	2021	2022
124 Investigations	Remodel building	1	-	-					
305 Capital Improvement: Communities	Various community projects	1	-	-					
306 Capital Improvement: Radio System	County wide public safety radio system	1,2	87,050	87,050					
505 Seniors Vehicles	ADA Vans (2)	3	270,000	270,000					
Totals			357,050	357,050	-	-	-	-	-

Footnotes

1. Projects to be overseen by Public Works
2. Project to be overseen by Emergency Management
3. Project to be overseen by Senior Services

## ***2017-2022 Capital Improvement Plan - List F***

### ***Six-Year Road Program***

The Six-Year Road Program is developed, reviewed, approved and amended in a separate process defined under State statute. Only summary totals are provided within the CIP. The Six-Year Road Program and Annual Construction Plan shall take precedence over any figures presented herein.

Please refer to the Six-Year Road Program and Annual Construction Plan for details of capital projects related to the County's road system.