

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, September 10, 2019**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, September 10, 2019	Chairman David M. Sauter called the meeting to order at 9:30 AM. Commissioners present: Jim Sizemore and David M. Sauter. Rex F. Johnston was absent.
	Workshop Session Agenda
Public Health Department Update	<p>9:30 AM-Department Update/Report</p> <p>Attendance: Public Health Director Carla Bacon, Sheriff Bob Songer, Chief Jail Deputy Carmen Knopes, Undersheriff Mike Kallio, Chief Deputy Auditor Heather Jobe, Technical Information & Budget Director Glen Chipman, Chief Civil Clerk Karen Elings, Human Resources (HR) Randi Post, HR Specialist KC Sheridan, Klickitat Valley Hospital’s Nurse Care Manager Penny Andress, Community Health Worker for SWACH Pathways Tonya Willett, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>A discussion was held regarding the Criminal Justice Treatment Account; Plan Development; support services, grant regulations and requirements.</p> <p>The Board stated they are interested in seeing a plan outline, what it entails for staff time and cost. Sheriff Bob Songer stated his office will inquire further into neighboring counties who have begun to administer their own Criminal Justice Treatment Plans.</p> <p>Chief Jail Deputy Carmen Knopes provided an inmate release plan update.</p> <p>The discussion was deferred until next week.</p>
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Treasurer Greg Gallagher, Chief Deputy Auditor Heather Jobe, Natural Resource Project Coordinator Jacob Anderson, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Public Works Director Gordon Kelsey reviewed items on this afternoon’s agenda; the Wahkiacus Bridge update; Safety Project progression; Courtney Road progress, noting the design and permitting work continues and Public Works will be submitting our permit application to the Gorge Commission by the end of the month; slide repair work started on Spring Creek yesterday and is anticipated to be completed next week.</p> <p>An update on the east and west end crews was provided, stating that shot paving, patching and grading continues.</p>

	<p>A discussion was held about the new County Services Building; coordinating the relocation of the Seniors Services Department; utility relocations for fiber and power; lot consolidation and environmental testing.</p> <p>Director Kelsey provided an update on a subdivision in the Dallesport area.</p> <p>Director Kelsey reported Public Works is continuing to collect speed data on roads in the Bickleton area, followed by the Boards request for a map of the Glenwood area for the Public to view.</p>
<p>Economic Development/Natural Resource Department Update</p>	<p>11:00 AM - Department Update/Report</p> <p>Attendance: Natural Resource/Economic Development Director Dave McClure, Natural Resource Project Coordinator Jacob Anderson, Economic Development Specialist Denny Newell, Solid Waste Director Ruby Irving, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Natural Resource/Economic Development Director Dave McClure reviewed items on this afternoon consent agenda; provided a Switzler Project update, followed by a discussion of water rights and water storage for peak usage months.</p> <p>Natural Resource Project Coordinator Jacob Anderson reported on the Department of Ecology's new Water Master; the Department of Ecology's increase in staffing levels and water quality enforcement; White Salmon area water rights, export log sale prices from the Department of Natural Resource's log harvest and his upcoming meeting with Skamania County regarding the Good Neighbor Authority.</p> <p>A brief discussion was held about water rights in the Glenwood Valley, Project Coordinator Anderson stated he will reach out to neighboring counties that have reservation land within their county boundaries to inquire about water rights.</p> <p>Director McClure provided a brief update on the tourism budget and future requests.</p> <p>Economic Development Specialist Denny Newell stated Worksource Council will continue to support workforce training granting \$20,000 toward the program; a discussion of the adjacent parcel to the County-owned Klickitat Mill site was held and the Board asked how much the cleanup cost would be and how long it would take.</p> <p>Commissioner Sizemore reviewed the amount of green energy Klickitat County is producing; Klickitat County is the most energy-efficient county in the state and the potential for future credit from such accomplishments.</p>
	<p>Solid Waste Director Ruby Irving introduced the new Solid Waste Litter Crew Supervisor Lori Niva.</p>
<p>Lunch Recess</p>	<p>The Board recessed for lunch at 11:29 AM.</p>
	<p>Call to Order/Roll Call:</p>

Regular Meeting for Tuesday, September 10, 2019	Chairman David M. Sauter reconvened the meeting at 1:00 PM. Commissioners present: Jim Sizemore and David M. Sauter. Rex F. Johnston was absent.
	Agenda:
Business Agenda	Approved (M/Sizemore, S/Sauter. Passed unanimously): the Business Agenda with one (1) Add-on under Unfinished Business.
	Approval of Commissioner Meeting Minutes
Approval of Meeting Minutes	* Approved (M/Sizemore, S/Sauter. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for August 13 th and 20 th , 2019 as presented.
	Citizen Comment:
Comments will be limited to seven (7) minutes per individual	No one was present to offer citizen comment.
	Public Meetings/Public Hearings/Bid Openings:
Public Hearing: Consider a supplemental budget and amendments for the 2019 budget.	<p>Approved (M/Sizemore, S/Sauter. Passed unanimously): Resolution No. 11419 in the matter of a public hearing on the supplemental budget and amendments for the 2019 budget for various funds and departments in the sum of \$2,076,753.00 which is a reduction from the advertised amount and that the County financial records shall reflect these changes.</p> <p>Attendance: Information Technology & Budget Director Glen Chipman, Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Natural Resource/Economic Development Office Manager Kirsten Schilling, Public Health Director Carla Bacon, Public Works Deputy Director of Finance & Administration Susan Gregson, Senior Services Director Sharon Carter, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Prior to the adoption of the resolution the public hearing proceeded as follows with Chairman Sauter opening the hearing and asking for a staff report.</p> <p>Director Chipman provided an overview of supplemental budget requests and amendments to the 2019 budget, noting Public Health's fund balance is sufficient and recommend taking \$52,495 out of Public Health's fund balance rather than making the transfer; since the supplemental budget advertisement, Public Works has submitted a revision lowering the originally requested amount for fund #306 by \$800,000.</p> <p>Chairman Sauter opened the public hearing to receive public comments in favor of or opposed to the proposed 2019 budget amendments.</p> <p>Chairman Sauter noted for the record that there was no one present wishing to comment and he closed the hearing to any further public comment and called for Board discussion which was followed by a motion.</p>

<p>Senior Services Department update.</p>	<p>Department Update:</p> <p>Attendance: Senior Services Director Sharon Carter, Information Technology & Budget Director Glen Chipman, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Senior Service Director Sharon Carter reviewed changes in the Title XIX Case Management, the changes in Medicaid home care providers noting the extra requirements such as GPS coordinate verification for in-home care providers.</p> <p>Director Carter requested and received verbal approval to move forward in a contract agreement with the current Senior Services Bookkeeper Lydia Hicks in 2020 for additional training for new hire Jamie Beierle, support resource on completing the Schedule 19 and for various financial audits.</p> <p>Director Carter requested direction regarding a request from the Veterans Administration regarding entering into an agreement to provide home care services for Veterans in Klickitat County, the Board was in support.</p> <p>Director Carter reported on the Washington State Department of Transportation invoicing changes due to legislative funding appropriations, followed by a brief report on the fixed route services, noting the White Salmon/Hood River route had a substantial increase in August.</p>
	<p>Approved (M/Sizemore, S/Sauter. Passed unanimously): Amended Resolution No. 11419 in the matter of correcting a Scribner’s error as well as a change to the transfer for the Public Health Fund balance for the public hearing for the supplemental budget and amendments for the 2019 budget for various funds and departments in the sum of \$2,086,753 which is a reduction from the advertised amount of \$1,652,575 and that the County financial records shall reflect these changes.</p>
<p>Blair Kok, Clear Risk Solutions/Washington Rural Counties Insurance Pool Risk</p>	<p>Miscellaneous Reports:</p> <p>Attendance: Clear Risk Solutions/Washington Rural Counties Insurance Pool Risk Manager Blair Kok, McCoy-Holliston Insurance Agent Jonathan Blake, McCoy-Holliston Insurance Commercial Agent Keri Petterson, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Clear Risk Solutions/Washington Rural Counties Insurance Pool Risk Manager Blair Kok provided a brief overview of the last 8 years of servicing the County, Mr. Kok stated that he is very pleased with the County’s participation in the educational training programs.</p> <p>A brief discussion was held regarding the County’s experience rates.</p>
	<p>The Board recessed at 2:40 PM to 2:47 PM</p>

	<p>Natural Resource/Economic Development Director Dave McClure provided a brief update on the Condit Dam Water right.</p>
	<p>Unfinished Business:</p>
<p>Litigation Support Service Agreement</p>	<p>Approved (M/Sizemore, S/Sauter. Passed unanimously): Litigation Support Service Agreement (C13519) between Klickitat County (Natural Resources Department) and Aspect Consulting to provide support for completing the ownership transfer of the Condit Dam water right from PacifiCorp to Klickitat County, which includes processing the water right change/transfer, and negotiating trust water right agreements with the Department of Ecology.</p>
	<p>Consent Agenda:</p>
	<p>Approved (M/Sizemore, S/Sauter. Passed unanimously): the Consent Agenda with fourteen (14) items.</p> <ul style="list-style-type: none"> * 1) Resolution No. 11519 in the matter of setting public hearings to be held on the 5th day of November, 2019 beginning at the hour of 1:30 PM and that, at said hearings, any interested taxpayer may appear and be heard for or against said adoption and implementation a systems of rates and charges for natural resource conservation for the Central Klickitat Conservation District, Eastern Klickitat Conservation District and the Underwood Conservation District. * 2) Amendment No. 2 (C13619) to Agreement No. WROCR-VERI-KICNRD-00011 between the Department of Ecology, State of Washington and Klickitat County (Natural Resources Department) for amending the expiration date from 08/30/2019 to 06/30/2021 for the completion of the Switzler Reservoir SEPA Review project. * 3) Amendment No. 9 (C13719) to Water Resource Inventory Area 31 Watershed Plan Implementation Service Agreement No. C05309 between Aspect Consulting and Klickitat County (Natural Resources Department) for the purpose to extend the completion date from August 30, 2019, to December 31, 2021, and to increase the not to exceed payment for services and costs reimbursement from \$,250,000 to \$2,500,000, effective September 1, 2019. * 4) Letters and Resolution No. 11619 in the matter of appointing members to the Klickitat County Lodging Tax Advisory Committee to serve one (1) year terms, expiring May 31, 2020. 5) Software and License Agreement (C13819) between Klickitat County (West District Court) and For the Record to upgrade West District Court's recording system to FTR Gold Recording Suite 6.2 at a cost of \$4,018. * 6) Personnel Authorization to begin the advertising process to fill a vacant Nurse Practitioner position at Grade 94, within the Public Health Department. * 7) An alternative work schedule for the Litter Crew Supervisor within the Solid Waste Department allowing a flexible work schedule to work three-10 hour days and one-5 hour day per week, Wednesday - Saturday, 6:00 AM to 4:00 PM & 7:00 AM to 12:00 PM. * 8) Resolution No. 11719 in the matter of approving additional compensation to Ms. Melissa Hunziker, Public Health Registered Nurse, for the period of September 1, 2019, to December 31, 2019, as additional compensation for hours worked beyond a forty (40) hour week for the purpose of updating department policies and procedures.

	<ul style="list-style-type: none"> * 9) Contract (C13919) between Klickitat County (Senior Services Department) and the Area Agency on Aging and Disabilities of Southwest Washington for the purpose of expanding services due to Washington State Senate Bill 5736 Home Delivered Meals Expansion Program to increase the number of new persons receiving home-delivered nutrition. * 10) Consolidated Operating Grant Agreement (C14019) between Klickitat County (Senior Services Department) and the Washington State Department of Transportation for the purpose of providing funding assistance for operating Dial-a-Ride Transportation services for the general public, low income, elderly and persons with disabilities in Klickitat County. * 11) Contractor Profile update for 2018-2019 Contracts between Klickitat County (Senior Services Department) and the Area Agency on Aging and Disabilities of Southwest Washington for the purpose of updating signature due to staff changes. * 12) Veterans Care Agreement (C14119) between Klickitat County (Senior Services Department) and the Department of Veterans Affairs, Veterans Health Administration (VA) for providing medically necessary services that are authorized by the VA to veterans. * 13) Scheduling a public hearing to be held Tuesday, September 17, 2019, at 1:30 pm to consider approval to vacate Short Plat SP-93-13. This is a short plat located off Johnson Road in the Lyle vicinity on Parcels 03-12-1153-0001/00 and 03-12-1153-0002/00; Applicants: Wayne & Jennifer Harner. * 14) Notice to contractors and scheduling a bid opening to be held October 1, 2019, at 1:30 PM for the Klickitat County Jail Ventilation System AHU-2 & 40 Ton Chiller Replacement Project.
	Payment Approvals:
<p>Voucher Certification and Approval</p>	<ul style="list-style-type: none"> * Approved Warrants (M/Sizemore, S/Sauter. Passed unanimously): <p>Accounts Payable: (#292705- 292785) \$157,762.28.</p> <p>Combined Payroll: (#200468 – 200759, County Benefit Warrants #292788 - 292797, Electronic Transfer #866) \$278,299.47.</p> <p>For a combined total of \$927,800.72 for the date ending September 9, 2019.</p>
<p>Contract Change Order</p>	<ul style="list-style-type: none"> * Approved (M/Sizemore, S/Sauter. Passed unanimously): Contract Change Order No. 3 to Cascade Bridge, LLC for the temporary shoring of the North abutment wall of the Wahkiacus Bridge due to the lack of tiebacks not installed on the original plans from 1965; 2018 WSDOT Standards Spec 1-04.7 Differing Site Conditions. Nine (9) working days were not charged during this work per 2018 WSDOT Standard Spec. 1-08.5 Time For Completion for an estimated amount of \$72,603.80 for a total estimated contract amount of \$940,759.56 for the Wahkiacus Bridge Repair Project CRP No. 272, BROS-2020(039).
	Department Update:
<p>Planning Department Update</p>	<p>Attendance: Planning Director Mo-chi Lindblad, Natural Resource/Economic Development Director Dave McClure, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p>

	<p>Planning Director Mo-chi Lindblad gave a solar project update followed by a discussion on industrial hemp. Director Lindblad noted that industrial hemp is regulated as an agricultural product, however, anyone growing or processing industrial hemp must obtain proper licenses from the Washington State Department of Agriculture.</p>
	<p>Commissioner Sizemore reported on an email he received regarding the Washington Department of Fish and Wildlife's cancellation of their public scoping open houses for the Wolf Post Recovery Plan Development.</p>
<p>Executive Session: Discuss pending and potential litigation</p>	<p>At 3:19 PM Chairman Sauter announced that the Board would be convening into Executive Session with Human Resource Director Randi Post and Prosecutor Quesnel in accordance with RCW 42.30.110(1)(i) for a pending and potential litigation update. Chairman Sauter noted that the Executive Session would be for fifteen (15) minutes. At 3:34 PM it was announced the Executive Session would be extended five (5) minutes. At 3:39 PM it was announced the Executive Session would be extended ten (10) minutes.</p> <p>The Board reconvened back to Regular Session at 3:49 PM. No action was taken.</p> <p>Human Resource Director Randi Post stated Superior Court Judge Krog requested to reorganize the Adult and Juvenile Department in the Director's absence.</p>
	<p>Board Pending:</p>
<p>Issues as determined by the Board of Commissioners</p>	<p>Commissioner Sizemore stated he has been in contact with the Army Corp of Engineers regarding the expansion of commerce in the Pacific Northwest region.</p> <p>Chairman Sauter reported he was contacted by Representative Jaime Herrera Beutler's staff inquiring about the recent Glenwood Valley Tract D ruling.</p>
<p>Adjournment</p>	<p>Approved (M/Sizemore, S/Sauter. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 4:35 PM.</p>
	<p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 9-10-19.</p>


 Approved: David M. Sauter
 Chairman of the Board



10.01.2019
 Date