

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, August 20, 2019**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, August 20, 2019	Chairman David M. Sauter called the meeting to order at 10:00 AM. Commissioners present: Jim Sizemore, David M. Sauter and Rex F. Johnston.
	Workshop Session Agenda
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Human Resource (HR) Director Randi Post, Emergency Management Director Jeff King, Auditor Brenda Sorensen, Prosecutor David Quesnel and county resident Dan Christopher.</p> <p>Director Kelsey provided a brief review of Consent Agenda items and pay estimates on the afternoon Agenda for consideration.</p> <p>HR Director Post presented a proposal to restructure staffing levels of current Public Work’s employees to support and focus on construction of the new County Services Building, creating a separate team, Project Manager, as a contract employee, Senior Engineer Technician and Design Engineer Assistant. Director Post stated the proposed restructuring is for a period of two (2) years. When the new building is finished, the Project Manager position will return to Design Engineer II, the Senior Engineer Technician and Design Engineer Assistant will return to their previous assignments.</p> <p>Discussion concerning duties and compensation for the Project Manager position followed. The Board indicated they were supportive of the proposal and asked that the Project Manager provide monthly updates to the Board.</p> <p>Director Kelsey presented an overview of 2019 Construction Program projects, which was followed by a road maintenance update and review of facilities work.</p> <p>The Board continued a discussion regarding a petition request to expand the ATV ordinance in the Bickleton area. Director Kelsey advised that the RCW allows the use of ATVs on roads 35 miles an hour or less and he provided a map showing potential roads, noting that the next step is to do a speed study. The Board agreed that further research should be done.</p> <p>A brief discussion followed concerning the installation of a fuel island at the Bickleton Road Shop. Director Kelsey advised the added fuel would benefit snowplows and blowers during extreme winter snow events.</p> <p>Commissioner Johnston requested and received an update on the Firearms training facility sign. Commissioner Sizemore asked and received clarification on an invoice for electrical work done at the Goldendale Road Shop and Joan Frey arena.</p>

Sheriff 's
Department Update

10:30 AM - Elected Official Report/Update

Attendance: Sheriff Bob Songer, Prosecutor David Quesnel, Chief Jail Deputy Carmen Knopes, Auditor Brenda Sorensen and county resident Dan Christopher.

Sheriff Bob Songer provided updates on the number of calls for services, the Firearms Training Facility grand opening, and a joint effort with the Department of Natural Resources to remove squatters living on state land in the Trout Lake area.

Sheriff Songer reported that work continues on development of the policy and procedures in accordance with RCW 77.15.245(2a), which allows the Sheriff's Office to address public safety and livestock deprivation issues with cougar, bear, bobcat or lynx.

Sheriff Songer advised of an on-going investigation of a residential burglary that occurred north of White Salmon.

Sheriff Songer reported that five (5) Corrections Deputies received promotions and he thanked HR Director Post, Chief Jail Deputy Carmen Knopes and the Board for their hard work and cooperation in allowing/making these promotions happen.

Chief Jail Deputy Knopes reported that there is an inmate rule handbook in place, which lays out clear rules to follow along with clear consequences to breaking rules. Chief Knopes noted that an exterior antenna system was purchased and installed on the roof of the courthouse to provide television in the jail at a onetime cost of \$472.44, noting that Inmate Trust dollars paid for the antenna system, no taxpayer dollars were spent.

An update on staff training followed, which included firearms training and Spillman CAD Software training. Chief Knopes indicated she would be putting together a training calendar for 2020. Chief Knopes reported that a training exercise with the Goldendale Fire Department has been scheduled for October 21st.

Chief Knopes reported on transports, indicating the Courts remain active, with over forty (40) Court appearances between the three (3) Courts. Chief Knopes noted working relationships with the Courts have improved and they are working with Clerks to have paperwork sent on-line which has proved a faster and more efficient way to process documents.

Chief Knopes stated that medical and mental health protocols continue to be evaluated, adding that George Miner, a posse member with law enforcement experience, and a licensed mental health provider has agreed to come to the jail and offer weekly counseling sessions to inmates at no cost to the jail.

Chief Knopes provided a brief overview of changes made in the jail over the last six (6) months and commended Corrections Deputies, Control Board Operators and the Records Clerk for their outstanding work, accepting new responsibilities and meeting new challenges with a can do attitude.

	<p>The Board briefly discussed a scheduling conflict on September 20th, which is the dedication of Klickitat PUD’s new Renewable Natural Gas facility. Chairman Sauter indicated it is important the County be represented, noting that Governor Jay Inslee and Senator Curtis King are scheduled to speak at the event. Chairman Sauter suggested that it would be beneficial if a briefing on the Pump Storage Project with the Governor could also be arranged.</p> <p>The Board also discussed Solid Waste marketing strategies and directed staff to advise Republic Services representatives that they would like to discuss plans for the replacement of the former Republic Services’ Marketing Director during their quarterly update next Tuesday.</p>
Lunch Recess	The Board recessed for lunch at 11:25 AM.
	Call to Order/Roll Call:
Regular Meeting for Tuesday, August 20, 2019	Chairman Sauter reconvened the meeting at 1:00 PM. Commissioners present: Jim Sizemore, Rex F. Johnston and David M. Sauter.
	Agenda:
Business Agenda	Approved (M/Sizemore, S/Johnston. Passed unanimously): the Business Agenda as presented.
	Approval of Commissioner Meeting Minutes
Approval of Meeting Minutes	* Approved (M/Johnston, S/Sizemore. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for July 30, 2019 as presented.
	Citizen Comment:
Comments will be limited to Seven (7) minutes per individual	<p>The Board had a discussion about the history of the County Fair with County Residents Kathy Moco and Dan Christopher.</p> <p>The Board discussed the Washington Department of Natural Resources (DNR) County Income Report for the 2nd Quarter of 2019. Chairman Sauter expressed concern that Klickitat County’s timber harvest revenues were the second lowest in all ten (10) years of the report. Commissioner Sizemore suggested inviting DNR to meet with the Board to explain how revenue/harvests are determined. The Board agreed.</p>
	Public Meetings/Public Hearings/Bid Openings:
Public Meeting: Consider approval of Binding Site Plan BSP 2018-04; Applicant: Ground Works One, LLC	<p>Approved (M/Johnston, S/Sizemore. Passed unanimously): Binding Site Plan BSP 2018-04, which is a 2-lot Binding Site Plan, Parcel No(s). 02-13-2650-0049/00 and 02-13-2600-0017/00 in the Dallesport vicinity; Applicant: Ground Works One, LLC.</p> <p>Associate Planner Denise Lee reported that Binding Site Plan BSP 2018-04 is a proposal to expand Lot 3 of BSP 98-02 to an 8.6-acre parcel and adjust Lot 49 of BSP 2008-1 to a 1.0-acre parcel.</p> <p>Ms. Lee reported that an administrative review of the project has been completed and signatures have been obtained from the Road, Health and Planning Departments, and the Treasurer’s Office attesting that all conditions for preliminary approval have been met.</p>

	<p>Consent Agenda:</p> <p>Approved (M/Johnston, S/Sizemore. Passed unanimously): the Consent Agenda with eight (8) items.</p> <ul style="list-style-type: none"> * 1) Agreement (C12519) between Klickitat County and the Columbia River Gorge Commission for reimbursing the Gorge Commission for providing a dedicated land-use planner to review and process development review applications related to the Columbia River Gorge National Scenic Area in Klickitat County. * 2) Request for Authorization to Purchase and Purchase Agreement (C12619) between Klickitat County (Sheriff's Office) and Code 4 Canine, LLC for the purchase of either a German Shepherd, Belgian Malinois, Dutch Shepherd or working mix, three (3) years of age or younger, mentally and physically suited for police work for a cost of \$8,500, plus sales tax of 7.90% (\$672) and 10 week basic canine patrol academy \$7, 5000 for total cost of \$16,672. * 3) Project Review Reimbursable Agreement (C12719) between Klickitat County (Public Works Department) and the Washington State Department of Transportation for the purpose of design review, including a geotechnical investigation and an on-site construction inspection of sight distance improvements at the intersection of State Route 14 and Sundale Road. * 4) Resolution No. 10519 in the matter of authorizing Public Works to purchase one (1) John Deere 772G Motor Grader to replace EQ1503; Sourcewell has awarded the bid to Pape Machinery and they will provide the equipment to Klickitat County under the contract conditions at the quote of \$315,958.65 plus sales tax. * 5) Administrative Offer Summaries for County Right-of-Way along various parcels for the purpose of purchasing right-of-way to establish Long Road as a designated County Road. * 6) Resolution No. 10619 in the matter of revising Public Works' Organizational Chart to reflect the reclassification of the Grounds Operation Specialist Positions in the Collectively Bargained Agreement from Grade 34 to Grade 36, and to move the current Grounds Operational Specialist to Grade 36 and allow the incumbent to retain her current Step 2 placement, effective August 1, 2019. * 7) Resolution No. 10719 in the matter of setting a public hearing to be held Tuesday, September 10, 2019, at 1:30 PM to consider a supplemental budget and amendments for the 2019 budget for various funds and departments in the sum of \$3,739,328.00. * 8) Personnel Authorization to begin the advertising process to fill a Grounds Facility Technician position at Union Grade 36, Step 1, within the Public Works Department.
	<p>Payment Approvals:</p>
<p>Voucher Certification and Approval</p>	<ul style="list-style-type: none"> * Approved Warrants (M/Johnston, S/Sizemore. Passed unanimously): Accounts Payable: (#292091 - 292274; Electronic Transfer #864); \$628,036.52 for the date ending August 19, 2019. <p>There were no Payroll warrants requiring approval.</p>
<p>Pay Estimate</p>	<ul style="list-style-type: none"> * Approved (M/Sizemore, S/Johnston. Passed unanimously): Pay Estimate No. 2, to Cascade Bridge, LLC in the amount of \$125,776.39 for the Wahkiacus Bridge Repair.

	<p>Director Bacon reported that the proposed Environmental Health fee schedule was ready for the Board of Health to review. Further updates followed regarding Title X funding and rule changes, and the Patagonia software updates, Director Bacon noted that policy and procedures development remains an ongoing department effort.</p>
	<p>Miscellaneous Reports:</p>
<p>ESD 112 Regional Prevention update on prevention efforts related to youth substance abuse in Klickitat County.</p>	<p>Attendance: ESD 112 Regional Prevention Coordinator Rita Pinchot, Washington Gorge Action Programs Executive Director Leslie Naramore, Coalition for Preventing Abuse in Klickitat County (CPACK) Coordinator Anasha Gate, Klickitat Lyle Against Substance Abuse Coalition (KLASAC) members Barbra Mills and Carl Coolidge.</p> <p>Regional Prevention Coordinator Rita Pinchot presented an overview of the Klickitat County Coalitions and the Prevention Team’s efforts related to preventing youth substance abuse in Klickitat County.</p> <p>CPACK Coordinator Anasha Gates provided a brief review of CPAKC’s efforts and work with schools, families, hospitals and law enforcement to educate and reduce the substance abuse risks to our youth. Following further discussion, Barbra Mills provided an update on the National Night Out held in Lyle.</p> <p>Ms. Pinchot invited the Board to attend the Key Leaders event scheduled for September 27th, the topics for discussion were chosen by the kids and include mental health issues and vaping. Chairman Sauter noted that the event is a way to hear and better understand concerns that our youth are facing.</p>
	<p>Gorge Commission Chairperson Lorrie DeKay and Executive Director Krystyna Wolniakowski were present to sign the Land Use Planner Agreement approved on the Consent Agenda earlier.</p> <p>Director Wolniakowski advised that she will begin the approval process through the Office of Financial Management in Olympia, which is required before the Gorge Commission can submit any invoices.</p>
	<p>Economic Specialist Denny Newell and Fire District #5 Fire Commissioner Chairman Lawrence Browning presented a request for Klickitat County Public Economic Development Authority (EDA) funding to be used as a grant match for the purchase of a fire tender truck. Mr. Newell noted that the request would be before the EDA Board this evening. Following further discussion the Board indicated they supported the funding request.</p>
	<p>The Board addressed a concern expressed by Maryhill area property owner Dan Gunkel regarding the Shoreline Environmental Designation (SED) of the April 2019 Draft Shoreline Management Program.</p> <p>Planning Director Mo-chi Lindblad addressed Mr. Gunkel’s concerns, noting that the comment period for the SED is open and comments are being collected and will go before the Planning Commission when this matter comes before them.</p>

<p>Findings, Conclusion and Decision in support of Board decision to approve the relocation of an existing Marijuana Producer License</p>	<p>Unfinished Business:</p> <p>Approved (M/Sizemore, S/Johnston. Passed unanimously): Resolution No. 10819 in the matter relating to a request to relocate an existing I-502 business and adopting the findings, conclusion and decision in support of Board decision of Tuesday, August 13, 2019, to approve the relocation of an existing Washington State Tier 2 Marijuana Producer Processor License from a Dallesport location to 834 Badger Gulch Road, Goldendale. Proponents: Wow Weed/Greenfinger 509.</p>
<p>Findings, Conclusion and Decision in support of Board decision of Tuesday, August 6, 2019, to approve Application #OS- OS-2019-02 for classification to the Open Space Open Space</p>	<p>Approved (M/Sizemore, S/Johnston. Passed unanimously): Motion to adopt the findings, conclusion and decision in support of Board decision of Tuesday, August 6, 2019, to approve Application #OS-OS-2019-02 for classification to the Open Space Open Space Land for Current Use Classification under Chapter 84.34 RCW involving two (2) Parcel(s) 03-13-1800-0012/00 (176.5 acres) and 04-13-2700-0004/00 (45 acres) consisting of a total of 221.5 acres and authorization for the Chairman to sign the “Notice of Approval of Application for Classification as Open Space” as well as on the “Open Space Taxation Agreement”: Applicant: Columbia Land Trust.</p> <p>Prior to the motion, Chairman Sauter provided an overview of the conditions and requirements that are included in the approval of the Open Space Open Space land designation.</p>
<p>Consider an appointment of a Cemetery District No. 1 Commissioner, Position No. 2.</p>	<p>New Business:</p> <p>Approved (M/Johnston, S/Sizemore. Passed unanimously): Letter appointing Judy Walker as a Cemetery District No. 1 Commissioner filling Position No. 2, effective immediately. Pursuant to state statute, Ms. Walker will be required to officially file for this position in May 2021 if it is her intent to be included on the ballot for election to complete the remainder of the unexpired term.</p>
<p>Prosecuting Attorney’s Update</p> <p>Executive Session: Discuss pending and potential litigation</p>	<p>Elected Official Report/Update:</p> <p>Prosecuting Attorney David Quesnel noted he had no items of a general nature for discussion in open session.</p> <p>At 3:30 PM Chairman Sauter announced that the Board would be convening into Executive Session with Prosecutor Quesnel and HR Director Post in accordance with RCW 42.30.110(1)(g) to discuss the qualification of a public employee. Chairman Sauter noted that the Executive Session would be for fifteen (15) minutes. At 3:45 PM it was announced the Executive Session would be extended ten (10) minutes. At 3:55 it was announced the Executive Session would be extended five (5) minutes. At 4:00 it was announced the Executive Session would be extended five (5) minutes.</p> <p>The Board reconvened back to Regular Session at 4:05 PM. No action taken.</p>

<p>Issues as determined by the Board</p>	<p>Board Pending:</p> <p>The Board discussed the Fair Revolving Fund and the Dooley Estate Fund. Commissioner Sizemore suggested that only the interest from Dooley Estate Fund invested dollars be spent, leaving the principal whole.</p> <p>Chairman Sauter reviewed budgeted fair expenses and revenues from the 2019 budget book and noted that the Fair Board receives funding from the state, landfill dollars from the County and revenues from the BBQ dinner, ticket sales and camping fees from participants.</p> <p>The Board had a discussion regarding a financial support request from the Washington State Association of Counties (WSAC) to conduct an economic impact study of the long-term conservation strategy for the Marbled Murrelet. It was noted that Klickitat County does not have Marbled Murrelets and that the suggested contribution seemed out of proportion compared to County Trust Lands (per acre) and the average annual Trust revenues of each county. Chairman Sauter suggested that he would discuss the matter with WSAC's Executive Director.</p>
<p>Adjournment</p>	<p>Approved (M/Johnston, S/Sizemore. Passed unanimously): There being no further business before the Board, the meeting adjourned at 4:35 PM. No workshops scheduled.</p>
	<p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 8-20-19.</p>



Approved: **David M. Sauter**
 Chairman of the Board



9-10-19

Date