

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, August 13, 2019**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, August 13, 2019	Chairman David M. Sauter called the meeting to order at 10:00 AM. Commissioners present: Jim Sizemore, David M. Sauter and Rex F. Johnston.
	Workshop Session Agenda
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Emergency Management Director Jeff King, Prosecuting Attorney David Quesnel, and Centerville resident Dan Christopher.</p> <p>Public Works Director Gordon Kelsey reviewed items on the consent agenda and payment approvals followed by construction projects; design and maintenance projects; Director Kelsey noted crew members are repairing damages to roads from Friday night’s rainstorm and chip sealing on the west end of the County.</p> <p>Director Kelsey updated the Board on upcoming facilities work and events; the new County Services Building plans; preparation for the upcoming fair and the employment of a new Trout Lake Park attendant for the rest of the season.</p> <p>Director Kelsey discussed the radio projects, noting that Public Works is working with the Emergency Management Director Jeff King and Adcomm to secure properties for the new radio towers. Director King commented that it would be in the County’s favor if the County-owned the property for the radio tower sites, the Board agreed.</p> <p>Discussion followed about the entranceway to the fairgrounds; roads in the area that require maintenance, including Dalles Mountain Road and the bridge on Woods Road.</p>
Emergency Management Department Update	<p>10:30 AM - Department Update/Report</p> <p>Attendance: Emergency Management Director Jeff King, Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Prosecuting Attorney David Quesnel, and Centerville resident Dan Christopher.</p> <p>Emergency Management Director Jeff King updated the Board on performance functionality and failures of the radio system that occurred over the past two months, followed by an update on scheduled maintenance.</p> <p>Director King stated lease negotiations may cease as the County researches purchasing future radio tower site properties. Director King added that there are comparable coverage options for the Satus site location being researched.</p> <p>Director King provided a staff update; upcoming training events; call reports, equipment replacement cycles and meeting summaries.</p>

	<p>A call report was provided for the dispatch center; Emergency Management programs; fire reports; mitigation planning summaries, project proposals, grant status, and Emergency Medical Services District 1 Board.</p> <p>A discussion was held regarding the Bacon and Cougar Creek water diversions for the Glenwood Valley.</p>
Lunch Recess	The Board recessed for lunch at 11:25 AM.
	Call to Order/Roll Call:
Regular Meeting for Tuesday, August 13, 2019	Chairman David M. Sauter reconvened the meeting at 1:00 PM. Commissioners present: Jim Sizemore, Rex F. Johnston and David M. Sauter.
	Agenda:
Business Agenda	Approved (M/Sizemore, S/Johnston. Passed unanimously): the Business Agenda with one (1) Add-on under New Business: Request from the Sheriff's Office for authorization to apply for grant funding from Walmart/Walmart Foundation to be used to create and support a K9 unit.
	Approval of Commissioner Meeting Minutes
Approval of Meeting Minutes	* No minutes required approval at this time.
	Citizen Comment:
Comments will be limited to seven (7) minutes per individual	<p>Goldendale resident Asa Israel inquired about the trees on the Courthouse lawn. Discussion followed regarding parking areas and which trees will be affected by the new County Services Building construction.</p> <p>Chairman Sauter expressed concerns regarding timber revenues from Department of Natural Resources (DNR) managed trust lands for Klickitat County. Following discussion, the Board indicated they would like to invite DNR to come in and explain their management system.</p>
	Public Meetings/Public Hearings/Bid Openings:
Public Hearing: To consider approving a relocation of an existing Washington State Tier 2 Marijuana Producer	<p>Approved (M/Sizemore, S/Johnston. Passed unanimously): approving a relocation of an existing Washington State Tier 2 Marijuana Producer Processor License from a Dallesport location to 834 Badger Gulch Road, Goldendale. Proponents: Wow Weed/Greenfinger 509.</p> <p>Attendance: Planning Director Mo-chi Lindblad, Assessor Crista Schroder, Prosecuting Attorney David Quesnel and six (6) county residents.</p> <p>Chairman Sauter declared the public hearing open and asked if Board members wished to disclose ex-parte contact or conflict of interest, hearing none he advised the purpose of the hearing is to take public testimony for or against a request to relocate an existing Washington State Tier 2 Marijuana Producer Processor License from Dallesport to Badger Gulch Road, Goldendale, and he requested a staff review.</p> <p>Planning Director Mo-chi Lindblad reported in 2015, the Board adopted the Planning Commission's recommendation per Ordinance #0063015 prohibiting the siting of new and/or expansion of existing marijuana facilities associated with I-502.</p>

	<p>Wow Weed and Greenfingers 509 are established legal non-conforming I-502 businesses in Klickitat County. Wow Weed is a Tier 2 Producer/Processor and Greenfingers 509 is a Tier 3 Producer, this license allows up to 30,000 square feet dedicated plant canopy.</p> <p>Wow Weed would like to move the producer license to Greenfingers 509's parcel, while Greenfingers 509 continues to maintain its Tier 3 Producer License. Greenfingers 509 is located at 834 Badger Gulch Road in Goldendale; the parcel is zoned "Extensive Agriculture" and is about 38.29 acres in size.</p> <p>Chairman Sauter opened the public hearing to receive public testimony.</p> <p>Applicant Brad Johnston stated he reached out to nearby residents of the proposed relocation site and there were no objections.</p> <p>Adjacent property owner James Walter expressed his opposition to marijuana growth, followed by a nearby neighbor stating that Greenfingers 509 have been good neighbors.</p> <p>Chairman Sauter closed the public hearing to further testimony and called for Board discussion.</p> <p>The Board held a discussion regarding marijuana grow operators and marijuana processors, followed by a motion.</p>
	<p>Elected Official Report/Update:</p>
<p>Assessor Department Update</p>	<p>Attendance: Assessor Crista Schroder, Treasurer Greg Gallagher, Planning Director Mo-chi Lindblad, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Assessor Crista Schroder reviewed a Work for Hire Agreement on this afternoon's consent agenda; providing training for ProVal & Ascend software upgrades and consulting services, followed by a staff update.</p> <p>A brief discussion was held about the proposed Hood River-White Salmon Bridge landing site.</p>
	<p>Unfinished Business:</p>
<p>Discussion and review of the Draft agreement between the Columbia River Gorge Commission and Klickitat County</p>	<p>Attendance: Planning Director Mo-chi Lindblad, Assessor Crista Schroder, Economic Development/Natural Resource Director Dave McClure, Economic Development Specialist Denny Newell, Prosecuting Attorney David Quesnel and County Residents Miland Walling and Dan Christopher.</p> <p>The Board held a discussion concerning the Land Use Planner Funding Agreement with the Columbia River Gorge Commission providing a dedicated Klickitat County Land Use Planner, noting they are in support of funding the planning position to assist the citizens that live in the Columbia Gorge Scenic Area.</p>

	<p>Chairman Sauter directed staff to make the changes as discussed and to forward the revised draft to the Gorge Commission’s Executive Director for review, noting that if the agreement is not acceptable, the County will only reimburse expenses up through today.</p>
	<p>Payment Approvals:</p>
<p>Voucher Certification and Approval</p>	<p>* Approved Warrants (M/Johnston, S/Sizemore. Passed unanimously):</p> <p>Accounts Payable: (#291911 - 292028) for a net of \$311,695.02.</p> <p>Combined Payroll: (#199880 – 200171, County Benefit Warrants #292029 - 292038, Electronic Transfer #863) \$786,535.87 for a combined total of \$1,098,230.89 for the date ending August 12, 2019.</p>
	<p>Consent Agenda:</p>
	<p>Approved (M/Johnston, S/Sizemore. Passed unanimously): the Consent Agenda with six (6) items.</p> <ul style="list-style-type: none"> * 1) Work for Hire Agreement (C12419) between Klickitat County (Assessor’s Office) and David Loomer for the purpose of providing training and consulting services to improve the quality of annual assessments, effective August 1, 2019. * 2) Scheduling a public meeting to be held on Tuesday, August 20, 2019, at 1:30 PM to consider approval of a 2-lot Binding Site Plan (BSP 2018-04); Parcel No. 02-13-2650-0049/00 and 02-13-2600-0017/00 in the Dallesport vicinity. Applicant: Ground Works One, LLC. * 3) Resolution No. 10319 in the matter of formalizing a funding commitment up to an additional \$50,000 from the Klickitat County reserves to be used as a match for the General Purpose Community Development Block Grant in support of the proposed Senior Services Facility within the new County Services Building. * 4) Request from the Treasurer and Assessor for authorization to purchase one (1) PowerEdge R740 Server at a total cost of \$15,276.29 and eight (8) Windows Server Standard/w SW Assurances and twelve (12) SQL Server Standard Edition licenses at a total cost of \$3,512.93 to replace the current server, hardware and software that hosts and operates the Ascend and ProVal Applications for valuing property and collecting and tracking revenues for Klickitat County. * 5) Notice of Public Hearing to be held on Tuesday, September 3, 2019, 1:30 PM in the Commissioner’s Chambers in Goldendale, to consider proposed amendments/extension to the Klickitat County Six-Year Transportation Improvement Program for 2019-2024. * 6) Resolution No. 10419 in the matter of establishing a short term cash flow loan for the Fire Arms Training Facility Fund #402 and authorizing Public Works to provide a loan in the amount of \$25,000 from the Capital Improvement-Radio System Fund #306 to the Firearms Training Facility Fund #402, which will be repaid during the Supplemental Budget 2019-2, which includes \$80.00 in interest.
<p>Change Order</p>	<p>* Approved (M/Sizemore, S/Johnston. Passed unanimously): Change Order No. 6 to Aset Inc. to supply and install a Samsung three (3) camera unit to replace a defective Arecont four (4) camera unit in the South corridor of the Court House first floor level looking into Adult Probation and hallways, for an estimated amount of \$2,323.67 for a total estimated contract amount of \$259,257.66 for the Jail and Courthouse Surveillance System Up-Grade project Contract No. C13218.</p>

<p>Discussion regarding SHB 1406 "Affordable Housing Sales Tax Credit"</p>	<p>Miscellaneous Reports/Comments:</p> <p>Attendance: Economic Development/Natural Resource Director Dave McClure, Economic Development Specialist Denny Newell, Information Technology & Budget Director Glen Chipman, Goldendale Mayor Mike Canon, Columbia Cascade Housing Corporation representatives, City of White Salmon Clerk/Treasurer Jan Brending, Mid-Columbia Housing Authority's Special Programs Manager Karen Long and County Residents Miland Walling and Dan Christopher.</p> <p>City of White Salmon Clerk/Treasurer Jan Brending provided an overview of SHB1406 and options for implementation, noting this is not a new tax, it is a re-allocation from the State. Ms. Brending and Goldendale Mayor Mike Canon expressed their support for SHB1406.</p> <p>Following discussion Chairman Sauter advised that it would be best to work collaboratively, noting that instead of creating another Board to manage the funding from SHB1406, it should be placed under the Economic Development Department.</p> <p>Ms. Brending recommended moving forward with a County resolution declaring the intent to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with SHB 1406, and to continue discussion to work out details. The Board expressed their support to move forward with the process.</p>
	<p>New Business:</p> <p>Attendance: Sheriff Bob Songer, Deputy Gaven Marble, Information Technology & Budget Director Glen Chipman and Prosecuting Attorney David Quesnel.</p> <p>Sheriff Bob Songer requested a letter of support from the Board for the Sheriff's Office to apply for grant funding from Walmart and the Walmart Foundation to be used to create and support a K9 unit capable of serving as a law enforcement drug and search and rescue dog for the betterment of our communities and County.</p> <p>Discussion followed with questions and answers about the K9 unit fundraising campaign. Prosecuting Attorney David Quesnel provided direction regarding the competitive bid process, inquiring if the dog vendor is on the State Contract list.</p>
<p>Prosecuting Attorney's Update</p> <p>Executive Session: Discuss discipline of a public employee</p>	<p>Elected Official Report/Update:</p> <p>Prosecuting Attorney David Quesnel noted he had no items of a general nature for discussion in open session and requested to go into Executive Session.</p> <p>At 3:35 PM Chairman Sauter announced the Board would be convening into Executive Session with HR Director Post, HR Personnel Specialist KC Sheridan and Prosecuting Attorney David Quesnel in accordance with RCW 42.30.110(1)(g) to discuss the discipline of a public employee. Chairman Sauter noted that the session would last for fifteen (15) minutes. At 3:50 PM it was announced the Executive Session would be extended ten (10) minutes. At 4:00 PM it was announced the Executive Session would be extended ten (10) minutes</p> <p>The Board convened back to Regular Session at 4:10 PM. No action taken.</p>

	<p>Discussion followed regarding the grade and step placement of the Planning Department Director. Director Post noted that she received a request for employees working in the field to be allowed to carry pepper spray, the Board requested further discussion regarding liability.</p> <p>Discussion followed regarding the grade and step placement of the Planning Department Director; safety and liability concerns for County Employees working in the field.</p>
	<p>Board Pending:</p>
<p>Issues as determined by the Board of Commissioners</p>	<p>The Board discussed the following:</p> <ul style="list-style-type: none"> • Cemetery District #1 vacant Commissioner Position. • Columbia River Gorge Commission Land Use Planner Funding Agreement. • Importance of the county's participation at the Hood River Bridge Replacement working group meetings. <p>Commissioner Sizemore provided a brief update on discuss he had with an Assistant Director from White House Office of Intergovernmental Affairs regarding expanding commercial transportation on the Columbia River System locks and dams.</p> <p>* Board correspondence noted for the Record: Letter of support and authorization for the Sheriff's Office to apply for grant funding from Walmart/Walmart Foundation to be used to create and support a K9 unit.</p>
<p>Adjournment</p>	<p>Approved (M/Johnston, S/Sizemore. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 4:42 PM.</p>
	<p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 8-13-19.</p>

Approved: **David M. Sauter**
 Chairman of the Board



9-10-19

Date