

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, August 6, 2019**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, August 6, 2019	Vice-Chairman Rex F. Johnston called the meeting to order at 10:00 AM. Commissioners present: Jim Sizemore and Rex F. Johnston. David M. Sauter was absent.
	Workshop Session Agenda
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Auditor Brenda Sorensen and Centerville resident Dan Christopher.</p> <p>Public Works Director Gordon Kelsey reviewed the resolution on this afternoon’s consent agenda to establish a short term cash flow loan for the Fire Arms Training Facility Fund; followed by a brief discussion with Auditor Brenda Sorensen regarding a request to add a short term loan interest rate. Director Kelsey stated he will follow up on the request.</p> <p>Director Kelsey reviewed the Safety Project and the Wahkiacus Bridge, noting that the bridge detour route is being graded weekly.</p> <p>Director Kelsey stated the Public Works crew members are helping complete work at the Fairgrounds and will begin helping the west side crew chip seal. Commissioner Sizemore stated there were some areas in the Community of Centerville where the asphalt has deteriorated; Public Works will follow up as time allows.</p>
Natural Resources/Economic Development Department Update	<p>11:00 AM - Department Update/Report</p> <p>Attendance: Natural Resources/Economic Development Director Dave McClure, Economic Development Specialist Denny Newell and Centerville resident Dan Christopher.</p> <p>Natural Resources/Economic Development Director Dave McClure reviewed the water rights in the White Salmon area; the Switzler Reservoir Water Storage Project, the Conservation District’s Rates and Charges upcoming workshop; and the Washington Department of Fish and Wildlife’s Determination of Significance comment period for the Wolf Post-Recovery Plan Development.</p> <p>Natural Resources/Economic Development Director McClure shared the topics for next week’s Economic Development Authority Board meeting, noting that the contractor for the buildable lands inventory will attend to discuss the scope of work for the project.</p> <p>A discussion was held regarding the Affordable and Supportive Housing Sales and Use Tax legislation, Senate House Bill 1406, stating that it does not increase taxes but redirects tax revenue back to the County and Cities. Discussion of the bill will be on the Board’s August 13th agenda.</p>

	<p>Economic Development Specialist Denny Newell requested and received verbal approval for an addition \$50,000 in matching funds from the County to secure the Community Development Block Grant (CDBG) for the senior services facilities in the new County Services Building, noting there was a total of 43 CDBG applications submitted from various entities this year.</p> <p>Natural Resources/Economic Development Director McClure reported an increase in employment this year and discussed the Roosevelt area housing difficulties for employees.</p> <p>Commissioner Sizemore stated Centerville Fire District lost a tender truck in an accident last week and is researching funding options to replace it. Denny Newell said he would work with the district to prepare a grant application for Community Development Fund.</p>
Lunch Recess	The Board recessed for lunch at 10:54 AM.
	Call to Order/Roll Call:
Regular Meeting for Tuesday, August 6, 2019	Vice-Chairman Rex F. Johnston reconvened the meeting at 1:00 PM. Commissioners present: Jim Sizemore and Rex F. Johnston. David M. Sauter was absent.
	Agenda:
Business Agenda	Approved (M/Sizemore, S/Johnston. Passed unanimously): the Business Agenda as presented.
	Approval of Commissioner Meeting Minutes
Approval of Meeting Minutes	* Approved (M/Sizemore, S/Johnston. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for July 23, 2019, as presented.
	Citizen Comment:
Comments will be limited to seven (7) minutes per individual	<p>Goldendale resident Asa Israel requested the Commissioners preserve the County's Annex 1 building and consider the building to be an asset to the community because of its style and historical value. Mr. Israel asked if the County would be willing to sell the building to an organization that will restore it.</p> <p>The Board stated they would consider selling the building, but the purchasing agency would need to have their own maintenance funding source.</p> <p>County citizen Steve Bauers inquired if the County maintained the pullout areas and viewpoint lookouts on the Glenwood Highway and if they could level the ground. The Board indicated further research into the ownership of the property will need to be done before a determination can be made to maintain them.</p> <p>Commissioner Sizemore advised his seatmate of a response received from Special Assistant to the President/Deputy Director William Crozer regarding the Columbia River docking stations.</p>

<p>Public Meeting: To consider approval of a Boundary Line Adjustment; BLA2019-01 and Short Plat; SPL2019-02. Applicants: Darrol & Martha Rummel</p>	<p>Public Meetings/Public Hearings/Bid Openings:</p> <p>Approved (M/Sizemore, S/Johnston. Passed unanimously): granting final approval for Boundary Line Adjustment; BLA2019-01 and Short Plat; SPL2019-02, in the Trout Lake vicinity. Applicants: Darrol & Martha Rummel.</p> <p>Associate Planner Denise Lee advised that Boundary Line Adjustment BLA2019-01 is a simultaneous boundary line adjustment and short plat. The applicant proposes to adjust the boundary line between lots 2 and 3 of the plat of Greenwood Properties on tax parcels 06-10-2263-0001/00 and 06-10-2263-0002/00. The project then includes a short plat of lot 1 of BL 2019-01.</p> <p>Associate Planner Lee stated that assurances from the County Health Officer, County Engineer and the Planning Department have been received and each has signed the short plat and boundary line adjustment attesting to this.</p>
<p>Public Meeting: To consider approval of Boundary Line Adjustment BLA2019-04. Applicants: Fred Olson and Randy Rogers.</p>	<p>Granted (M/Sizemore, S/Johnston. Passed unanimously): final approval of Boundary Line Adjustment BLA2019-04, located in the Husum area. Applicants: Fred Olson and Randy Rogers.</p> <p>Associate Planner Denise Lee stated Boundary Line Adjustment No. BLA2019-04 is a proposal to adjust the common property line between Lots 1 & 4 of SPL2014-11. The proposed boundary line adjustment is located in the Husum vicinity.</p> <p>An administrative review of this short plat has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, and the Treasurer's Office. All conditions attached to the preliminary approval have been met.</p>
<p>Public Meeting: To consider approval of Boundary Line Adjustment BLA2019-05. Applicants: Dana Stover & Douglas Baker/Brad Gearhart.</p>	<p>Approved (M/Sizemore, S/Johnston. Passed unanimously): final approval of Boundary Line Adjustment BLA2019-05, located in the White Salmon vicinity. Applicants: Dana Stover & Douglas Baker/Brad Gearhart.</p> <p>Associate Planner Denise Lee reported Boundary Line Adjustment No. BLA2019-05 is a proposal to adjust the common property line between Lot 8, PH 2 and Lot 6, PH 1 of Hatfield Estates located on Sterling Blvd. The proposed boundary line adjustment is located in White Salmon vicinity.</p> <p>The administrative review of this short plat has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, and the Treasurer's Office. All conditions attached to the preliminary approval have been met.</p>
	<p>Department Update/Report:</p>
<p>Human Resource Department update</p>	<p>Attendance: Human Resource (HR) Director Randi Post, HR Personnel Specialist KC Sheridan and Chief Deputy Auditor Heather Jobe.</p> <p>HR Director Randi Post reviewed the SHRM County Employee Survey results, proposed training workshops and possible LEAN projects. Followed by a discussion</p>

	<p>of the Public Works Department’s proposed reorganization to shift staff roles to assist in building the County Services Building.</p> <p>HR Director Post reported on proposed changes in the Federal Minimum Wage and her meeting with local leaders regarding daycare needs.</p> <p>HR Personnel Specialist KC Sheridan provided the second quarter overtime reports, followed by a brief discussion of comparisons to last years report.</p>
	<p>New Business:</p>
<p>Public Hearing: Consider application #OS-OS-2019-02 which is an application for classification or reclassification to the Open Space Open Space Land for Current Use Classification</p>	<p>Approved (M/Sizemore, S/Johnston. Passed unanimously): Motion to grant approval of application #OS-OS-2019-02, as filed by the applicant Columbia Land Trust; for classification or reclassification to the Open Space Open Space Land for Current Use Classification and directs staff to prepare findings, facts and conclusions in support of Board’s discussion for consideration on August 20, 2019.</p> <p>Attendance: Columbia Land Trust Conservation Lead Nathan Ulrich, Assessor’s Open Space Program Coordinator Mike Bellamy and Prosecuting Attorney David Quesnel.</p> <p>Upon Vice-Chairman Johnston opening the Public Hearing, the Board disclosed there were no ex-parte contacts for this hearing.</p> <p>Assessor’s Open Space Program Coordinator Mike Bellamy provided a staff overview of the application stating the Assessor’s Office recommends approval of the application.</p> <p>Upon Completion of the staff review, Vice-Chairman Johnston asked for public comment, noting that there was no one from the public present and he closed the public hearing to further comment and called for Board discussion.</p> <p>Commissioner Sizemore stated he appreciates what the Columbia Land Trust does and appreciates that as a nonprofit they remain on the County tax roles for their parcels, which was followed by a motion.</p>
	<p>Consent Agenda:</p>
	<p>Approved (M/Sizemore, S/Johnston. Passed unanimously): the Consent Agenda with number five (5) being pulled for further consideration.</p> <ul style="list-style-type: none"> * 1) Resolution No. 10019 in the matter of reappointing Matthew Graves to the Klickitat County Water Conservancy Board filling a vacancy since July 31, 2017. The appointment is to a six (6) year unexpired term, expiring July 31, 2023. * 2) Resolution No. 10119 in the matter of revising the Human Resource (HR) Department’s Organizational Chart to reflect adding career opportunities to the Clerical Administrative Assistant I or II position by making the position a I, II or III, Grades 34, 35 & 36; And addition of a Public Records Administrator position, grade 71; classifying the HR Director position from a contracted position to an HR Director I or II grade 74 or 76, effective July 23, 2019.

	<ul style="list-style-type: none"> * 3) Personnel Authorization to begin the advertising process to fill a new Public Records Administrator position at Grade 71, Steps 1-4, depending on experience, within the Human Resources Department. * 4) Resolution No. 10219 in the matter of transferring one (1) 2012 Ford WSD Econoline Van, license #A2255C, VIN# 1FBNE3BS3CDA78619 from the Juvenile Department to the Solid Waste Department. 5) (Pulled) Resolution in the matter of establishing a short term cash flow loan for the Fire Arms Training Facility Fund #402 allowing Public Works to provide a no-interest loan in the amount of \$25,000 from the Capital Improvement-Radio System Fund #306, the loan will re-paid during the supplemental budget 2019-2. * 6) Solid Waste Management Community Litter Cleanup Program Agreement (C12319) No. SWMCLCP-1921-KICoSW-00002 between the State of Washington Department of Ecology and Klickitat County (Solid Waste Department) for the purpose of providing matching funds in the amount of \$67,900.00 to remove litter and illegally dumped material from public lands and/or provide litter and illegal dump prevention education to citizens.
<p>Voucher Certification and Approval</p>	<p>Payment Approvals:</p> <p>* Approved Warrants (M/Sizemore, S/Johnston. Passed unanimously): Accounts Payable: (#291755 – 291842).</p> <p>\$134,147.31 for the date ending August 5, 2019.</p> <p>There were no Payroll warrants requiring approval.</p>
<p>Prosecuting Attorney's Update</p> <p>Executive Session: Discuss pending and potential litigation</p>	<p>Elected Official Report/Update:</p> <p>At 3:26 PM Vice-Chairman Johnston announced that the Board would be convening into Executive Session with Prosecutor Quesnel in accordance with RCW 42.30.110(1)(i) for a pending and potential litigation update. Vice-Chairman Johnston noted that the Executive Session would be for ten (10) minutes. At 3:36 PM it was announced the Executive Session would be extended five (5) minutes</p> <p>The Board reconvened back to Regular Session at 3:41 PM. No action was taken.</p> <p>Brief discussion followed regarding the Boundary Line Adjustment litigation in the Glenwood Valley.</p>
<p>Issues as determined by the Board of Commissioners</p>	<p>Board Pending:</p> <p>The Board held a brief discussion regarding water rights and the process of transferring the Condit Dam water right, a Wolf Survey report published by the Capital Press and the Yakama Nation Housing Project in the Dallesport area.</p> <p>The Board continued a discussion regarding the Red Tail radio tower site. Prosecutor</p>

	<p>Quesnel indicated that the proposed lease terms do not serve the best interest of the citizens of the county. Commissioner Sizemore stated that he was not supportive of the lease terms.</p> <p>The Board reached consensus to stop lease negotiations and to seek other options for a radio tower in the area.</p>
<p>Adjournment (3:37 PM)</p>	<p>Approved (M/Sizemore, S/Johnston. Passed unanimously): There being no further business before the Board, the meeting was adjourned until 2:00 PM on Thursday, August 8, 2019.</p>
	<p>Call to Order/Roll Call</p>
<p>Regular Meeting Extension: Workshop Session for Thursday, 8, 2019</p>	<p>Vice-Chairman Johnston reconvened the meeting at 2:00 PM. Commissioners present: Jim Sizemore and Rex Johnston. Commissioner David Sauter was absent.</p>
	<p>Workshop Session Agenda:</p>
<p>2:00/3:00</p>	<p>Discussion regarding the Ground Operation Specialist reclassification proposal.</p> <p>Attendance: Public Works Union Negotiation Team: Human Resource (HR) Director Randi Post, Public Works Director Gordon Kelsey, Deputy Public Works Director Jeff Hunter, Information Technology & Budget Director Glen Chipman, and Union Negotiation Team members Jalin Ladiges, Public Works Glenwood Shop Foreman and Eddie Allan, Staff Representative for the Washington State Council of County and City Employees.</p> <p>Vice-Chairman Rex Johnston opened the workshop. HR Director Post suggested the negotiation teams go into Closed Session to plan their strategies for discussion regarding the proposed reclassification for the Grounds Operation Specialist Position.</p> <p>At 2:04 PM Vice-Chairman Johnston announced that the Board would be convening into Closed Session with HR Director Post and the Public Works Management Negotiation Team members in accordance with RCW 42.30.140(4) to discuss collective bargaining negotiations and/or grievance/mediation with regard to collective bargaining. Vice-Chairman Johnston noted that the session would last fifteen (15) minutes.</p> <p>The Board reconvened back to Regular Session at 2:19 PM.</p> <p>At 2:19 PM the Union Negotiation Team, Jaylin Ladiges and Eddie Allan joined the workshop. HR Director Post provided an overview of the proposed reclassification of the Grounds Operation Specialist position, noting that the position's responsibilities have increased, and pointed out the difficulty in recruiting and keeping employees due to the increased minimum wage.</p>

	<p>The Union Negotiation Team asked questions concerning the differences in duties and qualifications between the Grounds/Facilities Technician and the Grounds Operation Specialist positions. The differences in qualifications and wage steps between Road Maintenance Technicians and Grounds/Facilities Technicians were also discussed.</p> <p>At 2:50 PM the Union Negotiation Team, Jaylin Ladiges and Eddie Allan excused themselves and left the room to discuss the proposal. Mr. Ladiges and Mr. Allan returned to the workshop at 2:55 PM and advised that they were supportive of the reclassification proposal, and they would like the current Goldendale Grounds Operation Specialist to be moved to Step 2 because of time on the job.</p> <p>Following discussion, the Board agreed. HR Director Post summarized the changes as discussed and agreed upon. The changes will be effective August 16th and the approval to post the Pioneer Center Operation Specialist position will be retroactive to August 1st.</p> <p>A brief discussion concerning the reasons why employees leave County employment followed.</p>
<p>Adjournment</p>	<p>There being no further business before the Board, the meeting was adjourned at 3:00 PM.</p>
	<p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 8-06-19.</p>

David M. Sauter
 Approved: ~~David M. Sauter~~
 Chairman of the Board
Rex F. Johnston



8-3-19

 Date