

**Klickitat County  
Board of Commissioners  
Minutes – Meeting of Tuesday, July 14, 2020**

<b>Topic</b>	<b>Agenda Item - Comment/Disposition</b>
	<b>Call to Order/Roll Call</b>
Morning Workshop Session – Tuesday, July 14, 2020	Interim - Chairman Jim Sizemore called the meeting to order at 9:30 AM. Commissioners present: Jim Sizemore, David M. Sauter, (Rex F. Johnston via telephone).
	<b>Workshop Session Agenda</b>
Economic Development/Natural Resource Department Update	<p><b>9:30 AM - Klickitat County Business and Economic Development Update</b></p> <p>Attendance: Economic Development/Natural Resource Director Dave McClure, Economic Specialist Richard Foster in the Chambers, Natural Resource Coordinator Jacob Anderson, various county employees and residents via telephone.</p> <p>Economic Development/Natural Resource Director Dave McClure stated nineteen (19) Working Washington State Department of Commerce Grants are on this afternoon's Consent Agenda.</p> <p>Director McClure reported the Department of Commerce will release more funds from the Coronavirus Relief Fund and they could be used to support larger businesses in the area, Director McClure stated there are available funds in the small business paycheck protection program as well.</p> <p>Natural Resource Coordinator Jacob Anderson reported on various grants and businesses that could use more support.</p> <p>An unemployment benefit update was provided, noting the \$600 unemployment benefit is ending this month, followed by a discussion to subsidize the local food bank through Washington Gorge Action Programs.</p> <p>Economic Specialist Richard Foster reported on the Dallesport Regional Airport and the childcare grant, followed by a report on the Federal Economic Development Grant Klickitat Valley Hospital was interested in.</p>
Public Works/Road Department Update	<p><b>10:00 AM – Public Works Department Update</b></p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Public Works Clerical Administrative Assistant Debra Almsted, Human Resources/Administrative Services Director Robb Van Cleave in the Chambers, various county employees and residents via telephone.</p> <p>Public Works Director Gordon Kelsey introduced their new Clerical Administrative Assistant, Debra Almsted.</p> <p>Director Kelsey reviewed an item on the consent agenda, followed by a construction program update, noting the Trout Lake Highway project is very active.</p> <p>A discussion followed regarding the Courtney Road Safety Project, Director Kelsey stated the Army Corp. of Engineers COVID-19 travel restrictions currently prohibits them from doing an onsite visit to issue their permit.</p>

<p>Executive Session: real estate will be offered for sale or lease</p>	<p>Director Kelsey provided a maintenance project report for the east and west end crew, followed by an update on the new County Services Building; the Jail's new HVAC System; Courthouse lawn light installation and the Pioneer Center's HVAC unit replacement.</p> <p>Public Works Deputy Director Jeff Hunter reported on the Radio System Project, followed by a discussion of letters and emails received from residents in the White Salmon area on Cherry Blossom Lane regarding the construction of an infiltration pond.</p> <p>* Director Kelsey reported the Sheriff's Office has stated concerns about individuals parking on the sides of Old Highway 8 seeking recreation on the Lyle Sandbar; Director Kelsey provided pictures taken over the weekend and a discussion followed about posting "No Parking" signs along the road.</p> <p>A followup conversation was held about Lake Road in Trout Lake; the Board stated posting signs at the entrance to the road alerting drivers there is "No Turn Around" and also "No Lake Access" is in the public's best interest.</p> <p>At 10:28 AM Interim - Chairman Sizemore announced that the Board would be convening into Executive Session with Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Public Works Clerical Administrative Assistant Debra Almsted and Prosecutor David Quesnel in accordance with RCW 42.30.110(c) to consider the minimum price at which real estate will be offered for sale or lease. Interim - Chairman Sizemore noted that the Executive Session would be for five (5) minutes.</p> <p>The Board reconvened back to Regular Session at 10:33 AM. No action was taken.</p>
<p>Sheriff Department Update</p>	<p><b>10:30 AM - Elected Official Report/Update</b></p> <p>Attendance: Sheriff Bob Songer, Undersheriff Mike Kallio, Chief Jail Deputy Carmen Knopes, Chief Civil Deputy Karen Elings, Human Resources/Administrative Services Director Robb Van Cleave in the Chambers, various county employees and residents via telephone.</p> <p>Sheriff Bob Songer provided the total number of calls for service from January 1, 2020, to July 13<sup>th</sup> and civil papers served during the same period of time; followed by a report on a recent arrest for 2nd Degree Felony Assault Charge.</p> <p>Sheriff Songer stated there will be a Protest July 25, 2020, Supporting the US Constitution and Washington State Constitution where several speakers will talk about the Constitution.</p> <p>Sheriff Songer provided an update on the Sheriff's Office Employee Award Dinner, noting it has been rescheduled due to COVID-19; Sheriff Songer stated the Summit to Summit Men's Ministry of the Gorge is sponsoring a Law Enforcement Appreciation BBQ Picnic for all law enforcement personnel in the Gorge area along with their family members on July 26<sup>th</sup>.</p>

	<p>Sheriff Songer reported in the next few weeks he will be swearing in ten (10) Posse Members, the Sheriff's Office has approximately 160 Posse Members which includes seven (7) pilots. Sheriff Songer stated the Posse Program is made up of outstanding citizens that volunteer their time in working in a partnership with the Sheriff's Office to make a safer community.</p> <p>Chief Jail Deputy Carmen Knopes reported on jail staff; Correction Officer training; inmate video court appearances; medical and mental health needs for inmates, Deputy Knopes stated a second video conferencing system has been set up allowing Comprehensive Mental Health to conduct mental health evaluations in the jail library. A discussion followed regarding the jail and Comprehensive Mental Health's partnership that provides a safer and more cohesive approach to the mental health needs of the community.</p> <p>Deputy Knopes reported the Criminal Justice Treatment Account funds will increase this year by \$33,000 and it will allow additional resources to be provided for classes within the jail that will focus on life skills, education and mental health.</p> <p>A discussion followed regarding the local hospitals furnishing a secured room for mental health patients awaiting an evaluation, Sheriff Songer stated for the safety of the citizen and the hospital staff a deputy has been assigned but a shortage of officers on the road is a safety concern.</p>
<b>Lunch Recess</b>	<b>The Board recessed for lunch at 11:18 AM.</b>
	<b>Call to Order/Roll Call:</b>
Regular Meeting for Tuesday, July 14, 2020	Interim - Chairman Jim Sizemore called the meeting to order at 1:00 PM. Commissioners present: Jim Sizemore, David M. Sauter, (Rex F. Johnston via telephone)
	<b>Agenda:</b>
Business Agenda	<b>Approved (M/Johnston, S/Sauter. Passed unanimously):</b> the Business Agenda as presented.
	<b>Approval of Commissioner Meeting Minutes</b>
Approval of Meeting Minutes	<b>Approved (M/Sauter, S/Johnston. Passed unanimously):</b> the Klickitat County Board of Commissioners Meeting Minutes for June 30, 2020, as presented.
	<b>Citizen Comment:</b>
Comments will be limited to seven (7) minutes per individual	<p>Commissioner Johnston provided an update on a protest in the Husum/BZ Corner area regarding logging being done in the area.</p> <p>The Board held a discussion about the Building Compliance Department's Building Activity Report and the documentation process for building the Solar Farm Projects.</p> <p>Human Resources/Administrative Services Director Robb Van Cleave reported on the Auditor's Office Senior Accountant Position and the Administrative Services Fiscal Manager position, noting he will be submitting a contract for approval next week to re-hire retired Information Technology &amp; Budget Director, Glen Clipman, as a contractor providing budget guidance to the Human Resources/Administrative Services Department.</p>

	<p>The Water Availability Study being done in conjunction with the Buildable Land Inventory, followed by a report from Forest Service Area Manager, Lynn Burditt, about the assessments being conducted to reopen the Columbia Gorge's Waterfall Corridor. A discussion followed about Lyle Sand Bar recreation seekers parking at the State's Klickitat Trail Head parking lot.</p>
	<p><b>Public Meetings/Public Hearings/Bid Openings:</b></p>
<p>Public Meeting: To consider final approval for Boundary Line Adjustment BLA2019-13, Applicants: Rowlen/Swick/Catron.</p>	<p><b>Approved (M/Sauter, S/Johnston. Passed unanimously):</b> Approval for Boundary Line Adjustment BLA2019-13; Parcel No's 03-10-2331-0001/00, 03-10-2342-0005/00, &amp; 03-10-2397-0001/00; in the White Salmon vicinity and grant final approval. Applicants: Rowlen/Swick/Catron.</p> <p>Attendance: Building and Code Compliance Director Lynn Ward in the Chambers, Assistant Planner Lori Anderson, various county employees and residents via telephone.</p> <p>Assistant Planner Lori Anderson provided a staff review of Boundary Line Adjustment No. BLA2019-13, stating it is a proposal to adjust the common lot lines for three (3) parcels s 03-10-2331-0001/00, 03-10-2342-0005/00 and 03-10-2397-0001/00, located in the White Salmon vicinity near the end of Eyrie Road.</p> <p>Ms. Anderson advised the administrative review of this boundary line adjustment has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, and the Treasurer's Office. All conditions attached to the preliminary approval have been met.</p>
	<p><b>Payment Approvals:</b></p>
<p>Voucher Certification and Approval</p>	<p>* <b>Approved Warrants (M/Sauter, S/Johnston. Passed unanimously):</b></p> <p>Accounts Payable: (#299521 - 299628) for a net of \$245,998.58.</p> <p>Combined Payroll: (#210372 – 210641, County Benefit Warrants #299629 - 299637, Electronic Transfer #896) \$737,050.11.</p> <p>For a combined total of \$983,048.69 for the date ending July 13, 2020.</p>
	<p><b>Consent Agenda:</b></p>
	<p><b>Approved (M/Johnston, S/Sauter. Passed unanimously):</b> the Consent Agenda with five (5) items.</p> <p>* 1) Klickitat County Small Business Emergency Grant Agreements between Klickitat County (Economic Development Department) and various to provide Coronavirus Aid, Relief, and Economic Security Act funding assistance through the Washington State Department of Commerce to ensure the public health and promote public welfare, including ameliorating the economic hardship caused by business closures associated with the COVID-19 pandemic.</p> <p>* 2) Scheduling a public meeting to be held Tuesday, July 21, 2020, at 1:30 PM to consider approval of a plat alteration, Short Plat 2020-02; Parcel No.(s) 04-10-1108-3101/00 &amp; 04-10-1108-3102/00 in the BZ Corner vicinity/ Applicant: Keith Robison.</p>

	<ul style="list-style-type: none"> <li>* 3) First Amendment to Operating Grant Agreement (PTD0039) between Washington State Department of Transportation and Klickitat County (Senior Services Department) to add \$81,637 in Competitive Special Needs Non-Profit Funds for Project A and updates the Scope of Work to include operating expenses and transit services provided during COVID-19.</li> <li>* 4) Area Agency on Aging &amp; Disabilities of Southwest Washington Contract Exhibit B Contract Profile requiring updated signatures from the Board of County Commissioners for 2020, contracts.</li> <li>* 5) Notice to vendors scheduling a bid opening to be held at 1:30 PM on Tuesday, July 28, 2020, for the removal and rebuilding of a 2008 Cat C13 Engine from a 2008, Kenworth 10 yard Dump Truck.</li> </ul>
	<b>Unfinished Business:</b>
<p>Continued discussion regarding a request for a manufactured home placement permit and occupancy variance without the availability of potable water.</p>	<p>Attendance: Environmental Health Manager David Kavanagh, Prosecuting Attorney David Quesnel, various county employees and residents via telephone.</p> <p>A discussion followed about the County’s liability to allow a residence to be permitted and an occupancy variance is given without the availability of potable water.</p> <p>Prosecuting Attorney David Quesnel advised the Board can move forward with the public process to change the County’s permitting process but advised a permit cannot be issued on an individual basis, followed by Environmental Health Manager David Kavanagh stating the local health jurisdiction makes a joint determination with The Department of Ecology.</p> <p>County resident William Larson stated he would like to see a trucked water or cistern pilot program in Klickitat County; the Board expressed they would like to have a further discussion with the Health, Planning, Building and Public Works Department.</p>
	<p>Commissioner Sauter reported on his “Washington Association of Sheriffs &amp; Police Chiefs Recommended Law Enforcement Reforms” Zoom Meeting, noting if there is a special Legislative session there will be a lot of budget discussion or it will be discussed in regular session in 2021.</p>
	<b>New Business:</b>
<p>Public Hearing:          Consider application          #OS-FCL-2020-02</p>	<p><b>Approved (M/Sauter, S/Johnston. Passed unanimously):</b> Public Hearing: Consider application #OS-FCL-2020-02 which is an application for classification or reclassification to the Open Space Farm and Agricultural Conservation Land for Current Use Classification and directs staff to prepare findings, facts and conclusions in support of Board’s discussion for consideration on July 28, 2020.</p> <p>Attendance: Deputy Assessor Mike Bellamy in the Chambers, Dixie Walker, Kimberlee Barnes, various county employees and residents via telephone.</p> <p>Upon Interim-Chairman Sizemore opening the Public Hearing, the Board disclosed there were no ex-parte contacts for this hearing.</p> <p>Deputy Assessor Mike Bellamy provided a staff overview of the application and stated the Assessor’s Office recommends approval of the reapplication.</p>

	<p>Upon completion of the staff review, Interim - Chairman Sizemore asked for public comment, Dixie Walker and Kimberlee Barnes stated they are unable to continue farming the land at this time due to health conditions, followed by Interim - Chairman Sizemore closing the public hearing to further comment and called for Board discussion.</p> <p>The Board stated their appreciation that this program is available and is supportive of allowing people to stay in the program for future use, which was followed by a motion.</p>
	<p><b>Department Update/Report:</b></p>
<p>Public Health Department Update</p>	<p>Attendance: Public Health Director Erinn Quinn, Human Resources/Administrative Services Director Robb Van Cleave, HR Manager KC Sheridan, Treasurer Greg Gallagher in the Chambers, various county employees and residents via telephone.</p> <p>Public Health Director Erinn Quinn provided a COVID-19 case count as of July 14, 2020, followed by an update on the “No Mask, No Service” order that went into effect July 7, 2020. Director Quinn advised there are masks available at the Health Department as well as several other community partners for low-income families.</p> <p>Director Quinn reported the Health Department has been conducting Contact Tracing and to date, the staff has documented over one-thousand hours dedicated to phone calls related to case investigations and tracing, followed by Director Quinn requesting and receiving verbal authorization to proceed with the advertising process for two (2) Temporary Emergency Hire positions to assist with Contact Tracing.</p> <p>A discussion was held about Klickitat County’s Phase III Application, noting the County will stay in Phase II pending the recent pause statewide on any county’s advancement from Governor Inslee.</p> <p>An update was provided on the Isolation Housing Facility located at the Fairgrounds, followed by public information report regarding the most current information that will be posted on the Public Health’s website.</p> <p>Director Quinn provided a Clinical Services and an Environmental Health update, followed by a brief discussion of the Health Officer’s contract.</p>
	<p><b>Elected Official Report/Update:</b></p>
<p>Treasurer’s Office update and revenue report</p>	<p>Treasurer Greg Gallagher in the Chambers, various county employees and residents via telephone.</p> <p>Treasurer Greg Gallagher reported on the Grant Committee, the variety of grants available and the level of distribution, followed by an update on the bond sale for the new County Services Building.</p> <p>A discussion was held regarding interest rates and the Board’s conservative spending that has created a reserve fund to be used when necessary.</p>
<p>Prosecuting Attorney’s Update</p>	<p>Prosecuting Attorney David Quesnel noted he had no items of a general nature for discussion in open session.</p>

<p>Executive Session:          Discuss pending and potential litigation</p>	<p>At 3:13 PM Interim - Chairman Sizemore announced that the Board would be convening into Executive Session with Prosecutor Quesnel in accordance with RCW 42.30.110(1)(i) for a pending and potential litigation update. Chairman Sizemore noted that the Executive Session would be for five (5) minutes.</p> <p>The Board reconvened back to Regular Session at 3:18 PM. No action was taken.</p>
<p><b>Board Pending:</b></p>	
<p>Issues as determined by the Board of Commissioners</p>	<p>* Board correspondence noted for the record: Letter to The Federal Energy Regulatory Commission, Honorable Secretary Kimberly D. Bose, in support of the FFP Project No. 101, LLC's Final License Application for the Goldendale Energy Storage Project.</p>
<p>Adjournment</p>	<p><b>Approved (M/Sauter, S/Johnston. Passed unanimously):</b> There being no further business before the Board, the meeting was adjourned at 3:21 PM.</p>
	<p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 7-14-20.</p>

*Jim Sizemore*  
 Approved: **Jim Sizemore**  
 Interim - Chairman of the Board



*July 28, 2020*  
 Date