

**Klickitat County  
Board of Commissioners  
Minutes – Meeting of Tuesday, April 2, 2019**

<b>Topic</b>	<b>Agenda Item - Comment/Disposition</b>
	<b>Call to Order/Roll Call</b>
Morning Workshop Session – Tuesday, April 2, 2019	Chairman David M. Sauter called the meeting to order at 10:00 AM. Commissioners present: Jim Sizemore, David M. Sauter and Rex F. Johnston.
	<b>Workshop Session Agenda</b>
Public Works/Road Department Update	<p><b>10:00 AM – Public Works Department Update</b></p> <p>Attendance: Public Works Deputy Director Jeff Hunter, Emergency Management Director Jeff King, Sheriff Bob Songer, Deputy Prosecuting Attorney Rebecca Sells and Centerville resident Dan Christopher.</p> <p>Public Works Deputy Director Jeff Hunter reviewed the 2017 Safety Program Project bid opening, consent agenda items and final pay estimate on this afternoon’s agenda.</p> <p>Mr. Hunter reported the Wahkiacus Bridge construction project will begin May 28 and an open house will be scheduled the last week of April. A brief report on design projects followed with Mr. Hunter stating he is obtaining permits from Washington State Department of Transportation for Sundale Road and an open house will be scheduled in May at the Pioneer Center for citizens who use Courtney Road.</p> <p>Mr. Hunter stated the Seasonal Freeze-Thaw Road restrictions are off and Public Works crews are grading, mowing, brooming and spot graveling. Mr. Hunter reported the damage fencing reports from snow plow damage have started coming in and Public Works will be working with land owners and the Prosecuting Attorney for repairs.</p> <p>Update continued with Mr. Hunter stating a Chief Range Safety Officer has been hired and brings over twenty (20) years’ experience to the Firearms Training Facility. Following was a discussion regarding Mr. Hunters second phase request for funding with legislators in Olympia and where taxes for all outdoor hunting activities is being used.</p> <p>Commissioner Sizemore requested information regarding the gravel on Rattlesnake Road, Mr. Hunter stated he will look into this.</p>
Sheriff’s Department Update	<p><b>10:30 AM - Elected Official Report/Update</b></p> <p>Attendance: Sheriff Bob Songer, Emergency Management Director Jeff King, Prosecuting Attorney David Quesnel, Deputy Prosecuting Attorney Rebecca Sells and Centerville resident Dan Christopher.</p>

Human Resource  
Department Update

Sheriff Songer reported on call volumes for service and papers served from January 1<sup>st</sup> to March 31<sup>st</sup>, noting the Posse members have volunteered 3,521 hours from January through March doing crime prevention patrol work. This does not include the five (5) Air Wing Pilots who have donated hours as well as \$4,500 to \$5,000 in personal fuel costs.

Sheriff Songer reviewed plans to start Klickitat County's Reserve Academy Training and his assignment given to Deputy Gaven Marble to head up the K-9 program. Sheriff Songer stated the K-9 program can be a positive program by having the community involved in helping obtain the K-9 dog for the Sheriff's Office, he plans to use the dog to improve coverage throughout the County for detecting drugs and tracking suspects or lost person's.

Sheriff Songer extended an invitation to the Board to attend the 2019 Klickitat County Sheriff's Office Award Ceremony.

An updated jail log report was provided from Chief Civil Deputy/Jail Superintendent Carmen Knopes.

#### **11:15 AM - Department Update/Report**

Attendance: Human Resource (HR) Director Randi Post, HR Analyst KC Sheridan, Prosecuting Attorney David Quesnel, Deputy Prosecuting Attorney Rebecca Sells and Centerville resident Dan Christopher.

Human Resource Director Randi Post reported on Job Classification Committee results and recommendation regarding IT Helpdesk Technician and IT System Administrator. Director Post stated, IT & Budget Director Glen Chipman and IT Manager Jeff Roe have developed a "homegrown" type of position with a career ladder allowing an employee to move up in the IT Department with the main focus on clerical support and customer service duties.

Director Post provided an update on Columbia and Goldendale High School's College and Career Day support request of \$1,500. Director Post stated she has received confirmation from both high schools to ensure neighboring high school students are invited to college and career growth programs. The Board committed to one year of support to Columbia and Goldendale High School in the amount of \$1,500. The Board stated an annual support of \$1,500 is contingent upon a report from the High Schools regarding the use of the funds.

Brief discussion was held regarding the decision to allow nonessential employees an additional floating holiday, County paid Military leave and Department of Labor and Industries decision to raise the exempt salary schedule. Followed by an update on the Summer Intern Program.

Commissioner Sizemore stated he would follow up with Economic Development & Natural Resource Director Dave McClure regarding the Goldendale Pump Storage Project comments from the Forest Service.

	<p>Chairman Sauter provided an update from a meeting with Mid-Columbia Housing Authority Executive Director Joel Madsen regarding the feasibility for an assisted living home in the White Salmon area and requirements to bridge the funding gap.</p> <p>Discussion was held regarding retired Klickitat County Sheriff's Office Chief Pilot Doug Herlihy's suggestion of developing the Goldendale Airport.</p>												
Lunch Recess	The Board recessed for lunch at 11:28 AM.												
	<b>Call to Order/Roll Call:</b>												
Regular Meeting for Tuesday, April 2, 2019	Chairman David M. Sauter reconvened the meeting at 12:58 PM. Commissioners present: Jim Sizemore, Rex F. Johnston and David M. Sauter.												
	Discussion was held regarding fish barrier passage culverts being funded by the State. Commissioner Sizemore stated the State budget has a provision to fund a Fish Barrier Board.												
	<b>Agenda:</b>												
Business Agenda	<b>Approved (M/Sizemore, S/Johnston. Passed unanimously):</b> the Business Agenda with one add on under Unfinished Business.												
	<b>Approval of Commissioner Meeting Minutes</b>												
Approval of Meeting Minutes	* <b>Approved (M/Johnston, S/Sizemore. Passed unanimously):</b> the Klickitat County Board of Commissioners Meeting Minutes for March 12, 2019 as presented.												
	<b>Citizen Comment:</b>												
Comments will be limited to Seven (7) minutes per individual	<p>Centerville resident Dan Christopher discussed the Buildable Lands Inventory Project and asked how much money the County has spent on improving broadband. Chairman Sauter advised that the county has committed \$17,000 in Community Development dollars to be used as a grant match for the City of Goldendale.</p> <p>Discussion continued regarding the Washington State Department of Transportation fish passage barrier removal, the watershed approach that has spent over \$3 billion wetland and stream protection and difference of hatchery, farm and wild fish.</p>												
	<b>Public Meetings/Public Hearings/Bid Openings:</b>												
Bid Opening: 2017 Safety Program Project, CRP 349	<p><b>Bids Forwarded (M/Sizemore, S/Johnston. Passed unanimously):</b> to the Public Works Department 2017 Safety Program Project, CRP 349. Engineers Estimate \$517,134.00.</p> <table border="0"> <tr> <td>Clark &amp; Sons Excavating, Inc.</td> <td>Battle Ground, WA</td> <td>\$525,444.00</td> </tr> <tr> <td>KT Contracting Co. Inc.</td> <td>Salem, OR</td> <td>\$468,069.64</td> </tr> <tr> <td>Pavement Surface Control</td> <td>Kennewick, WA</td> <td>\$676,879.00</td> </tr> <tr> <td>Thompson Bros. Excavating, Inc.</td> <td>Vancouver, WA</td> <td>\$461,223.00</td> </tr> </table>	Clark & Sons Excavating, Inc.	Battle Ground, WA	\$525,444.00	KT Contracting Co. Inc.	Salem, OR	\$468,069.64	Pavement Surface Control	Kennewick, WA	\$676,879.00	Thompson Bros. Excavating, Inc.	Vancouver, WA	\$461,223.00
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<p>Bid Opening: Designation of the official County newspaper for advertising of all legal notices and delinquent tax lists</p>	<p><b>Bids Forwarded (M/Sizemore, S/Johnston. Passed unanimously):</b> to the Clerk of the Board for review and recommendation of two (2) bids received for designation of the official county newspaper for advertising of all legal notices and delinquent tax lists as well as all notices to be published by newspaper of general circulation in Klickitat County per the RCW.</p> <ul style="list-style-type: none"> <li>* Goldendale Sentential Goldendale, WA \$7.00 per column inch and \$7.00 per column inch for subsequent weeks.</li> <li>* The Enterprise White Salmon, WA \$7.50 per column inch and \$7.50 per column inch for subsequent weeks.</li> </ul>
	<p><b>Unfinished Business:</b></p> <p><b>Approved (M/Johnston, S/Sizemore. Passed unanimously):</b> Request for concurrence to accept the Klickitat County Public Economic Development Authority Executive Board’s recommendation to award the Building Lands Inventory Project, contingent upon negotiations of contract scope of work, budget and other terms acceptable to the County.</p>
<p>Review of the 2019 Historic Preservation Grant Proposals</p>	<p><b>Miscellaneous Reports:</b></p> <p><b>Approved (M/Sauter, S/Sizemore. Passed unanimously):</b> Motion to award Historical Preservation grant funds as discussed and direct staff to prepare a resolution to award grant funds for next week’s Consent Agenda.</p> <p>Prior to the motion the Board reviewed five (5) proposals that were received from non-profit entities in response to a “Request for Proposals” advertised seeking proposals to use Historic Preservation funds. It was determined that five (5) proposals met the program requirements and that it was in the best interest of the citizens of Klickitat County to award funds between the five (5) entities with the following amounts: Alder Creek Pioneer Association (Carousel Museum) \$1,000, West Klickitat County Historical Society (Gorge Heritage) \$1,000, Twin Bridges Historical Museum \$1,000, Klickitat County Historical Society (Presby Museum) \$1,500, Goldendale Community Radio- KVGDL-P \$500.</p>
	<p><b>Consent Agenda:</b></p> <p><b>Approved (M/ Johnston, S/ Sizemore. Passed unanimously):</b> the Consent Agenda with four (4) items.</p> <ul style="list-style-type: none"> <li>* 1) <b>Resolution No. 03619</b> in the matter of providing Reserve Deputies with disability coverage and a pension plan.</li> <li>* 2) Scheduling a public hearing to be held Tuesday, April 9, 2019 at 6:30 PM at the Pioneer Center, White Salmon, WA to consider preliminary approval for the Husum Ranch Subdivision; Applicant: Husum Ranch LLC.</li> <li>* 3) Purchase Authorization from the Information Technology and Budget Department for acquisition of additional module license for Solarwinds for a total cost of \$3,260.17 which includes applicable sales tax.</li> <li>* 4) Notice from the Public Works Department to schedule a public hearing on Tuesday, April 16, 2019 at 1:30 PM to consider the establishment of maximum speed limits on portions of Old Highway 8, Schilling Road and Oak Ridge Road.</li> </ul>

		<b>Payment Approvals:</b>
Voucher Certification and Approval	*	<p><b>Approved Warrants (M/ Johnston, S/ Sizemore. Passed unanimously):</b>                  Accounts Payable: (#288579 – 288705) for a net of \$128,271.63. For the date ending April 01, 2019.</p> <p>There were no Payroll warrants requiring approval.</p>
Pay Estimate	*	<p><b>Approved (M/ Sizemore, S/ Johnston. Passed unanimously):</b> Pay estimate No. 1 Final to Pacific N.W. Environmental, LLC in the amount of \$ 18,890.44, which includes sales tax in the amount of \$1,317.94, for the Sheriff's Office Asbestos Removal.</p>
		<b>Department Update/Report:</b>
Public Health Department Update		<p>Attendance: Public Health Director Carla Bacon, HR Director Randi Post, Auditor Brenda Sorensen and Centerville resident Dan Christopher.</p> <p>Public Health Director Carla Bacon reported results of the Healthy Kids Survey from local schools noting the numbers received were insignificant. The Board discussed making the County's Interlocal Funding Assistance Agreements contingent on survey participation.</p> <p>Commissioner Sizemore requested follow up from Director Bacon's discovery with Southwest Washington Accountable Community of Health Daniel Smith, Whole Person Care Director on the development of a medical records portal allowing clinics, hospitals and the Public Health Department access to patient's medical records.</p> <p>Director Bacon reported on trainings, conferences and the State Vaccination Improvement Project noting Klickitat County's vaccination rates have been improving.</p> <p>Director Bacon thanked the Board again for their support in closing the Public Health Offices for an all staff meeting. She went on to review training topics and invited the Board to attend.</p>
		<b>Elected Official Report/Update:</b>
Prosecuting Attorney's Update		<p>Prosecuting Attorney David Quesnel noted he had no items of a general nature for discussion in open session.</p>
Executive Session: Discuss pending and potential litigation		<p>At 2:32 PM Chairman Sauter announced that the Board would be convening into Executive Session with Prosecutor Quesnel in accordance with RCW 42.30.110(1)(i) for a pending and potential litigation update. Chairman Sauter noted that the Executive Session would be for ten (10) minutes. At 2:42 PM Chairman Sauter announced the Executive Session would be extended ten (10) minutes.</p> <p>The Board reconvened back to Regular Session at 2:52 PM. No action was taken.</p>

	<b>Unfinished Business:</b>
Board of County Commissioners follow up discussion concerning I-1639	The Board reviewed a draft resolution acknowledging the authority of the Washington State Supreme Court to determine Constitutionality of I-1639. Chairman Sauter stated the resolution encapsulated everything that has been stated by the Board and directed staff to prepare it for next week's agenda.
	<b>Board Pending:</b>
Issues as determined by the Board of Commissioners	<p>The Board discussed setting up a meeting with Columbia River Gorge Commission Klickitat County appointee Sondra Clark and Executive Director Krystyna Wolniakowski regarding questions about the scenic area.</p> <p>Commissioner Sizemore stated a private entity is interested in purchasing the west Simcoe property and the County supports the willing seller/willing buyer process. Commissioner Sizemore noted discussion still needs to take place with Legislators regarding the benefits of County owned and maintained property.</p>
Adjournment (3:18 PM)	<b>Approved (M/Johnston, S/Sizemore. Passed unanimously):</b> There being no further business before the Board, the meeting was adjourned until 1:15 PM on Thursday, April 4, 2019.
	<b>Call to Order/Roll Call</b>
Regular Meeting Extension: Workshop Session for Thursday, April 4, 2019	Chairman Sauter reconvened the meeting at 1:15 PM. Commissioners present: Jim Sizemore, Rex Johnston and David M. Sauter.
	<b>Workshop Session Agenda:</b>
1:15 PM	<p><b>2019 Budget Review Workshop:</b></p> <p>Attendance: Information Technology &amp; Budget Director Glen Chipman, Auditor Brenda Sorensen, Treasurer Greg Gallagher, Senior Accountant Shelby Smith, HR Director Randi Post, Public Works Finance Director Susan Gregson, Senior Accounting II/System Administrator Pam Beierle, Economic Specialist Denny Newell and County resident Dan Christopher.</p> <p>Director Chipman provided an update on Fund 143 related to windfarm sales tax exemptions. Director Chipman noted that the county would need to decide by April 15<sup>th</sup> whether to return the State's overpayment or deduct it from next month's sales tax revenues.</p> <p>Discussion and review of 2018 ending fund balances followed. Director Chipman provided a 2019 General Fund revenue forecast, noting that 1<sup>st</sup> quarter revenues are on track with January being down due to the sales tax payback.</p> <p>Director Chipman provided a review of the 2020 budget calendar, noting that it is similar to last year's calendar. Discussion followed regarding the first supplemental budget. Director Chipman provided a brief review of requests.</p>

Executive Session: Discuss pending and potential litigation	<p>At 3:20 PM Chairman Sauter announced that the Board would be convening into Executive Session with Prosecutor Quesnel in accordance with RCW 42.30.110(1)(i) for a pending litigation update. Chairman Sauter noted that the Executive Session would be for five (5) minutes. At 3:25 PM it was announced the Executive Session would be extended for five (5) minutes.</p> <p>The Board reconvened back to Regular Session at 3:30 PM. No action was taken.</p> <p>Chairman Sauter provided an update on Mid-Columbia Housing Authority's proposed assisted living facility.</p> <p>The Board had a brief discussion concerning selling surplus county properties and reinvesting revenues in projects that better serve the public.</p>
Adjournment	<b>Approved (M/Johnston, S/Sizemore. Passed unanimously):</b> There being no further business before the Board, the meeting was adjourned at 3:44 PM.
	* Reference Document on File  Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC - Meeting 4-02-19.

  
Approved: David M. Sauter  
Chairman of the Board



4-16-19  
Date