

**Klickitat County  
Board of Commissioners  
Minutes – Meeting of Tuesday, February 25, 2020**

<b>Topic</b>	<b>Agenda Item - Comment/Disposition</b>
	<b>Call to Order/Roll Call</b>
Morning Workshop Session – Tuesday, February 25, 2020	Chairman Rex F. Johnston called the meeting to order at 9:30 AM. Commissioners present: David M. Sauter, Jim Sizemore and Rex F. Johnston.
	<b>Workshop Session Agenda</b>
Legislative update	<p>Attendance: Legislative Lobbyists Zak Kennedy (via teleconference), Natural Resource/Economic Development Director Dave McClure, Auditor Brenda Sorensen, Information Technology and Budget Director Glen Chipman, Treasurer Greg Gallagher, Human Resource Director Robb Van Cleave, residents Dan Christopher and Loren Meagher.</p> <p>Legislative Lobbyists Zak Kennedy reported on funding allocation changes for the County Road Administration Board fund and the impact to projects already under construction; Payments in Lieu of Taxes (PILT) payments, followed by Auditor Brenda Sorensen expressing concern with unfunded mandates related to elections.</p> <p>Treasurer Greg Gallagher requested further clarification regarding Senate Bill 6314 and House Bill 2526.</p>
Public Works/Road Department Update	<p><b>10:00 AM – Public Works Department Update</b></p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Human Resource Director Robb Van Cleave, Sheriff Bob Songer, Undersheriff Mike Kallio, Prosecutor David Quesnel and resident Dan Christopher.</p> <p>The Board had a brief discussion regarding the management of the last two (2) tower sites serving the Klickitat Valley and Status Pass. The Board advised that they would discuss the matter with the Emergency Management Director.</p> <p>Public Works Director Gordon Kelsey requested and received verbal authorization to proceed with the advertising of six (6) summer Seasonal Workers; one (1) Trout Lake Park attendant; one (1) Parks and Fairgrounds Maintenance; one (1) Maintenance Technician (Flagger, west side); one (1) Flagger (east side), one (1) Temporary Engineer (traffic counts) and one (1) Temporary Engineer (culvert inventory, update sign inventory, update and complete road images) in the Public Works Department.</p> <p>A discussion followed regarding the Federal Communications Commission suggested guidelines and requirements of municipalities to allow installation of microsite poles in rural areas providing broadband service. The Board requested more information and will follow up with the Prosecuting Attorney.</p>

	<p>Director Kelsey and Public Works Deputy Director Jeff Hunter provided maps; stormwater management standards and guidelines and RCW 19.27.031 regarding State Building Code – Adoption – Conflicts - Opinions. Questions and answers followed for clarification on Title 12 Road Standard requirements and Dead-End Fire Apparatus Access Road requirements.</p>
<p>Sheriff 's                  Department Update</p>	<p><b>10:30 AM - Elected Official Report/Update</b></p> <p>Attendance: Sheriff Bob Songer, Undersheriff Mike Kallio, Chief Civil Deputy Karen Elings, Human Resource Director Robb Van Cleave, Prosecutor David Quesnel and resident Dan Christopher.</p> <p>Sheriff Bob Songer reported on calls for service from January 1 to date in addition to civil papers served.</p> <p>Sheriff Songer stated on February 22<sup>nd</sup> K-9 Profi was sworn in as a K-9 Deputy Sheriff, followed by an update on the Klickitat County Posse Deputies and Special Deputies who are pilots for the Posse. Sheriff Songer stated in total the Posse Deputies have donated 3,898 hours and \$304,523, which includes fuel, maintenance and hours donated.</p> <p>Sheriff Songer continued with a report of volunteer hours from the Reserve Deputies as well as Search and Rescue volunteers, noting that in total it is a \$426,642 donation from all-volunteer groups.</p> <p>Sheriff Songer reported on the Klickitat County Sheriff's Dangerous Wildlife program, followed by a brief update on the Corrections Division handout provided by Chief Jail Deputy Carmen Knopes.</p>
	<p>Commissioner's Clerk Lee Snell provided an update on the Economic Development funding requests.</p> <p>Commissioner Sizemore reported on the Army Corp. of Engineers and Tribal Housing meeting he attended, noting that different locations are being assessed for housing.</p> <p>A discussion was held regarding the depreciation of the energy projects in the area and encouraging the legislators to flatline the depreciation so payments are not shifted to local taxpayers.</p>
<p>Lunch Recess</p>	<p>The Board recessed for lunch at 11:25 AM.</p>
	<p><b>Call to Order/Roll Call:</b></p>
<p>Regular Meeting                  for Tuesday,                  February 25, 2020</p>	<p>Chairman Johnston reconvened the meeting at 1:00 PM. Commissioners present: David M. Sauter, Jim Sizemore and Rex F. Johnston.</p>
	<p><b>Agenda:</b></p>
<p>Business Agenda</p>	<p>* <b>Approved (M/Sizemore, S/Sauter. Passed unanimously):</b> the Business Agenda as presented.</p>

	<b>Approval of Commissioner Meeting Minutes</b>
Approval of Meeting Minutes	<p>* <b>Approved (M/Sauter, S/Sizemore. Passed unanimously):</b> the Klickitat County Board of Commissioners Meeting Minutes for February 4, 2020, and February 11, 2020, as presented.</p>
Comments will be limited to seven (7) minutes per individual	<p><b>Citizen Comment:</b></p> <p>Resident Ron Kinsella brought up concerns about the impacts of the Coronavirus pandemic, a discussion followed regarding the outbreak in Italy; emergency preparedness for a disaster; concerns for Klickitat County residents receiving shipments due to our remote location and the transfer of the virus. Commissioner Sizemore stated he would reach out to our Public Health Department and a press release will follow.</p> <p>Code Compliance Officer Frank Hewey followed up on the previous discussion regarding the owner of 203 Cypress Street, Dallesport, WA, Parcel# 02-13-2855-0213/00; Mr. Hewey stated US Bank owns the parcel and has not been able to confirm if they will clean-up the property. The Board directed Mr. Hewey to follow up with the bank.</p> <p>Resident Dan Christopher stated Title 12 Road Standards puts a strain on small businesses by requiring a 20-foot driveway width; he would like to see the County allowing a 12-foot width.</p> <p>Goldendale resident Delmer Eldridge shared concerns for how quickly the Coronavirus is spreading and if the larger grocery stores are unable to keep up with demand and influx of people from metropolitan areas can deplete supplies from our local stores. The Board stated that citizens should have an emergency supply of food and water on hand in the event of any emergency that can occur, and appreciates the discussion of citizen concern.</p>
	<b>Public Meetings/Public Hearings/Bid Openings:</b>
Bid Opening: Request for Proposals for an on-call Planning Consultant for the Planning Department	<p><b>Bids Forwarded (M/Sauter, S/Sizemore. Passed unanimously):</b> To the Planning Department for review and recommendation of two (2) bids received for on-call Planning Consultant for the Planning Department.</p> <p>Attendance: Planning Director Mo-chi Lindblad, Human Resource (HR) Director Robb Van Cleave, HR Specialist KC Sheridan, Information Technology &amp; Budget Director Glen Chipman, Auditor Brenda Sorensen, Prosecuting Attorney David Quesnel and resident Dan Christopher.</p> <ul style="list-style-type: none"> <li>• Tenneson Engineering                                 The Dalles, OR</li> <li>• Watershed Company   Kirkland, WA</li> </ul>

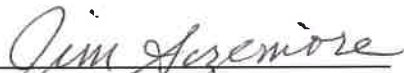
<p>Continued discussion regarding revision options to the finance duties of the Information Technology &amp; Budget Director position</p>	<p><b>Unfinished Business:</b></p> <p>Attendance: Auditor Brenda Sorensen, Information Technology &amp; Budget Director Glen Chipman, Human Resource Director Robb Van Cleave, HR Specialist KC Sheridan, Planning Director Mo-chi Lindblad, Treasurer Greg Gallagher, Natural Resource &amp; Economic Development Director Dave McClure, Prosecuting Attorney David Quesnel and resident Dan Christopher.</p> <p>Auditor Brenda Sorensen reviewed proposals by Information Technology &amp; Budget Director; Auditor Sorensen supports the Commissioners having full access to a Financial Analyst to be overseen by the Board and will be assigned duties by statute. Auditor Sorensen stated her office will conduct duties as assigned by statute as well.</p> <p>Human Resource Director Robb Van Cleave requested and received two (2) names from the Job Classification Committee to participate in the classification process of a Fiscal Manager position in the Human Resource Department.</p>
<p>Planning Director Mo-chi Lindblad: Department Update</p>	<p><b>Department Report/Update:</b></p> <p>Planning Director Mo-chi, Natural Resource &amp; Economic Development Director Dave McClure, Auditor Brenda Sorensen, Treasurer Greg Gallagher, Information Technology &amp; Budget Director Glen Chipman, Undersheriff Mike Kallio, Prosecuting Attorney David Quesnel and resident Dan Christopher.</p> <p>Director Lindblad advised that tax credits for alternative energy projects were extended and it is anticipated there will be more proposed projects. Discussion followed concerning whether it was necessary to update the Energy Overlay Zone (EOZ). The Board indicated they were not interested in opening the EOZ and noted that projects outside the EOZ can go through the Conditional Use Permit process.</p> <p>The Board agreed they were interested in having more analysis of the depreciation of values for non-wind and wind projects and more discussion on the matter with Treasurer Gallagher, Assessor Schroder, Director Lindblad and Director McClure would be necessary. Commissioners Sauter commented that as energy project values depreciate the tax burden shifts to regular taxpayers and to fix the issue a legislative change or Department of Revenue policy change may be needed.</p> <p>A brief discussion followed regarding a shoreline permit in Trout Lake.</p> <p>At 2:40 PM Chairman Johnston announced the Board would be convening into Executive Session with Planning Director Mo-chi Lindblad and Prosecuting Attorney David Quesnel in accordance with RCW 42.30.110(1)(i) to discuss pending litigation. Chairman Johnston noted that the Executive Session would be for ten (10) minutes. At 2:50 PM it was announced the executive session would be extended five (5) minutes.</p> <p>The Board reconvened back to Regular Session at 2:55 PM. No action was taken.</p>

<p>Voucher Certification and Approval</p>	<p><b>Payment Approvals:</b></p> <p>* <b>Approved Warrants (M/Sauter, S/Sizemore. Passed unanimously):</b>                  Accounts Payable: (#296752 – 296863) for a net of \$233,603.78.</p> <p>Combined Payroll: (#205464 – 205741, County Benefit Warrants #296864 - 296872, Electronic Transfer #883) \$987,127.36.</p> <p>For a combined total of \$1,220,731.14 for the date ending February 24, 2020.</p>
<p>Pay Estimate</p>	<p>* <b>Approved (M/Sauter, S/Sizemore. Passed unanimously):</b> First and Final Pay Estimate to Columbia River Contractors, Inc., in the amount of \$ 12,270.00, for the BZ Glenwood Highway and the Glenwood Highway Terminal Repair.</p>
<p><b>Consent Agenda:</b></p>	
	<p>* <b>Approved (M/Sizemore, S/Sauter. Passed unanimously):</b> the Consent Agenda with twelve (12) items.</p> <p>* 1) Letters and <b>Resolution No. 03120</b> in the matter of reappointing Brad Cameron, Jess Kayser and Travis Miller and appointing Dan Lee to the Klickitat County Open Space Advisory Committee. Appointments shall be to one (1) year terms, expiring February 15, 2021; and Letters and Certificates of appreciation to Jerry Fitzgerald and Jim Beeks for their years of service as a member of the Klickitat County Open Space Advisory Committee.</p> <p>* 2) Letter and <b>Resolution No. 03220</b> in the matter of reappointing Dan Andrews to the Klickitat County Noxious Weed Control Board, Position No. 1. The appointment is to a four (4) year term expiring April 1, 2024; and Letter and Certificate of appreciation to Victor Blanine for his years of service as a member of the Klickitat County Noxious Weed Control Board.</p> <p>* 3) Letter and <b>Resolution No. 03320</b> in the matter of appointing Jay Letto (representing Environmental interests) to the Klickitat Citizens Review Committee to an unexpired three (3) year term expiring June 30, 2022.</p> <p>* 4) Personnel Authorization to begin the advertising process to fill a Legal Administrative Assistant I or II; Grades 35 or 36, step 1-3, Depending on Qualifications within the Clerk’s Office.</p> <p>* 5) Request from the Klickitat County (Public Works Department) for submission of the 2019 Title VI Non-Discrimination Annual Accomplishment and Update Report which was established under the Klickitat County Title VI Program Implementation Plan Agreement (C02006).</p> <p>* 6) Notice to contractors and scheduling a bid opening to be held March 10, 2020, at 1:30 PM for 2020 Annual Striping Program, RN 642-20.</p> <p>* 7) Closing documents for the purchase of real property for parking lot B (Columbia River Bank parking lot) as part of the new County Services Building Project. The total cost of the purchase is \$29,261.02.</p> <p>* 8) Letter and <b>Resolution No. 03420</b> in the matter of reappointing Richard Niemela to the Klickitat County Board of Adjustment, filling position No. 2, representing Commissioner District No. 1. The appointment shall be to an unexpired six (6) year term, expiring January 1, 2026.</p>

	<p>* 9) Letter and <b>Resolution No. 03520</b> in the matter of reappointing Ray Thayer to the Klickitat County Civil Service Commission, representing Commissioner District No. 3. Appointment shall be to a six (6) year term, expiring December 31, 2025.</p> <p>* 10) Letter and <b>Resolution No. 03620</b> in the matter of reappointing Sue Pennington to the Klickitat County Board of Health. The appointment shall be to an unexpired two (2) year term, expiring December 31, 2021.</p> <p>* 11) <b>Resolution No. 03720</b> in the matter of authorizing the County Treasurer to transfer 50% of the taxes collected from fund 647 to Skamania County Community Health for the coordination and administration of developmental disabilities services and 50% of the tax funds collected to Comprehensive Mental Health monthly.</p>
	<p>* 12) Interlocal agreement (<b>C02620</b>) between Klickitat County (Public Health Department) and Skamania County for the purpose of Skamania County providing Developmental Disability services or obtain from State agencies when appropriate.</p>
	<p>Information Technology &amp; Budget Director Glen Chipman requested and received Board approval to attend the annual Washington County Administration Association conference in April.</p>
<b>Elected Official Report/Update:</b>	
<p>Prosecuting Attorney's Update</p> <p>Executive Session: Discuss pending litigation</p>	<p>Prosecutor Quesnel stated that he had no items for general discussion and request to go into Executive Session to discuss pending litigation.</p> <p>At 3:02 PM Chairman Johnston announced the Board would be convening into Executive Session with Prosecuting Attorney David Quesnel in accordance with RCW 42.30.110(1)(i) to discuss pending litigation. Chairman Johnston noted that the Executive Session would be for five (5) minutes.</p> <p>The Board reconvened back to Regular Session at 3:07 PM. No action was taken.</p>
<b>Board Pending:</b>	
<p>Issues as determined by the Board of Commissioners</p>	<p>Clerk of the Board Lee Snell provided an update regarding the status of renaming U.S. Highway 97 as the World War II Veterans Memorial Highway.</p> <p>The Board had a brief discussion regarding funding options for the construction of the new County Services Building. The Board agreed the best option would be a loan from the Cumulative Reserve Fund.</p> <p>Commissioner Sauter noted he would be traveling to Washington D.C. next week for the NACo Legislative Conference. Commissioner Sizemore asked if he would meet with the U.S. Army Corps of Engineers to discuss policy interpretation changes regarding consultation with tribes and first right of refusal related to projects on the Columbia River.</p> <p>The Board briefly continue the discussion regarding management issues affecting the completion of the radio project.</p>

	<p>* Board correspondence noted for the Record:</p> <ul style="list-style-type: none"> <li>• Letters to Chelan, Douglas, Kittitas, Okanogan and Yakima Counties regarding Renaming U.S. Highway 97 as the World War II Veterans Memorial Highway.</li> <li>• Letter to the Senate Committee on Agriculture, Water, Natural Resources and Parks regarding support for EHB 2819 Designating pumped storage projects located in a county bordering the Columbia River utilizing statutorily authorized water rights to be projects of statewide significance.</li> </ul>
<p>Adjournment (3:26 PM)</p>	<p><b>Approved (M/, S/. Passed unanimously):</b> There being no further business before the Board, the meeting was adjourned to 8:00 AM on Thursday, February 27, 2020, in the Commissioners meeting room to conduct an interview for the Public Health Director position. Interviews will also be held on Friday, February 28, 2020, beginning at 8:00 AM in the IT meeting room in Annex I. It was also noted that the County Commissioners will be attending a Klickitat County Public Economic Development Authority Board meeting at 6:00 PM this evening.</p>
	<p><b>Call to Order/Roll Call</b></p>
<p>Regular Meeting                  Extension: for Thursday, February 27, 2020</p> <p>Executive Session:                  To evaluate the qualification of an applicant for public employment</p>	<p>Chairman Johnston reconvened the meeting at 8:00 AM. Commissioners present: Rex F. Johnston and David M. Sauter. Commissioner Jim Sizemore was absent due to a prior commitment. Also present: Interview panel comprised of Interim Public Health Director David Kavanagh, Board of Health member Sue Pennington, Hospital District's representative Annie Stone, ARNP and Human Resource Director Robb Van Cleave.</p> <p>At 8:01 AM Chairman Johnston announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1)(g) to interviews and evaluate the qualification of an applicant for public employment. Chairman Johnston noted final action to hire would be made in an open meeting and that the session would last two (2) hours. At 10:01 AM Chairman Johnston announced the Executive Session would be extended for twenty (20) minutes.</p> <p>The Board convened back to Regular Session at 10:21 AM and adjourned the meeting to 8:00 AM on Friday, February 28, 2020. No action was taken.</p>
<p>Regular Meeting                  Extension: for Thursday, February 28, 2020</p> <p>Executive Session:                  To evaluate the qualification of an applicant for public employment</p>	<p>Chairman Johnston reconvened the meeting at 8:00 AM. Commissioners present: Jim Sizemore, Rex F. Johnston and David M. Sauter. The interview panel comprised of Interim Public Health Director David Kavanagh, Board of Health member Sue Pennington and Human Resource Director Robb Van Cleave, was also present. Panel member Annie Stone was absent.</p> <p>At 8:00 AM Chairman Johnston announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1)(g) to interviews and evaluate the qualification of applicants for public employment. Chairman Johnston noted final action to hire would be made in an open meeting and that the session would last three (3) hours and thirty (30) minutes.</p> <p>The Board convened back to Regular Session at 11:30 AM and recess for lunch.</p>

<b>11:30/1:00</b>	<b>Lunch</b>
1:00 PM  Adjournment (4:38 PM)	<p>Chairman Johnston announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1)(g) to continue interviews and evaluate the qualifications of applicants for public employment. Chairman Johnston noted that the session would last three (3) hours and thirty (30) minutes. At 4:30 PM, it was announced the Executive Session would be extended eight (8) minutes.</p> <p>The Board convened back to Regular Session at 4:38 PM. Prior to adjournment, Chairman Johnston noted that final action to hire would be made in an open meeting.</p>
	<p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 2-25-20.</p>

  
Approved: **Jim Sizemore**  
Interim-Chairman of the Board



3/24/20  
Date