

**Klickitat County  
Board of Commissioners  
Minutes – Meeting of Tuesday, January 29, 2019**

<b>Topic</b>	<b>Agenda Item - Comment/Disposition</b>
	<b>Call to Order/Roll Call</b>
Morning Workshop Session – Tuesday, January 29, 2019	Chairman David M. Sauter called the meeting to order at 9:30 AM. Commissioners present: Jim Sizemore, David M. Sauter and Rex F. Johnston.
	<b>Workshop Session Agenda</b>
Legislative update	<p>Attendance: Legislative Lobbyists Jim Potts and Zak Kennedy (via teleconference), Natural Resource/Economic Development Director Dave McClure, Solid Waste Director Ruby Irving, Information Technology and Budget Director Glen Chipman, Prosecuting Attorney David Quesnel, Deputy Prosecutor Rebecca Sells and Centerville resident Dan Christopher.</p> <p>The Board discussed various bills before State legislators which included reestablishing a cougar pilot program, creating a Veterans Service Officer Program in the Department of Veterans Affairs, proposed carbon and gas taxes, election financing and energy facilities permitting allowing developers to pursue federal permits and bypass the county permitting process.</p>
Public Works/Road Department Update	<p><b>10:00 AM – Public Works Department Update</b></p> <p>Attendance: Public Works Director Gordon Kelsey, Assistant County Engineer Jeff Hunter, Prosecuting Attorney David Quesnel, Deputy Prosecutor Rebecca Sells and Centerville Resident Dan Christopher.</p> <p>Director Kelsey provided an update on various road projects, road maintenance work and facilities remodels and improvements.</p> <p>Director Kelsey reported that SDS Lumber has submitted a request to vacate Gerbing and Baker Roads and a request from a Centerville resident to rename Uecker Road to Wild Hair Way was also received. Chairman Sauter commented that unless everyone on the road is agreeable he would not support changing the name of the road.</p> <p>Commissioner Sizemore commented that the Uecker family were long-time ranchers and Centerville residents may not be in favor of renaming Uecker Road.</p> <p>Following further discussion, Director Kelsey stated that he would contact the requester and suggest waiting on his request.</p> <p>Commissioner Sizemore asked Public Works to look into safety concerns on Roosevelt Grade reported by an area resident.</p>

	<p>Discussion followed regarding the transfer of the Airport well to the Dallesport Water District and turning the Airport Business Park roads over to the County. Mr. Hunter reported that he has been working through the transfer of the well and will be moving forward to set a public hearing to receive comments about the roads.</p> <p>Chairman Sauter provided a brief update on a recent Finance Committee meeting, noting that options for financing the new County Services Building were discussed but no decisions were made.</p>
Auditor Department Update	<p><b>10:30 AM - Elected Official Report/Update</b></p> <p>Attendance: Auditor Brenda Sorensen, Deputy Auditor Heather Jobe, Prosecutor David Quesnel, Deputy Prosecutor Rebecca Sells and Centerville resident Dan Christopher.</p> <p>Auditor Brenda Sorensen reported that ballots were mailed last week for the February 12<sup>th</sup> special election and noted that figures have been provided to the Commissioner's Office for purchase and maintenance of ballot boxes.</p> <p>Auditor Sorensen provided updates on finance, licensing, recording and the Veteran's Service Officer (VSO), noting that the additional day in Goldendale has proven to be productive for the VSO in assisting County Veterans.</p> <p>A discussion was held concerning proposed legislation to create a Veterans Service Officer Program in the Department of Veterans Affairs to provide funding assistance to counties to establish VSO positions (HB1448). Auditor Sorensen stated she supports HB1448 and would sign a letter of support to legislators with the Board.</p>
Solid Waste Department Update	<p><b>10:45 AM - Department Update/Comment</b></p> <p>Attendance: Solid Waste Director Ruby Irving, Prosecuting Attorney David Quesnel, Deputy Prosecutor Rebecca Sells and Centerville resident Dan Christopher.</p> <p>Solid Waste Director Ruby Irving reported on a recent Washington Association of Counties Solid Waste Managers meeting and proposed legislation regarding plastic packaging and single use plastic bags and straws. Director Irving noted that the Association is encouraging Solid Waste Managers to get acquainted with legislators and have conversations about recycling changes.</p> <p>Director Irving reported that oil collection has begun at the BZ Corner transfer station on the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays of each month and the Goldendale transfer station collects oil on the 1<sup>st</sup> and 3<sup>rd</sup> Saturdays of the month as well as the 4<sup>th</sup> Thursday of every month.</p> <p>Director Irving reported that Republic Services has signed the contract addendum and she provided an update on a letter from the Department of Ecology regarding post closure requirements at the former Horsethief Landfill site.</p>

	<p>Director Irving stated the Solid Waste Advisory Committee has been meeting monthly and working on the Solid Waste Management Plan update and she is ready to go out with a Request for Proposals for a consultant to complete the update.</p> <p>Director Irving advised she is at a standstill with the Litter Crew Supervisor position coming under the Solid Waste Department's management, until the Juvenile/Adult Probation Director provides information as requested. Discussion followed regarding alternative litter pick options to utilize the litter grant. The Board suggested reaching out to the Sheriff's Office as an option.</p> <p>Director Irving thanked the Board for allowing her to hire two (2) after school interns and noted they are working on updating social media sites on recycling changes and have discussed filming short informational YouTube videos.</p>
	<p>A brief discussion was held regarding the CASA (court-appointed special advocate) grant which the Juvenile Department plans to use to hire a CASA Volunteer Coordinator to assist the CASA Volunteer Manager. Prosecutor Quesnel advised the Board that the CASA grant requires a \$20,500 match and only covers an eighteen (18) month period.</p>
Lunch Recess	The Board recessed for lunch at 11:21 AM.
	<b>Call to Order/Roll Call:</b>
Regular Meeting for Tuesday, January 29, 2019	Chairman David Sauter reconvened the meeting at 1:00 PM. Commissioners present: Jim Sizemore, Rex F. Johnston and David M. Sauter.
	<b>Agenda:</b>
Business Agenda	<b>Approved (M/Sizemore, S/Johnston. Passed unanimously):</b> the Business Agenda as presented.
	<b>Approval of Commissioner Meeting Minutes</b>
Approval of Meeting Minutes	* <b>Approved (M/Johnston, S/Sizemore. Passed with Sizemore abstaining):</b> the Klickitat County Board of Commissioners Meeting Minutes for January 15, 2019 as presented.
	<b>Citizen Comment:</b>
Comments will be limited to Seven (7) minutes per individual	<p>Goldendale resident Delmer Eldridge confirmed with the Board that the meeting to allow county residents to comment on I-1639 was scheduled for Tuesday, February 19<sup>th</sup> at the Goldendale Grange starting at 6:00 PM.</p> <p>County resident Gene Moss reported Cowlitz County signed a resolution opposing implementation of I-1639. Mr. Moss stated he wants to stand with others in the State against taking away citizens right to bear arms.</p> <p>Building Department Director Lynn Ward reported that US Bank has advised the foreclosure and clean-up of the Dallesport property located on Cypress Street will be moving forward.</p>

	<p>Assessor Crista Schroder requested and received verbal approval to proceed with a Personnel Authorization to begin the advertising process to fill a vacant Appraiser I or II position within the Assessor's Office.</p> <p>The Board briefly discussed Eastern/Central Klickitat Conservation District's funding assistance request. Natural Resource Director McClure indicated he has budget in professional services to fund stream monitoring and completion of the Resource Management Plan. The Board expressed support but no final decisions were made.</p> <p>Chairman Sauter reported that Mid-Columbia Housing Authority is behind on property taxes for their Pueblo Del Rio property due to vacancies caused mostly by the increase in minimum wage, noting that low income housing income levels are too restrictive and are eliminating tenants.</p> <p>Chairman Sauter advised that there is a housing shortage for farmworkers and the Housing Authority will be asking the Housing Commission to extend income restrictions.</p> <p>Commissioner Johnston provided an update of his meeting with White Salmon Mayor, David Poucher regarding the White Salmon Valley Pool Metropolitan Park District. Commissioner Johnston reported the City is considering donating property to the District for the new swimming pool but the District is looking at a different location.</p>
<p>Request for Proposals Opening: Buildable Lands Inventory</p>	<p><b>Public Meetings/Public Hearings/Bid Openings:</b></p> <p><b>Proposals forwarded (M/Johnston, S/Sizemore. Passed unanimously):</b> to the Natural Resource/Economic Development Department for review and recommendation of two (2) proposals received to conduct a Buildable Lands Inventory.</p> <ul style="list-style-type: none"> <li>• ECONorthwest Seattle, WA</li> <li>• FCS Group Redmond, WA</li> </ul>
<p>Information Technology &amp; Budget Department Update</p>	<p><b>Department Update/Comment</b></p> <p>Attendance: Information Technology &amp; Budget Director Glen Chipman, Assessor Crista Schroder, Human Resource (HR) Director Randi Post, HR Specialist KC Sheridan, Auditor Brenda Sorensen, Deputy Auditor Heather Jobe, Natural Resource/Economic Development Director Dave McClure, Prosecutor David Quesnel and county residents Kevin Barry and Dan Christopher.</p> <p>Information Technology &amp; Budget Director Chipman provided a brief overview of plans to begin a review of the Cayenta accounting system and to research available accounting system options to replace Cayenta.</p> <p>Director Chipman commented that, even with the repayment of the sales tax over payment, sales tax revenues for 2018 were higher than expected.</p>
	<p>HR Director Post provided clarification regarding the CASA grant, noting that CASA volunteer hours can be used as the grant match.</p>

	<b>Department Update/Comment (Continued)</b>								
<p>Public Health            Department Update</p>	<p>Attendance: Health Director Carla Bacon, Information Technology &amp; Budget Director Glen Chipman, Assessor Crista Schroder, Human Resource (HR) Director Randi Post, HR Specialist KC Sheridan, Auditor Brenda Sorensen, Deputy Auditor Heather Jobe, Natural Resource/Economic Development Director Dave McClure, Prosecutor David Quesnel and county residents Kevin Barry and Dan Christopher.</p> <p>Public Health Director Carla Bacon provided an update on the measles outbreak, advising the Governor has declared a statewide emergency. Director Bacon noted she continues to work with schools and parents encouraging the importance of vaccinating children.</p> <p>Director Bacon discussed vehicle replacement and the need to keep current vehicles to stay in compliance with grant funding allowing home visits for home health and breast feeding counseling. Clerk of the Board Lee Snell asked Director Bacon how the Health Department would pay to replace the Environmental Health vehicles she plans to take out of the vehicle rotation. Director Bacon indicated she would need to research the matter further.</p> <p>Director Bacon stated the new Health Officer, Dr. Amy Person will start February 1<sup>st</sup> upon approval of the Board of Health this afternoon. Director Bacon noted she will also be requesting an updated cost analysis this afternoon.</p> <p>Director Bacon reported on an issue with printing Title 10 records which requires the purchase of a module for the Patagonia software system.</p> <p>Director Bacon advised she has been researching pass-through grants/funding allocations related to the Homeless Housing Fund and Washington Gorge Action Programs, adding that she is not sure of the specific funding source.</p>								
	<p><b>Consent Agenda:</b></p>								
	<p>* <b>Approved (M/Johnston, S/Sizemore. Passed unanimously):</b> The Consent Agenda with twelve (12) items.</p> <p>* 1) Interlocal Funding Assistance Agreement <b>(C00919)</b> between Klickitat County and Washington Gorge Action Programs granting operating funds in the amount of \$20,000.00 to the Bingen/White Salmon Community Youth Center for the 2019 budget year.</p> <p>* 2) Letters and Interlocal Funding Assistance Agreements between Klickitat County four (4) School Districts to provide funding assistance to develop and/or enhance their At-Risk Youth Programs, effective January 1, 2019, terminating December 31, 2019 as follows:</p> <table data-bbox="451 1724 1364 1879"> <tbody> <tr> <td><b>(C01019)</b> Goldendale School District #404</td> <td>\$4,000</td> </tr> <tr> <td><b>(C01119)</b> Centerville School District #215</td> <td>\$2,000</td> </tr> <tr> <td><b>(C01219)</b> Glenwood School District #401</td> <td>\$2,000</td> </tr> <tr> <td><b>(C01319)</b> Trout Lake School District #R-400</td> <td>\$2,000</td> </tr> </tbody> </table>	<b>(C01019)</b> Goldendale School District #404	\$4,000	<b>(C01119)</b> Centerville School District #215	\$2,000	<b>(C01219)</b> Glenwood School District #401	\$2,000	<b>(C01319)</b> Trout Lake School District #R-400	\$2,000
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	<ul style="list-style-type: none"> <li>* 3) Letters and <b>Resolution No. 01319</b> in the matter of reappointing Brad Cameron and Ryan Ayres and appointing Jess Kayser, Jim Beeks and Travis Miller to the Klickitat County Open Space Advisory Committee, and appointing Brooks Heard to serve as an alternate member; And Letters and Certificates of Appreciation to Kelly Kreps, Ron Gunkel and David West for their years of service.</li> <li>* 4) Notice of "Request for Proposals" from qualified entitles to use Klickitat County Historical Preservation Funds of which \$5,000 of the accumulated amount will be made available for award in 2019.</li> <li>* 5) Letters and <b>Resolution No. 01419</b> in the matter of appointing Jason Spadaro and Wayne Vinyard to the Klickitat County Public Economic Development Authority.</li> <li>* 6) <b>Resolution No. 01519</b> in the matter of adopting a revised Prosecuting Attorney's Office Organizational Chart reflecting adding a newly classified, full-time, Investigator position at Grade 71 of the Klickitat County Regular Employees Compensation Plan.</li> <li>* 7) Personnel Authorization to begin the advertising process to fill a full time, new Investigator position at Grade 71, Steps 1-5, depending on qualifications, within the Prosecuting Attorney's Office.</li> <li>* 8) <b>Resolution No. 01619</b> in the matter of adopting a revised Public Health Department's Organizational Chart reflecting the increased Community Health Worker hours from .6 FTE (24 hours per week) to 1.0 FTE (40 hours per week).</li> <li>* 9) Limited Medical Consultant Agreement (<b>C01419</b>) between Dr. Amy Person and Klickitat County (Public Health Department) for the purpose of appointing a Local Health Officer to carry out the powers and duties specified in RCW 70.05.070.</li> <li>* 10) Amendment No. 5 (<b>C01519</b>)(CLH18250) to the 2018-2020 Consolidated Contract between Klickitat County (Public Health Department) and the Department of Health for the purpose of amending statements of work to the following programs: Office of Emergency Preparedness &amp; Response, effective July 1, 2018 and Woman Infant and Children Nutrition Program, effective January 1, 2018 and increasing the funding allocation by \$8,838.00 for a revised maximum consideration of \$628,903.00.</li> <li>* 11) Amendment No. 6 (<b>C01619</b>)(CLH18250) to the 2018-2020 Consolidated Contract between Klickitat County (Public Health Department) and the Department of Health for the purpose of amending statements of work to the following programs: Maternal &amp; Child Health Block Grant, Woman Infant and Children Nutrition Program, effective January 1, 2018 and increasing the funding allocation by \$20,770.00 for a revised maximum consideration of \$649,673.00.</li> <li>* 12) Request from the Sheriff's Department for authorization to purchase a Dell Latitude 7212 and Dell Scanner Module for the Latitude 12 rugged tablet, a total purchase price of \$3,514.99 which includes applicable sales tax.</li> </ul>
	<p><b>Unfinished Business:</b></p>
	<p><b>Approved (M/Sizemore, S/Johnston. Passed unanimously): Resolution No. 01719</b> in the matter of authorizing the Klickitat County Prosecuting Attorney to file a claim with the State of Washington, pursuant to Chapter 4.92 RCW, requesting an appropriation of funds to cover the initial capital and ongoing costs resulting from implementation of SSB 5472. The bill significantly expands the number of ballot drop boxes each county is required to install in its jurisdiction.</p>

<b>Payment Approvals:</b>	
Voucher Certification and Approval	<p>* <b>Approved Warrants (M/Johnston, S/Sizemore. Passed unanimously):</b>            2018 Accounts Payable: (#287128 - 287181) for a total of \$237,869.47 for the date ending January 28, 2019.</p> <p>There were no Payroll warrants requiring approval.</p>
Voucher Certification and Approval	<p>* <b>Approved Warrants (M/Johnston, S/Sizemore. Passed unanimously):</b>            2019 Accounts Payable: (#287055 – 287115); for a net of \$84,143.66.</p> <p>Combined Payroll: (#195669 –195938, County Benefit Warrants #287118 - 287127, Electronic Transfer #844) \$995,315.20.</p> <p>For a combined total of \$1,079,458.86 for the date ending January 29, 2019.</p>
<b>Elected Official Report/Update:</b>	
<p>Prosecuting Attorney's Update</p> <p>Executive Session:            Discuss pending litigation</p>	<p>Prosecuting Attorney David Quesnel noted he had no items of a general nature for discussion and requested to go into Executive Session.</p> <p>At 2:50 PM Chairman Sauter announced that the Board would be convening into Executive Session with Prosecutor Quesnel in accordance with RCW 42.30.110(1)(i) to discuss pending litigation. Chairman Sauter noted that the Executive Session would last five (5) minutes. At 2:55 PM it was announced the Executive Session would be extended five (5) minutes. At 3:00 PM it was announced the Executive Session would be extended five (5) minutes.</p> <p>The Board convened back to Regular Session at 3:05 PM. No action was taken.</p>
<b>Board Pending:</b>	
Issues as determined by the Board of Commissioners	<p>The Board had a discussion concerning County trust lands located in the Glenwood area. Commissioner Sizemore suggested that he would make an appointment to meet with Commissioner of Public Lands Hilary Franz when he is in Olympia later this week.</p> <p>A discussion regarding the differences in how states manage wolves followed. Commissioner Sizemore noted that Idaho has control measures in place but are finding the wolf population unmanageable.</p> <p>The Board discussed protocol for the February 19<sup>th</sup> meeting. Chairman Sauter noted that from the January 22<sup>nd</sup> citizens comment period there is confusion regarding the Charter County process and he explained elected officials' duties and responsibilities.</p> <p>* Board Correspondence noted for the record: Letters to Senator Jim Honeyford and Senator Curtis King in support of Central/Eastern Klickitat Conservation Districts request for the repurposing funds for acquisition of forest and range land in Klickitat County to conserve natural resources under a working lands management structure in the Rock Creek watershed.</p>

Adjournment	<b>Approved (M/Sizemore, S/Johnston. Passed unanimously):</b> There being no further business before the Board, the meeting was adjourned at 3:32 PM.
	* Reference Document on File.  Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 1-29-19.



Approved: **David M. Sauter**  
Chairman of the Board



2-19-19

Date