

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, June 11, 2019**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, June 11, 2019	Chairman David M. Sauter called the meeting to order at 10:00 AM. Commissioners present: Jim Sizemore, David M. Sauter and Rex F. Johnston.
	Workshop Session Agenda
Public Works/Road Department Update Executive Session: Discuss pending and potential litigation	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Prosecuting Attorney David Quesnel, Deputy Prosecuting Attorney Rebecca Sells and Centerville resident Dan Christopher.</p> <p>Public Works Director Gordon Kelsey reviewed Pay Estimate No. 3 for the Sheriff’s Office security upgrades; the consent agenda items; construction program items including the closure of the Wahkiacus Bridge. Director Kelsey stated the repair was made to the guardrail in Glenwood last week and construction crew is working on Old Highway 8.</p> <p>At 10:15 AM Chairman Sauter announced that the Board would be convening into Executive Session with Public Works Director Gordon Kelsey, Prosecutor David Quesnel and Deputy Prosecutor Rebecca Sells in accordance with RCW 42.30.110(1)(i) for a pending and potential litigation update. Chairman Sauter noted that the Executive Session would be for five (5) minutes.</p> <p>The Board reconvened back to Regular Session at 10:20 AM. No action was taken.</p> <p>Director Kelsey reported the east end maintenance crews are working on the fairgrounds safe drop off entrance and a turn-around on Harris Road; west end crews are preparing the reconstructed portion of Schilling Road for the bituminous surface treatment.</p> <p>Director Kelsey reviewed a meeting he had with the new County Services Building architects last week; meeting with the City of Goldendale about parking; the funding workshop with Treasurer Greg Gallagher; the public open house June 27th at 6 PM and the temporary moves during construction.</p> <p>A brief discussion was held regarding the Dallesport Treatment Plant project and the additional funding requirements.</p>
Sheriff Department Update	10:30 AM - Elected Official Report/Update

	<p>Attendance: Sheriff Bob Songer, Chief Jail Deputy Carmen Knopes, Chief Civil Deputy Mike Kallio, Prosecuting Attorney David Quesnel, Deputy Prosecuting Attorney Rebecca Sells and Centerville resident Dan Christopher.</p> <p>Sheriff Bob Songer reported on call volumes and civil papers served from January 1st to June 10th; posse members volunteer activities and the participation of the Sheriff's Office at White Salmon's Spring Fest and Alder Creek Pioneer Rodeo.</p> <p>Sheriff Songer reviewed a criminal case that was resolved and two subjects were taken into custody; the number of cougar sightings in the populated areas within Klickitat County, as well as the number of various livestock and domestic animal kills. Sheriff Songer stated he has met with Captain Jeff Wickersham and his Sergeant of the Washington State Department of Fish and Wildlife and will begin enforcing RCW 77.15.245(2a).</p> <p>A brief review of jail staff; control board operations and the inmate population was provided by Chief Jail Deputy Carmen Knopes. A brief discussion followed regarding walk-through metal detectors.</p>
	<p>Call to Order/Roll Call:</p>
<p>Regular Meeting for Tuesday, June 11, 2019</p>	<p>Chairman David M. Sauter reconvened the meeting at 1:00 PM. Commissioners present: Jim Sizemore, Rex F. Johnston and David M. Sauter.</p>
	<p>Agenda:</p>
<p>Business Agenda</p>	<p>Approved (M/Sizemore, S/Johnston. Passed unanimously): the Business Agenda with one add-on under New Business.</p>
	<p>Approval of Commissioner Meeting Minutes</p>
<p>Approval of Meeting Minutes</p>	<p>* Approved (M/Johnston, S/Sizemore. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for May 28, 2019 as presented.</p>
	<p>Citizen Comment:</p>
<p>Comments will be limited to Seven (7) minutes per individual</p>	<p>American Legion Goldendale Post #116 member John Kusky was present to answer any questions regarding the annual American Legion Post #116 Flag Burning ceremony to be held this Friday, Flag Day, June 14th on the Court House lawn.</p>
	<p>Elected Official Report/Update:</p>
<p>Assessor Department Update</p>	<p>Attendance: Assessor Crista Schroder, Sheriff Bob Songer, Chief Jail Deputy Carmen Knopes, Chief Civil Deputy Mike Kallio, Centerville resident Dan Christopher and one (1) member of the public.</p> <p>A discussion was held regarding the assessment of condos in Klickitat County; the current upgrade to appraisal software taking place to stay current with the taxation software.</p>

	<p>Assessor Schroder provided an Open Space Advisory Committee update.</p> <p>Chairman Sauter offered additional resources and support if needed for the Assessor's Office during the ongoing boundary line jurisdiction litigation.</p>
	<p>Payment Approvals:</p>
<p>Voucher Certification and Approval</p>	<p>* Approved Warrants (M/Johnston, S/Sizemore. Passed unanimously):</p> <p>Accounts Payable: (#290367 – 290464) \$148,949.46.</p> <p>Combined Payroll: (#198734 –199018, County Benefit Warrants #290466 - 290475, Electronic Transfer #857) \$1,043,676.28.</p> <p>For a combined total of \$1,192,625.74 for the date ending June 10, 2019.</p>
	<p>Consent Agenda:</p>
	<p>* Approved (M/Johnston, S/Sizemore. Passed unanimously): the Consent Agenda.</p> <p>* 1) Letter and Resolution No. 07919 in the matter of reappointing Bob Moco to the Klickitat County Board of Equalization. The appointment shall be to an additional three (3) year term, expiring July 1, 2019.</p> <p>* 2) Resolution No. 08019 in the matter of reinstating one (1) 2005 Ford Crown Victoria Police Interceptor, VIN# 2FAHP71W75X147893, and License # 95063C to active status to be assigned back to the Sheriff's Office until a replacement vehicle is delivered.</p> <p>And</p> <p>Resolution No. 08119 in the matter of declaring one (1) 2011 Ford Crown Victoria Police Interceptor, VIN # 2FABP7BV5BX182763, License # 99280C as declared surplus to be removed from the Sheriff's Office inventory to be disposed of through public sale or auction.</p> <p>* 3) Cumulative Reserve Fund #125 project list change which reflects the County's commitment to purchase 6.18 acres in White Salmon, which a portion of will be leased to Columbia Cascade Housing Corporation to construct and operate an Assisted Living Facility; BARs 125.594.59.6100/CR-1-19-14033-6100; The project list change increases the 2019 Cumulative Reserve Fund #125 budget by \$660,000 (\$2,738,706 to \$3,398,706), and will require a supplemental budget which is scheduled for September 17, 2019.</p> <p>* 4) Scheduling a public meeting to be held Tuesday, June 18, 2019 at 1:30 PM to consider approval of a 4-lot short plat (SPL 2018-21), in the Trout Lake vicinity; Applicant: Ron & Diane Davis.</p> <p>* 5) Purchase Authorization from the Auditor's Office to purchase four (4) Windows 10 compliant desktop scanners to be used in the Elections Department.</p> <p>* 6) Work for hire agreement (C08919) between Dean J. Cameron and Klickitat County (Assessor's Office) for the purpose of providing training and consulting services to improve the quality of annual assessments; services shall not exceed \$6000.00; the term of this contract is January 2, 2019, to December 31, 2019.</p>

	<ul style="list-style-type: none"> * 7) Purchase Authorization from the Solid Waste Department to purchase a desktop computer to be used by the Recycling Coordinator. * 8) Memorandum of Understanding (C09019) between Klickitat County (Public Works Department) and Council 2, Washington State Council of County and City Employees, AFSCME, 1533DC, AFL-CIO representing Klickitat County Road/Survey Crew & Facilities/Grounds Technicians & Specialists seeking approval of a one-time tool allowance of \$800 to replace a mechanics stolen tools. * 9) Administrative Offer Summaries for County Right-of-Way along parcels 04-13-1054-0001/00, 04-13-0100-0023/00, 04-13-0100-0002/00 and 04-13-0153-0001/00 for the purpose of improving the intersection of Wahkiacus Heights Road and Mill Road. * 10) Resolution No. 08219 in the matter of setting a public hearing to be held July 2, 2019, at 1:30 PM to hear public testimony from interested persons who wish to speak for or against the vacation of portions of Lakeside Road; Tunnel Road; Courtney Road and Bristol Road. * 11) Resolution No. 08319 in the matter of revising the Sheriff's Office Organizational Chart to update job descriptions, change positions in the jail division and create corporal positions, effective June 1, 2019.
Pay Estimate	<ul style="list-style-type: none"> * Approved (M/Sizemore, S/Johnston. Passed unanimously): final pay estimate No. 3 to HWH Construction in the amount of \$15,604.85 which includes retainage in the amount of \$780.24, for a total payment of \$14,824.61 for the Sheriff's Office General Carpentry & Finish Work.
Miscellaneous Reports/Comments:	
<p>Washington Department of Ecology and Solid Waste Department's Discussion regarding post-closure activities at Horse Thief Landfill.</p>	<p>Attendance: Solid Waste Director Ruby Irving, Public Health Environmental Health Manager David Kavanagh, Central/Eastern Regional Offices Solid Waste Hydrogeologist Patricia Shanley, Central Regional Office Air Quality Environmental Engineer Lynnette Haller, (via teleconference: Central Regional Office Solid Waste Section Manager James Rivard, Central/Eastern Regional Offices Solid Waste Engineer John Cleary), Information Technology & Budget Director Glen Chipman and Centerville resident Dan Christopher.</p> <p>Solid Waste Director Ruby Irving reviewed the procedures, policies and guidelines Klickitat County has been following to ensure a closure outcome for the Horse Thief Landfill.</p> <p>Central/Eastern Regional Offices Solid Waste Hydrogeologist Patricia Shanley reported on past landfill operation regulations; past and present post-closure regulations and the decommissioning process of the wells on the property.</p> <p>Central Regional Office Air Quality Environmental Engineer Lynnette Haller reviewed air quality registration program changes.</p> <p>Public Health Environmental Health Manager David Kavanagh stated post-closure water and air testing was conducted and submitted according to post-closure procedures at the time of the Horse Thief Landfill decommissioning.</p>

	<p>The Board expressed they would like to continue this discussion at a later time.</p>
	<p>Department Update/Report:</p>
<p>Public Health Department Update</p>	<p>Attendance: Public Health Director Carla Bacon, Public Health Environmental Health Manager David Kavanagh, Solid Waste Director Ruby Irving, Information Technology & Budget Director Glen Chipman and Centerville resident Dan Christopher.</p> <p>Public Health Director Carla Bacon reviewed department audit reporting requirements; utilizing the LEAN process for invoicing grants and contracts; a staff update which included Public Health’s summer intern selection, Elizabeth Hawkins.</p> <p>Director Bacon requested and received verbal approval to proceed with the advertisement process for a Clinical Nursing Manager position, noting the changes in the job descriptions requirements open the position up to potentially more nursing candidates as well as Master of Public Health candidates with experience in key clinical areas.</p> <p>Director Bacon reported House Bill 1638 – Immunization bill removed personal/philosophical exemptions from the Measles, Mumps, Rubella vaccine; with the new vaccination requirements, Public Health staff have been busy working with schools to ensure records are checked for compliance and to analyze how much additional vaccine will be needed in the fall.</p> <p>A brief discussion was held regarding Criminal Justice Treatment contract dollars from the Health Care Authority.</p>
	<p>Planning Director Mo-chi Lindblad discussed the Gorge Commission is holding a public hearing this morning on an appeal filed by applicants Charles and Valerie Fowler of a Director’s Decision approving their application to construct a single-family dwelling, in the Gorge Scenic Area.</p> <p>Followed by Director Lindblad’s recommendation to renew the State funded Columbia River Gorge Commission Land Use Planner position, but recommended the Board oversee the administration of the grant. Chairman Sauter stated he will be meeting with the Columbia Gorge Commission and will negotiate the renewal contract.</p>
	<p>New Business:</p>
	<p>Approved (M/Sizemore, S/Johnston. Passed unanimously): Scheduling a public meeting to be held Tuesday, June 18, 2019, at 1:30 PM to consider final approval of Binding Site Plan BSP2018-03. The proposal is to develop a non-traditional mobile home park to accommodate the placement of 40 “tiny cabin RVs” on the unimproved portion at the existing Mount Adams Lodge at Flying L Ranch; Applicant: Getaway WA, LLC.</p>

	Board Pending:
Issues as determined by the Board of Commissioners	The Board discussed various issues which included: <ul style="list-style-type: none">• Agenda items for the joint meeting with Representatives Corry and Mosbrucker to discuss issues that are impacting Skamania and Klickitat Counties.• Commissioner Sizemore discussed cougar tracking procedures and changes allowed in the use of dogs.
Adjournment	Approved (M/Sizemore, S/Johnston. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 4:21 PM.
	* Reference Document on File Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 6-11-19.



Approved: **David M. Sauter**
Chairman of the Board



June 25, 2019
Date