



## BOARD OF COUNTY COMMISSIONERS

Klickitat County Courthouse  
205 S. Columbus Avenue, Room #101  
Goldendale, Washington  
Tuesday  
October 27, 2020

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### MORNING WORKSHOP SESSION AGENDA

**10:00 AM Department Update/Report:**

Public Works Director/County Engineer Gordon Kelsey: Public Works/Road Department Update.

**10:30 AM Elected Official Report/Update:**

Sheriff Bob Songer: Department Update.

**11:00 AM Department Update/Report:**

Public Health Director Erinn Quinn: Department Update.

**11:30 AM Noon Luncheon:**

### REGULAR BUSINESS MEETING AGENDA

**I. (1:00): Call to Order/Roll Call:**

**II. Approval of Business Agenda:** as presented.

**III. Approval of Commissioner Meeting Minutes:**

Approval of Commissioner Meeting minutes as may be presented.

**IV. Citizen Comments:** *Comments Will Be Limited To Seven (7) Minutes Per Individual.*

Zoom meeting is being provided for citizen comment: To join the Zoom meeting: type in <https://us02web.zoom.us/j/586587651> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651.

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

**V. (1:30): Public Hearings/Public Meetings/Bid Openings:**

No Schedule

**VI. (1:30): New Business:**

*(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last minute revisions which may include additions, deletions and/or changes.*

Request for a fee waiver of \$500 for the Application for Alteration or Vacation of a Short Plat from Claire Howe.

**VII. (1:40): Unfinished Business:**

No Schedule

**VIII. (1:40): Miscellaneous Reports/Comments:**

Columbia River Gorge Commission Executive Director Krystyna Wolniakowski and Klickitat County appointed Commissioner Sondra Clark quarterly update.

**IX. (2:10): Consent Agenda:**

- 1) A Grant Agreement between Center for Tech and Civic Life and Klickitat County (Auditor's Office) for the purpose of the Center for Tech and Civic Life, a nonprofit organization tax-exempt under Internal Revenue Code, section 501©(3), has decided to award a grant to support the work of Klickitat County. The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration on Klickitat County in 2020. The amount of the grant is \$11,000.50, the period of performance is June 15, 2020, through December 31, 2020.
- 2) Personnel Authorization to begin the advertising process to fill a Clerical Administrative Assistant I, II, or III, Grades 34, 35, or 36, steps 1 to 3, depending on qualifications, within the Assessor's Office.
- 3) Personnel Authorization to begin the advertising process to fill a Casual Communications Officer, Union Grade, steps 1 to 4, depending on qualifications, within the Department of Emergency Management.
- 4) Request for Proposals from the Information and Technology Department to solicit proposals for a Wide Area Network for Klickitat County's Goldendale and White Salmon Offices. The successful proposer will be invited to work with the IT Division to develop a final proposal and contract that will be presented to the Board for final review and approval. The deadline for submittal is November 24, 2020, at noon (12 PM), addressed to Jeff Roe, Klickitat County IT Manager, 228 West Main Street, MS-CH-05, Goldendale, WA 98620.
- 5) Letters and Resolution in the matter of appointing members to the Klickitat County Lodging Tax Advisory Committee to serve one (1) year terms, expiring May 31, 2021.
- 6) COVID-19 Funding Assistance Agreement between Klickitat County (Economic Development Department) and the Antiques and Oddities to provide up to \$5,000 of Working Washington Small Business Emergency Grant funds to be used to provide emergency funding due to the COVID-19 situation and associated economic emergency, effective March 1, 2020, and ending October 31, 2020.
- 7) Final Acceptance and Release of the project document, certifying that all contract requirements have been met by Mission Construction, Inc. for the Concrete Cement Curb & Gutter on Oak St., County Road #16480, in Husum, WA. Final Contract amount \$11,969.77.
- 8) Contract Amendment No. 2 between Klickitat County (Senior Services Department) and Area Agency on Aging & Disabilities of Southwest Washington (AAADSW) for the purpose of increasing the allocation by \$69,434.00; providing COVID-19 Response (Senior Nutrition Services and Transportation); for a total of \$200,013.00.

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**X. (2:12): Payment Approvals/Progress Payments/Change Orders:**

Accounts Payable/Payroll Benefit Warrants  
Road Project Payment Estimates/Change Orders

**XI. (2:15): Consolidated Public Hearing:**

Public Hearing: Review and receive comments on an appeal filed by James Corcoran, to SEPA Threshold Determination SEP2020-22 and an underlying Short Plat, SPL2020-13 to divide approximately 1 acre into two lots. The proposed short plat is located in Lot 1 Hood Creek 1 SUB2008-01 NWNW; Section 31, T4N, R11E, W.M. Klickitat County, WA (Husum vicinity) on Tax parcel 04-11-3108-0101/00. Applicants: Nate & Janice Bell.

**XII. (2:45): Department Update/Report:**

Senior Services Director Sharon Carter: Department Update.

**XIII. (3:15): Miscellaneous Reports/Comments:** Review and discussion regarding *requests for proposals* received for Public Defense Services for the 2021-2022 contract period some of which may qualify for “*executive session*” all in accordance with RCW 42.30.110(1)(d) to review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs.

**XIV. (3:20): Elected Official Report/Update:**

Treasurer Greg Gallagher: Financial update and office report.

**(3:30):** Prosecuting Attorney David Quesnel: Pending issues update some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i). Issues of a general” nature will be discussed in open session.

**XV. (3:40): Board Pending:**

Issues as determined by the Board of Commissioners.

**XVI. (3:45): Department Report/Update:** Human Resource and Administrative Services Director Robb Van Cleave: Union negotiations update some of which may qualify for “*closed session*” in accordance with RCW 42.30.140(4).

**XVII. Motion to adjourn the regular meeting to 11:00 AM on Thursday, October 29, 2020, for scheduled workshops.**

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
EXTENSION/CONTINUATION  
AND/OR  
WORKSHOP SESSIONS**

**October 29, 2020**

**Budget Workshops**

**11:00/12:00 Department Update/Report:**

Emergency Management Director Jeff King: Department Update.

**12:00 Noon Lunch**

**1:00/5:00 Human Resource and Administrative Services Director Robb Van Cleave and Fiscal Support Glen Chipman: Department 2020 Budget workshops.**

1:00-1:05	5	Civil Service Commission/Melanie Osbourne
1:05-1:35	3	Auditor; Auditor's Non-Departmental; Veterans Relief; Election Reserve; Auditor's Operations and Maintenance/Brenda Sorensen
1:35-2:05	2	Assessor/Crista Schroder
2:05-2:25	1, 14	Adult Probation; Juvenile/Larry Barker
2:25-2:55	20	Senior Services; Senior Services Vehicle Replacement/Sharon Carter
2:55-5:00	19	Public Works: Road; Equipment Rental & Revolving (E.R.&R.); Geographic Information System (GIS); Dallesport Wastewater Treatment Facility;/Gordy Kelsey

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