



## **BOARD OF COUNTY COMMISSIONERS**

**Klickitat County Courthouse  
205 S. Columbus Avenue, Room #101  
Goldendale, Washington  
Tuesday  
October 22, 2019**

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### **MORNING WORKSHOP SESSION AGENDA**

**9:30 AM Department Update/Report:**

Public Works Director/County Engineer Gordon Kelsey: Public Works/Road Department Update.

**10:00 AM Department Update/Report:**

Emergency Management Director Jeff King: Department Update.

**11:00 AM Miscellaneous Reports/Comments:**

Klickitat Public Utility District No. 1 Board of Commissioners and General Manager Jim Smith: Joint Meeting and Quarterly Project Update.

**11:30 AM Noon Luncheon:**

### **REGULAR BUSINESS MEETING AGENDA**

**I. (1:00): Call to Order/Roll Call:**

**II. Approval of Business Agenda:** as presented.

**III. Approval of Commissioner Meeting Minutes:**

Approval of Commissioner Meeting minutes as may be presented.

**IV. Citizen Comments:**

*Comments Will Be Limited To Seven (7) Minutes Per Individual.*

**V. (1:30): Public Hearings/Public Meetings/Bid Openings:**

Public Meeting: to consider approval of a boundary line adjustment, BLA2019-06 located in the White Salmon vicinity on Parcel No.'s 03-10-2406-4201/00 and 03-10-2454-0003/00; Applicant: Judith Harvey.

Public Meeting: to consider approval of a boundary line adjustment, BLA2019-12 located in the Goldendale vicinity on Parcel No.'s 04-18-3113-0601/00 and 04-

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18-3100-0004/00; Applicants: David & Judy Hooper and Reggie & Carolyn Bartkowski.

**VI. (1:45): Miscellaneous Reports/Comments:**

No Schedule

**VII. (1:45): Department Update/Report:**

Human Resource Director Randi Post: Department update some of which may qualify for “*executive session*” all in accordance with RCW 42.30.110(1)(g) to review the performance, discipline and/or qualifications of a public employee and/or “*closed session*” in accordance with RCW 42.30.140(4) to discuss collective bargaining negotiations and/or grievance/mediation with regard to collective bargaining. Issues of a “general” nature will be discussed in open session.

(2:15): Building Inspection and Code Compliance Director Lynn Ward: Department Update.

**VIII. (2:30): Consent Agenda:**

- 1) Amendment to Interlocal Agreement (C05717) between Klickitat County and Underwood Conservation District (UCD) for funding assistance for necessary repairs to the Hell Roaring Irrigation System that provides water to the Glenwood Valley and the Wildlife Refuge. The County will reimburse UCD for costs associated with construction, review and administration of the required repairs on the Bacon Creek Flume, Cougar Creek and Yorks Flume associated with flood damage during 2019 extreme weather/precipitation events. The cost of the reimbursement shall not exceed \$45,000 for all costs associated with the repairs as well as \$1,800 for UCD costs in administering this funding. The \$1,800 in administration fees are included in the aggregate maximum of \$45,000 for the entire project. In all other respects the Agreement, to which this is an amendment thereto, shall remain in full force and effect.
- 2) Memorandums from the Planning Department scheduling public meetings to be held Tuesday, October 29, 2019, at 1:30 PM as follows:
  - Public Meeting: To consider approval of a 2-lot boundary line adjustment, BLA 2018-04, parcel numbers 02-13-1631-0003/00 and 02-13-1660-0116/00 in the Murdock vicinity. Applicants: John Sauter & Cynthia Sweet.
  - Public Meeting: To consider approval of a 2-lot boundary line adjustment, BLA 2019-07, parcel numbers 04-16-1907-3404/00 and 04-16-1907-0302/00 in the Goldendale vicinity. Applicants: Don and Wendy Hodges.
  - Public Meeting: To consider approval of a short plat SPL 2018-09, parcel numbers 04-16-3008-2803/00 and 04-16-3008-2804/00 in the Goldendale vicinity. Applicants Jack and Gail Garcia, (Ty Ross).
  - Public Meeting: To consider approval of a short plat, SPL 2018-10, parcel number 05-23-2751-0001/00 in the Alderdale vicinity. Applicants: Helen and Mickey Blankenship.

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- 3) Resolution in the matter of reinstating one (1) 2004 Ford Taurus Wagon VIN No. 1FAFP582X4A203296 that did not sell but can continue to be used by the Senior Services Department to benefit the citizens of Klickitat County.
- 4) Intergovernmental Agreement between Klickitat County (Natural Resource/Economic Development Department) and the City of White Salmon for development of a Buildable Lands Inventory, Housing Needs and Economic Opportunity Analysis. The total budget for this project is \$136, 268; the City of White Salmon will reimburse the County up to \$42, 802 to cover the cost of the City-focused tasks of the project. The intergovernmental agreement's period of performance is October 1, 2019, through June 30, 2020.
- 5) Service Agreement between Klickitat County (Natural Resource/Economic Development Department) and FCS Group to conduct a Buildable Lands Inventory, Housing Needs Analysis and Economic Opportunity Analysis as identified in the Economic Development Strategic Plan developed by Klickitat County Public Economic Development Authority and adopted by Klickitat County. The proposed agreement has a budget of \$136,265; \$42,802 will be paid/reimbursed by the city of White Salmon under a proposed intergovernmental agreement. The period of performance is October 1, 2019, through June 30, 2020.
- 6) Interlocal Agreement between Klickitat County (Natural Resource/Economic Development Department) and Klickitat Valley Health (KVH) to provide financial assistance to KVH to address modernization and Infrastructure Improvements. Klickitat County Public Economic Development Authority approved the \$75,000 request to use 09 Rural Counties funds and will be matched by \$15,000 from KVH. The period of performance is the date of the signature through December 31, 2020, unless this agreement is terminated or amended.
- 7) Interlocal Agreement between Klickitat County (Natural Resource/Economic Development Department) and Rural Fire District 7, to provide \$15,000 in funding for the replacement of the obsolete Lifepak 12; Rural 7 will provide \$5,000 in funding towards the purchase of a Lifepak 15; Klickitat County Public Economic Development Authority approved the request to use Community Development funds for this purpose.
- 8) A contract between Klickitat County (Senior Services Department) and the Area Agency on Aging and Disabilities of Southwest Washington (AAADSW) to provide Medicaid Alternative Care (MAC) and Tailored Supports of Older Adults (TSOA) Program Services. The maximum amount payable to the Contractor for the satisfactory delivery of services is \$59,300. The Period of the contract is January 1, 2020, through December 31, 2020.
- 9) A contract between Klickitat County (Senior Services Department) and the Area Agency on Aging and Disabilities of Southwest Washington to provide Senior Transportation Services which are designed to transport eligible persons to and from social services, medical and health care services, meal programs, senior centers, essential shopping, and recreational activities. For clients who are covered by Medicaid and who need transportation for medical reasons, the Medical Transportation Brokerage should be used. Reimbursement for services is funded by Medicaid (OAA, TIIIB and SCSA), effective January 1, 2020, through December 31, 2020.

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- 10) Gorge Commuter Annual Pass Fare Program contract between Klickitat County (Senior Services) and Mid-Columbia Economic Development District, Columbia Area Transit and Insitu for the purpose of an employer-sponsored pass for employees to have passes to ride the new fixed-route service. The contract period of performance October 1, 2019, through December 31, 2019.
- 11) The alternative work schedule for the following individuals:
  - Design Engineer Assistant (Nathen Erickson) within the Public Works Department allowing an alternative work schedule to provide better coverage of engineering services by working four-10 hour days per week, Monday through Thursday, 6:00 AM to 5:00 PM.
  - Civil Engineer (Seth Scarola) within the Public Works Department allowing an alternative work schedule to provide better coverage of engineering services by working four-10 hour days per week, Monday through Thursday, 6:00 AM to 5:00 PM.
  - Director (Gordon Kelsey) within the Public Works Department allowing an alternative work schedule to coordinate with staff by working four- 9 hour days, Monday through Thursday, 7:00 AM to 4:30 PM and one- 4 hour day on Friday, 7:00 AM to 11 AM.
  - Deputy Prosecuting Attorney Rebecca Cranston within the Prosecuting Attorney's Office allowing an alternative work schedule to condense workdays during the week to accommodate for lack of childcare by working week one: 8.25 hours on Monday, Thursday and Friday, 7:30 AM to 3:45 PM; 7 hours on Tuesday and Wednesday, 8:00 AM to 3 PM. Week two: Monday through Thursday, 7:30 AM to 4:30 PM.
- 12) Resolution in the matter of setting a public hearing on November 12, 2019, at 1:30 PM to amend the Klickitat County Code, Title 15 and to adopt a revised Title 15 to move the fee schedule out of title 15.
- 13) Resolution in the matter of setting a public hearing on November 12, 2019, at 1:30 PM to amend the Klickitat County Code, Title 16 and to adopt a revised Title 16 to move the fee schedule out of title 16.
- 14) Resolution in the matter of closing Fund #143, Windfarm Sales Tax Exemptions and the balance of the fund be transferred to Fund #626, Windfarm Sales Tax Exemptions Trust.
- 15) Personnel Authorization to begin the advertising process to fill a vacant IT Systems Administrator position at Grade 43 steps 1-10, Depending on Qualifications within the Information Technology and Budget Department.
- 16) Personnel Authorization to begin the internal advertising process to fill a vacant Assistant Engineer Technician position at Union Grade step 1 within the Public Works Department.
- 17) Resolution in the matter of Designation of County Crisis Responders to perform mental health investigations, initial detentions, and other duties and responsibilities in accordance with RCW 71.05 and other applicable RCW's and WAC's as they now exist or are modified in the future. The Board of County Commissioners hereby appoints Julianna Estall to the list effective September 26, 2019, and removes Angela Brackhahn, Mona Morgan, Debbie Miller and Jeri Ichikama from County Designated Crisis Responders, effective October 22, 2019.

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- 18) Small Works Contract between Columbia River Contractors Inc. and Klickitat County (Public Works Department) for the Spring Creek Slide Repair – Guardrail Project, CRP 355, as bid in the amount of \$22,769.12; and authorize the Public Works Director to execute any change orders for this project due to unforeseen conditions up to 10% of the contract (\$2,276.91 plus tax) for an aggregate of \$25,046.03.
- 19) Fairgrounds Licensing Agreement between Klickitat County (Public Works Department) and the Friends of the Fair for use of the fairgrounds October 27, 2019, February 15, 2020 and March 14, 2020, which includes a waiver of the fees (\$450.00); for the purpose of holding a series of 4-D Barrel Races.
- 20) Fairgrounds Licensing Agreement between Klickitat County (Public Works Department) and the Friends of the Fair for use of the fairgrounds February 29, 2020, and March 28, 2020, which includes a waiver of the fees (\$300.00); for the purpose of holding two horse shows.
- 21) Notice of Public Hearings to be held on Tuesday, November 5, 2019 at 1:30 PM and 6:00 PM in the Commissioner’s Chambers in Goldendale and Wednesday, November 6, 2019, at 6:00 PM in Room 112 of the Pioneer Center in White Salmon, to consider proposed amendments/extension to the Klickitat County Six-Year Transportation Improvement Program for 2020-2025.
- 22) Public Works request for authorization to purchase one (1) V10 Henkle Severe Duty Fixed position Plow to be used on an excavator or rubber-tired backhoe and the Bickleton Shop; at the price of \$12,751.65 including tax, but excluding freight.
- 23) Grant Program Agreement (E20-120) between to Klickitat County (Department of Emergency Management) and the Washington State Military Department for the purpose of providing U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) Federal Award funds to states to assist state, local, territorial and tribal governments in preparing for all hazards through sustainment and enhancement of programs described in the work plan. The grant agreement amount is \$18,000 and the period of performance begins on June 1, 2019, and ends on August 31, 2020. (See Contact for specifics)
- 24) Amendements to Contract 15 HMGP, Hazzard Mitigation Performance Grant to correct State clerical error changing the contract amount from \$41,211.80 to \$41,211.00 and Amendements to Contract D16-022A extending the period of performance of the grant to November 3, 2020 and for D16-023A to December 13, 2020.

**IX. (2:35): Unfinished Business:**

No Schedule

**X. (2:35): New Business:**

No Schedule

**XI. (2:35): Payment Approvals/Progress Payments/Change Orders:**

Accounts Payable/Payroll Benefit Warrants  
Road Project Payment Estimates/Change Orders

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**XII. (2:40): Elected Official Report/Update:**

Prosecuting Attorney David Quesnel: Pending issues update some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i). Issues of a general” nature will be discussed in open session.

**XIII. (2:50): Board Pending:**

**Issues as determined by the Board of Commissioners**

**XIV. Motion to adjourn the regular meeting to 1:00 PM on Thursday, October 24, 2019 for scheduled workshops.**

# **BOARD OF COMMISSIONERS**

## **REGULAR MEETING EXTENSION/CONTINUATION AND/OR WORKSHOP SESSIONS**

**October 24, 2019**

1:00/5:00

Information Technology & Budget Director Glen Chipman:  
Department 2019 Budget workshops.