



BOARD OF COUNTY COMMISSIONERS

Klickitat County Courthouse
205 S. Columbus Avenue, Room #101
Goldendale, Washington
Tuesday
September 22, 2020

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MORNING WORKSHOP SESSION AGENDA

10:00 AM Department Update/Report:

Public Works Director/County Engineer Gordon Kelsey: Public Works/Road Department Update.

10:30 AM Department Update/Report:

Economic Development/Natural Resource Director Dave McClure: Department Update.

11:30 AM Noon Luncheon:

REGULAR BUSINESS MEETING AGENDA

I. (1:00): Call to Order/Roll Call:

II. Approval of Business Agenda: as presented.

III. Approval of Commissioner Meeting Minutes:

Approval of Commissioner Meeting minutes as may be presented.

IV. Citizen Comments:

Comments Will Be Limited To Seven (7) Minutes Per Individual.

Zoom meeting is being provided for citizen comment: To join the Zoom meeting: type in <https://us02web.zoom.us/j/586587651> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651.

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

V. (1:30): Public Hearings/Public Meetings/Bid Openings:

No Schedule

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VI. (1:30): Unfinished Business:

No Schedule

VII. (1:30): Department Update:

Public Health Director Erinn Quinn: Department Update.

VIII. (2:00): Miscellaneous Reports/Comments:

State Auditor's Exit Conference.

IX. (2:20): Consent Agenda:

- 1) Personnel Authorization to begin the advertising process to fill a Legal Administrative Assistant I or II, Grade 35 or 36, step 1 to 3, depending on qualification, within the Clerk's Office.
- 2) Settlement Agreement between Lauren and Eric Boudreaux and Klickitat County (Public Works Department) for right-of-way along Courtney Road.
- 3) Resolution in the matter of awarding the contract to Justice Systems Corporation the contract to upgrade the Jail Control System at the cost of \$326,673.80 including sales tax.
- 4) Small Works Contract between Master Craft Coatings and Klickitat County (Public Works Department) for the Klickitat County Sheriff's Storage Painting Project. In the amount of \$2,972.46 and authorize the Public Works Director to execute any change orders for this project due to unforeseen conditions up to 10% of the contract (\$297.25) for an aggregate of \$3,269.71, including tax.
- 5) Small Works Contract between Jose's Drywall and Klickitat County (Public Works Department) for the Klickitat County Sheriff's Storage Drywall Finishing Project. In the amount of \$3,852.00 and authorize the Public Works Director to execute any change orders for this project due to unforeseen conditions up to 10% of the contract (\$385.20) for an aggregate of \$4,237.20, including tax.
- 6) Resolution in the matter of revising the Public Health Department's Organizational Chart to reflect a change in the line of supervision. The Accounting Administrative Assistant III positions will be moved directly under the supervision of the Public Health Director.
- 7) Amendment No. 1 to the Limited Medical Consultant Agreement between Dr. Amy Person and Klickitat County (Public Health Department) for the purpose of increasing the compensation amount. Under this agreement, a minimum monthly compensation will be paid in the amount of \$1700 and \$100 per hour in addition to minimum monthly compensation when the hours in any given month exceed fourteen. The maximum consideration under this contract shall not exceed \$25,000 in any 12 month period. This agreement shall be effective January 1, 2020, and will continue until termination by either party.
- 8) Vital Records Service Agreement between LexisNexis and Klickitat County (Public Health Department) for the purpose of decreasing the overall overhead of running a vital records program in the county, the cost of this service is direct to the customer. Commencing on October 01, 2020.

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- 9) A purchase request from the Public Health Department for an additional laptop to increase flexibility in the COVID response for all of the Department Managers who may have to work from home at the cost of \$3,223.00; a Microsoft Office Standard 2019 Licenses at the cost of \$284.63 and a Windows 10 Enterprise upgrade license at a cost of \$93.41. Totaling \$3,601.04.
- 10) Washington State Covid-19 Outbreak Emergency Housing Grant Amendment A between Klickitat County (Public Health Department) and the Washington State Department of Commerce, Housing Assistance Unit for the purpose of extending the end date for emergency housing necessary to respond to the Covid-19 outbreak, amendment start date October 1, 2020, and ending December 31, 2020.
- 11) Interagency Agreement IAA21483 between Washington State Administrative Office of the Courts and Klickitat County (Juvenile Department) for the support of CASA programs to increase the number of children served by court-appointed special advocates (CASAs) in dependency matters or to reduce the average caseload of volunteers to recommended CASA standards.
- 12) Resolution in the matter of extending the County ban on outdoor burning within the unincorporated areas of Klickitat County as requested by Klickitat County Fire District #2, #9 and #10. The requested County Burn Ban will be extended through October 31, 2020, for Klickitat County Burn Ban Zone One.
- 13) Resolution in the matter of extending the County ban on outdoor burning within the unincorporated areas of Klickitat County as requested by Klickitat County Fire District #4, #5, #6, #7, #11, #12, #14 and #15. The requested County Burn Ban will be extended through October 15, 2020, for Klickitat County Burn Ban Zone Two.
- 14) Resolution in the matter of extending the County ban on outdoor burning within the unincorporated areas of Klickitat County as requested by Klickitat County Fire District #1, #3, #8 and #13. The requested County Burn Ban will be extended through October 15, 2020, for Klickitat County Burn Ban Zone Three.

X. (2:25): Payment Approvals/Progress Payments/Change Orders:

Accounts Payable/Payroll Benefit Warrants
Road Project Payment Estimates/Change Orders

XI. (2:30): New Business:

No Schedule

XII. (2:30): Elected Official Report/Update:

Sheriff Bob Songer: Department Update.

(3:00) Prosecuting Attorney David Quesnel: Pending issues update some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i). Issues of a general” nature will be discussed in open session.

XIII. (2:35): Board Pending:

Issues as determined by the Board of Commissioners

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XIV. Motion to adjourn the regular meeting to Thursday, September 24, 2020 at 10:30 AM for scheduled workshops.

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BOARD OF COMMISSIONERS

REGULAR MEETING

EXTENSION/CONTINUATION

AND/OR

WORKSHOP SESSIONS

September 24, 2020

10:30 AM Discussion regarding solar projects and review of the decommissioning plan.

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