



BOARD OF COUNTY COMMISSIONERS

Klickitat County Courthouse
205 S. Columbus Avenue, Room #101
Goldendale, Washington
Tuesday
September 08, 2020

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MORNING WORKSHOP SESSION AGENDA

10:00 AM Department Update/Report:

Public Works Director/County Engineer Gordon Kelsey: Public Works/Road Department Update.

10:30 AM Department Update/Report:

Human Resource and Administrative Services Director Robb Van Cleave: Fiscal update.

11:00 AM Department Update/Report:

Public Health Director Erinn Quinn: Department update and discussion regarding malpractice insurance for nurse staff.

11:30 AM Noon Luncheon:

REGULAR BUSINESS MEETING AGENDA

I. (1:00): Call to Order/Roll Call:

II. Approval of Business Agenda: as presented.

III. Approval of Commissioner Meeting Minutes:

Approval of Commissioner Meeting minutes as may be presented.

IV. Citizen Comments: *Comments Will Be Limited To Seven (7) Minutes Per Individual.*

Zoom meeting is being provided for citizen comment: To join the Zoom meeting: type in <https://us02web.zoom.us/j/586587651> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651.

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

V. (1:30): Public Hearings/Public Meetings/Bid Openings:

No Schedule

(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last minute revisions which may include additions, deletions and/or changes.

VI. (1:30): Miscellaneous Reports/Comments:

No Schedule

VII. (1:30): Unfinished Business:

No Schedule

VIII. (1:30): New Business:

No Schedule

IX. (1:30): Consent Agenda:

- 1) Klickitat County Small Business Emergency Grant Agreements between Klickitat County (Economic Development Department) and six (6) business' to provide Coronavirus Aid, Relief, and Economic Security Act funding assistance through the Washington State Department of Commerce to ensure the public health and promote public welfare, including ameliorating the economic hardship caused by business closures associated with the COVID-19 pandemic. The intended outcome of this agreement is to support a business in Klickitat County impacted by the COVID-19 emergency to prevent the closure of the business, effective March 1, 2020, and ending September 15, 2020. (The six (6) grants total \$5,472)
- 2) An alternative work schedule for the Litter Crew Supervisor (Lori Niva) within the Solid Waste Department for a flexible work schedule; four-10 hour days per week, Wednesday through Saturday, 6:30 AM to 4:30 PM.
- 3) An alternative work schedule for the Economic Development Specialist (Richard Foster) within the Economic Development Department for a flexible work schedule; four-10 hour days per week, Sunday through Wednesday, 9 AM – 8 PM and 6:00 AM to 5:00 PM.
- 4) Amendment to the Engagement Letter between Teresa D. Johnson dba TDJ, CPA, Inc. and Klickitat County (Auditor's Office) to assist with the preparation of the 2019 Klickitat County Annual Financial Report. This amendment is to provide additional funds in the amount of \$3,800 and to extend the completion date through December 31, 2020.
- 5) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday, September 15, 2020, at 1:30 PM to consider approval of Boundary Line Adjustment, BLA2020-03; Parcel No.'s 03-12-3458-5703/00 and 03-12-3458-6702/00, in the Lyle vicinity. Applicants: Debra Borup and Clark Twining.
- 6) Personnel Authorization to begin the advertising process to fill a .6 FTE, Office Manager I, Grade 37, step 1 to 3, (\$19.23 to \$20.40 an hour), depending on qualification, within the WSU Extension Office.
- 7) Personnel Authorization to begin the advertising process to fill a Legal Administrative Assistant I or II, Grade 35 or 36, step 1 to 3, (\$17.13 to \$19.24 an hour), depending on qualification, within the Clerk's Office.
- 8) Supplemental Agreement No. 5 between Klickitat County (Public Works Department) and TVA Architects, Inc. for the purpose of adding new work on the New County Services Building to identify furniture and equipment products for the new building, signage and help solicit proposals from vendors.

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- 9) Resolution in the matter of authorizing Public Works to purchase one (1) 500-gallon truck mounted weed sprayer for the price of \$ 38,542 plus sales tax. The price included installation and operator training.
- 10) Rural Arterial Program Final Prospectus between Klickitat County (Public Works Department) and the State of Washington County Road Administration Board for the purpose of approving the Final Prospectus for the replacement of Jenkins Creek Road Bridge and Final Prospectus for Sundale Road Resurfacing.

X. (1:35): Payment Approvals/Progress Payments/Change Orders:

Accounts Payable/Payroll Benefit Warrants
Road Project Payment Estimates/Change Orders

XI. (1:40): Elected Official Report/Update:

Prosecuting Attorney David Quesnel: Pending issues update some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i). Issues of a general” nature will be discussed in open session.

XII. (1:45): Board Pending:

Issues as determined by the Board of Commissioners

XIII. Motion to adjourn the regular meeting. No workshops scheduled.

**BOARD OF COMMISSIONERS
REGULAR MEETING
EXTENSION/CONTINUATION
AND/OR
WORKSHOP SESSIONS**

September 10, 20

No Scheduled Workshops