



## **BOARD OF COUNTY COMMISSIONERS**

**Klickitat County Courthouse  
205 S. Columbus Avenue, Room #101  
Goldendale, Washington**

**Tuesday  
July 7, 2020**

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### **MORNING WORKSHOP SESSION AGENDA**

**9:30 AM Annual Performance Evaluation:**

Executive Session in accordance with RCW 42.30.110(g) for the performance evaluation of a public employee.

**10:00 AM Department Update/Report:**

Public Works Director/County Engineer Gordon Kelsey: Public Works/Road Department Update.

**10:30 AM Department Update/Report:**

Emergency Management Director Jeff King: Department Update.

**11:30 AM Noon Luncheon:**

### **REGULAR BUSINESS MEETING AGENDA**

**I. (1:00): Call to Order/Roll Call:**

**II. Approval of Business Agenda:** as presented.

**III. Approval of Commissioner Meeting Minutes:**

Approval of Commissioner Meeting minutes as may be presented.

**IV. Citizen Comments:**

*Comments Will Be Limited To Seven (7) Minutes Per Individual.*

**Zoom meeting is being provided for citizen comment: Use one of the call-in numbers below and Meeting ID: 586 587 651.**

**669-900-6833**

**929-205-6099**

**301-715-8592**

**346-248-7799**

**253-215-8782**

**312-626-6799**

**V. (1:30): Public Hearings/Public Meetings/Bid Openings:**

Public Hearing: To discuss an application for a Public Services Community Development Block Grant for Washington Gorge Action Programs.

*(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last minute revisions which may include additions, deletions and/or changes.*

Public Meeting: To consider approval of Short Plat, SPL 2020-04; parcel number 03-13-1100-0025/00; in the Lyle vicinity. Applicant: Virgil Harper.

**VI. (1:45): Department Update follow-up:**

Human Resource and Administrative Services Director Robb Van Cleave:  
Department update follow-up.

**VII. (2:00): Miscellaneous Reports/Comments:**

No Schedule

**VIII. (2:00): Consent Agenda:**

- 1) A purchase request from the Public Works Department for five (5) Adobe Acrobat Pro DC Software License and one (1) Microsoft Project Standard. The software cost is \$2,765.28 including sales tax.
- 2) A purchase request from the East District Court for a Poly Studio Video Conference System. The total purchase price is \$4,414.06 including sales tax.
- 3) A purchase request from the East District Court for a Poly One Touch Dial Cloud Service Subscription. The total purchase price is \$941.70 including sales tax.
- 4) A purchase request from the Sheriff's Department for an annual subscription to Grammarly for twenty-two (22) users. The total purchase price is \$3,429.25 including sales tax.
- 5) A purchase request from the Sheriff's Department for a Pix4D mapper for drone investigation mapping. The total purchase price is \$5,524.43 including sales tax.
- 6) A purchase request from the Human Resources/Administrative Services for a Domain Hosting Licenses; Pexip Cloud Google Hangouts Meet Interoperability; Trusted Trunk and Pro Support from AVI Systems. The total purchase price is \$5,474.98 including sales tax.
- 7) Memorandum from the Planning Department setting a public meeting to be held on the 14th day of July 2020, at 1:30 PM to consider approval of Short Plat, BLA 2019-13; parcel number 03-10-2331-0001/00 and 03-10-2342-0005/00; in the White Salmon vicinity. Applicants: Rowlen/Swick/Catron.
- 8) Grant Agreement between the Washington State Department of Commerce, Community Services and Housing Division, Office of Crime Victims Advocacy and Klickitat County (Juvenile Department) to provide grant funding in the amount of \$71,033.00 to support transportation, lodging and fees for training, effective July 1, 2020, through June 30, 2021.
- 9) Interlocal Agreement between Skamania County and Klickitat County (Juvenile Department) to allow Klickitat County's Court Appointed Special Advocate (CASA) program to provide assistance to Skamania County Superior Court; Skamania County will pay \$12,000 in four (4) quarterly payments, commencing on September 30, 2020. The agreement shall be effective July 1, 2020; it will remain in effect for one (1) year and can be renewed annually.
- 10) Award and execute the Small Works Contract between DIVCO Inc. and Klickitat County (Public Works Department) for a two (2) year Service Contract for the maintenance of the Klickitat County Facilities HVAC Systems, in the amount of \$49,342.50.

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- 11) Award and execute the Small Works Contract between Pacific Power Group, LLC. and Klickitat County (Public Works Department) for a two (2) year Service Contract for the maintenance services and repairs for generators located in Goldendale and White Salmon, WA., in the amount of \$11,343.11.
- 12) Supplemental Agreement No. 1 between Klickitat County (Public Works Department) and Traho Architects, P.S. for the purpose of providing on-call Architectural Services, Courthouse Historical Grant for the Exterior Stair Improvement, Superior Court Remodel Design and General Architectural Services. This Supplemental Agreement extends the completion date from May 1, 2020, to June 30, 2021.
- 13) Resolution in the matter of updating the policy and procedures for handling service requests and complaints involving County Roads, pursuant to WAC 136-50-053. The County Road Administration Board requires counties to have a Complaint Handling Policy on file meeting the criteria of WAC 136-50-053.
- 14) Resolution in the matter of creating a policy and procedures regarding approval of work for other public agencies and county departments, pursuant to WAC 136-50-054. The County Road Administration Board requires counties to have a Work For Other Policy on file meeting the criteria of WAC 136-50-054.
- 15) Services/Independent Contractor Agreement between Klickitat County (Department of Emergency Management) and Scott Koehler for the purpose of compensating his position as a Plans Section Chief, Incident Commander for the COVID-19 Pandemic Emergency Operations Center through Federal Funding sources.
- 16) COVID-19 Funding Assistance Agreements between Klickitat County (Economic Development Department) and 22 local business', to provide Working Washington Small Business Emergency Grant funds to be used to provide emergency funding to small businesses facing imminent failure due to the COVID-19 situation and associated economic emergency. The grants being awarded today total \$99,593.48 in Working Washington Small Business Emergency Grant funds, effective February 29, 2020, and ending May 31, 2021.

**IX. (2:03): Payment Approvals/Progress Payments/Change Orders:**

Accounts Payable/Payroll Benefit Warrants  
Road Project Payment Estimates/Change Orders

**X. (2:05): Unfinished Business:**

No Schedule

**XI. (3:00): New Business:**

No Schedule

**XII. (3:05): Elected Official Report/Update:**

Prosecuting Attorney David Quesnel: Pending issues update some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i). Issues of a general" nature will be discussed in open session.

**XIII. (3:20): Board Pending:**

**Issues as determined by the Board of Commissioners**

**XIV. Motion to adjourn** the regular meeting. No Workshops scheduled.

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
EXTENSION/CONTINUATION  
AND/OR  
WORKSHOP SESSIONS**

**July 09, 2020**

**No Scheduled Workshops**