



BOARD OF COUNTY COMMISSIONERS

Klickitat County Courthouse
205 S. Columbus Avenue, Room #101
Goldendale, Washington

Tuesday
May 5, 2020

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MORNING WORKSHOP SESSION AGENDA

9:00 AM Miscellaneous Reports/Comments:

Columbia River Gorge National Scenic Area Manager Lynn Burdett: Scenic Area Public Lands update.

9:30 AM Aimee Waddell: Grange Care Package Project report and funding request.

9:45 AM Business and Economic Update: Economic Development/Natural Resources Director Dave McClure.

10:00 AM Department Update/Report:

Public Works Director/County Engineer Gordon Kelsey: Public Works/Road Department Update.

10:30 AM Elected Official Report/Update:

Sheriff Bob Songer: Department Update.

11:00 AM Department Update/Report:

Human Resource and Administrative Services Director Robb Van Cleave: Department update some of which may qualify for "*executive session*" all in accordance with RCW 42.30.110(1)(g) to review the performance, discipline and/or qualifications of a public employee. Issues of a "general" nature will be discussed in open session.

11:30 AM Noon Luncheon:

REGULAR BUSINESS MEETING AGENDA

I. (1:00): Call to Order/Roll Call:

II. Approval of Business Agenda: as presented.

III. Approval of Commissioner Meeting Minutes:

Approval of Commissioner Meeting minutes as may be presented.

(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last-minute revisions which may include additions, deletions and/or changes.

IV. Citizen Comments:

Comments Will Be Limited To Seven (7) Minutes Per Individual.

Zoom meeting is being provided for citizen comment: Use one of the call-in numbers below and Meeting ID: 586 587 651.

669-900-6833	929-205-6099	301-715-8592
346-248-7799	253-215-8782	312-626-6799

V. (1:30): Public Hearings/Public Meetings/Bid Openings:

Public Hearing: To consider a supplemental budget and amendments for the 2020 budget for various funds and departments in the sum of \$3,493,400.

Public Hearing: to consider amending the Six-Year Transportation Program for the years 2020-2025 to increase the Trout Lake overlay project Phase 1 from \$60,000 to \$1,167,000.

VI. (1:50): Consent Agenda:

- 1) Agreement between Klickitat County and *The Goldendale Sentinel* for publication of all legal notices and delinquent tax lists as well as notices to be published by a newspaper of “general circulation” for the 2020-2021 contract period at a rate of \$7.00 per column inch for each insertion. This agreement is effective July 1, 2020, through June 30, 2021.
- 2) First Amendment to Ground Lease (C042200) between the City of The Dalles, Klickitat County and the Pacific Coast Cherry Packers. This amendment amends, supplements, and is made part of the Subject Lease. In the event of a conflict between the provisions of this amendment and the subject lease, the provisions of this amendment will control. (see amendment for specifics)
- 3) Request from Klickitat County Fire Protection District #5 (Centerville) to consider granting a waiver of the building permit fees in the amount of \$3,523.85 which does not include a waiver of the State Code Fee - IBC of \$25.00 for the construction of a 5,100 sq. ft. addition to and remodel of the existing 3,330 sq. ft. fire hall.
- 4) Resolution in the matter of waiving the 2020 Dallesport Wastewater Treatment Facility 3% fee increase for 2020; restrictions placed on individuals and businesses on the Federal, State and County levels to reduce the spread of COVID-19 have created unintended financial hardships.
- 5) Scope of Work Agreement between Klickitat County (Clerk’s Office) and Konica Minolta Business Solution U.S.A., Inc. for the purpose of providing discovery, conversion, document migration and OnBase implementation services to achieve successful conversion to OnBase. Professional Services will be billed monthly, as they are incurred. Implementation Services estimated 20-30 hours at a cost of \$195.00 an hour including travel-related expenses.
- 6) Amendment No. 13 to the 2018-2020 Consolidated Contract between the Washington State Department of Health and Klickitat County (Public Health Department) for the purpose of adding statements of work for the following program: Division of Emergency Preparedness & Response-COVID-19, the increase in allocation is \$150,000.

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- 7) Independent Contractors Agreement Amendment No. 1 between Klickitat County (Economic Development Department) and Mt. Adams Chamber of Commerce. Expanding the scope of work to specifically include COVID-19 disaster response support and increase the not to exceed the budget of from fifteen thousand \$15,000 to twenty-five thousand (\$25,000). The period of performance is in the calendar year 2020.
- 8) Independent Contractors Agreement Amendment No. 1 between Klickitat County (Economic Development Department) and the Greater Goldendale Area Chamber of Commerce. Expanding the scope of work to specifically include COVID-19 disaster response support and increase the not to exceed the budget of from fifteen thousand \$15,000 to twenty-five thousand (\$25,000). The period of performance is in the calendar year 2020.
- 9) Contract between Geo-Comm, Inc. and Klickitat County (Department of Emergency Management) for the purpose of Geo-Comm, Inc developing an Address Point Layer for the Department of Emergency's mapping system as required by the State Military 9-1-1 Grant to be completed by FY22; at the cost of \$5,302.98 which is reimbursable under the State Military 9-1-1 Grant.
- 10) Resolution in the matter of establishing the County ban on outdoor burning within the unincorporated areas of Klickitat County as requested by Klickitat County Fire District #4, #5, #6, #7, #11, #12, #14 and #15. The requested County Burn Ban would be from May 15, 2020, through October 1, 2020, for Klickitat County Burn Ban Zone Two.
- 11) Change Order No. 2 between Lee Contractors, LLC. and Klickitat County (Public Works Department) for the Bickleton Shop Fuel Tank Replacement Project, WP55-9, this order provides for replacing the fuel pumps at the Bickleton County Shop. The current pumps are twenty (20) years old and will not allow all the fuel to be dispersed from the new larger fuel tanks installed; at the cost of \$27,251.24.
- 12) LOCAL Real Estate Documents Summary; Form of Authorization Resolution in the matter of authorizing the acquisition of real property and execution of a financing contract, site lease and related documents related to the acquisition of said REAL PROPERTY.

VII. (1:55): Payment Approvals/Progress Payments/Change Orders:

Accounts Payable/Payroll Benefit Warrants
Road Project Payment Estimates/Change Orders

VIII. (2:00): Department Update/Report:

Senior Services Director Sharon Carter: Department update.

IX. (2:30): New Business:

Klickitat County Fair Board President Jay Jauken: Seeking direction regarding whether it will be possible to hold the 2020 Klickitat County Fair.

X. (2:45): Unfinished Business:

Elected and Department Heads: Begin discussion regarding reopening County Offices.

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XI. (3:30): Department Update:

Information Technology & Budget Director Glen Chipman: 2020 Budget update and financial forecast.

XII. (3:45): Elected Official Report/Update:

Treasurer Greg Gallagher: Department update and revenue report.

(3:55): Prosecuting Attorney David Quesnel: Pending issues update some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i). Issues of a general” nature will be discussed in open session.

XIII. (4:05): Board Pending:

Issues as determined by the Board of Commissioners

XIV. Motion to adjourn the regular meeting. No workshops scheduled.

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**BOARD OF COMMISSIONERS
REGULAR MEETING
EXTENSION/CONTINUATION
AND/OR
WORKSHOP SESSIONS**

May 7, 2020

No Scheduled Workshops

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